



**OFFICERS:**  
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JAMES TERCHA, ATTORNEY



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340 SIXTH STREET, CALUMET, MICHIGAN 49913  
PHONE (906) 337-1713 . FAX (906) 337-5964 . EMAIL: [manager@villageofcalumet.com](mailto:manager@villageofcalumet.com)  
MEGAN HASELDEN, VILLAGE MANAGER

### **Village Trustee/Zoning Board of Appeals**

Members must be residents of the village. Experience in fiscal management is preferred, as well as the ability to read and comprehend ordinances. The Village council meets twice per month and may have additional meetings and committee responsibilities as needed. The role of a Village Trustee is to identify community needs and determine priorities, to be familiar with local, state, and federal legislation, to engage with village citizens to address concerns, and to work in collaboration with village staff and other committees, authorities, and boards. Please check below if you have experience in the following:

- Leadership or management experience
- Ability to understand and comprehend legislation and zoning
- Ability to read and understand financial statements and budgets
- Ability to work as part of a team and thoughtful collaboration with others
- Experience with public speaking and public relations

### **Downtown Development Authority**

At least five members of the board shall have an interest in property located in the downtown district. One person must be the Village President and the remaining two members may be qualified electors of another local unit of government in Michigan. Experience running a business is preferred but not required. The DDA meets generally once a month, and the role of a member of the DDA is to help with downtown improvement and development. Please check below if you have experience in the following:

- New Business Development
- Business Recruitment and Retention
- Marketing and Promotion
- Festival Planning
- Leadership

### **Planning Commission**

Only one member may be from the Village Council. Two members of the Planning Commission must be qualified electors of the Village. The other two members may be residents and qualified



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electors of another local unit of government in Michigan. Experience planning and working in construction is preferred but not required. The Planning Commission meets generally once a month, and the role of a member of the Planning Commission is to help with Village development, reviewing applications for zoning changes, working on the Master Plan and responsible for drafting “police power” ordinances. Please check below if you have experience in the following:

- Construction/ Building
- Planning
- Business Development
- Leadership

### **Historic District Commission**

Members must be residents of the village. Demonstrated interest in/or knowledge of historic preservation is required. The HDC meets generally once a month, and the role of a member of the HDC is to help with monitoring, and improvement in the historic district, as well as evaluate certificates of appropriateness and make decisions regarding exteriors of building in the historic district. Please check below if you have experience in the following:

- Historic Preservation
- Public Speaking
- Teamwork and management
- Community focused projects

**Important Public Records Information:** All information submitted in this application is public information and subject to disclosure in response to a public records request made pursuant to the Freedom of Information Act. Please contact the Manager at 906-337-1713 if you have any questions or concerns about the disclosure of specific information.

**Truth and Accuracy:** I certify that the information contained on this form is accurate and complete to the best of my knowledge. I understand that all information disclosed on this form will be available to the public as part of a Freedom of Information Act request.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



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