

**CALUMET VILLAGE PLANNING COMMISSION MEETING MINUTES**  
**THURSDAY, SEPTEMBER 7, 2023 – 5:30 PM**  
CALUMET VILLAGE TOWNHALL, 340 SIXTH STREET

**Present:** Vice Chair Ryan; Commissioners Green, Hahn, Que

**Absent:** Chair Riggins

**Also Present from the Village:** Manager Haselden

**Present from the Public:**

I. Call to Order / Roll Call / Pledge of Allegiance

Ryan called the meeting to order at 5:32pm with roll call and led the Pledge of Allegiance.

II. Petitions from the Public (*members of the public have 5 minutes to speak*)

Ryan requests that sidewalk issues be brought to the attention of the Council to review and see if there is any assistance for homeowners regarding the collapsing sidewalks in the Village.

III. Review and approve meeting minutes of August 10, 2023

Green moved, seconded by Que to approve the minutes of August 10, 2023.

**Motion Carried 4/0**

IV. Review and approve meeting minutes of August 24, 2023

Que moved, seconded by Green to approve the minutes of August 24, 2023.

**Motion Carried 4/0**

V. Approval of Agenda

Que moved, seconded by Hahn to approve the agenda as presented.

**Motion Carried 4/0**

VI. Unfinished Business

1. Engaging the Public – Community Day Sept 23<sup>rd</sup>

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Haselden updated board on planned Calumet Community Day, Ryan volunteered to represent the Planning Commission and provide food. Haselden working on completion of survey which will be available online, with a QR code and paper copies at the event.

2. Marihuana Ordinance Draft

Ryan updated the Planning Commission on the Council Work Session meeting of August 8, 2023 where the first draft of the Marihuana Ordinance was presented to the Council.

Planning Commission will continue work on the second draft, with considerations from the Council.

VII. New Business

1. Master Plan/Capital Improvement Plan Proposal – Beckett & Raeder

Haselden provided proposal from Beckett & Raeder for assistance with the Master Plan and Capital Improvement Plan updates. Haselden to follow-up with possible funding and board approval.

2. Emails, Letters, Notices from the Public

Ryan requests a letter of support from the Village Manager for a Recompete Strategic Development Grant application that will benefit the region. Planning Commission agrees and Haselden to provide letter by the October 2<sup>nd</sup> deadline.

3. Planning Commission as Zoning Commission

i. Request for increasing # of Units in multi-family home 101 7<sup>th</sup> St (*discussion*)

Discussion on possible rezoning of this property to Flexible Residential as part of the future Master Plan and Zoning updates, if time allows for project.

VIII. Summarize Action Items

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- Haselden to finish Master Plan Survey
- Haselden to issue letter of support for EDA Grant
- Ryan to represent Planning Commission at Calumet Community Day
- Green to send information compiled related to draft marihuana ordinance to commissioners for review.

IX. Adjourn

Que moved, seconded by Green to adjourn the meeting at 7:20pm.

**Motion Carried 4/0**

Respectfully Submitted,

Megan Haselden, Village Manager

Pamela Que, Secretary