CALUMET VILLAGE PLANNING COMMISSION MINUTES
THURSDAY, SEPTEMBER 17, 2026 – 5:30 PM
CALUMET VILLAGE TOWNHALL, 340 SIXTH STREET

Present: Chair Chris Green; Commissioners Pete Hahn, Kelly Ryan, John Taylor

Absent: 1 Vacant Seat

Also present from the village: Village Manager Megan Haselden

Present from the public:

I. Call to Order

Green called the meeting to order at 5:40pm with roll call and led the Pledge of Allegiance.

II. Petitions from the Public *(members of the public have 5 minutes to speak)*

None.

III. Approval of Agenda

Ryan moved, supported by Hahn, to approve the agenda with the addition of Item 1. Under VI. New Business for 419 Seventh Street.

Motion Carried 4/0

IV. Review and approve meeting minutes of September 3, 2026

Taylor moved, supported by Ryan, to approve the minutes of September 3, 2026.

Motion Carried 4/0

V. Old Business

1. Updates from Village Council, DDA, HDC

   Haselden provided updates including the FY 2026 Financial Audit, discussion on FY 2027 Planning Commission budget and needs and updates on projects throughout the village. Green provided updates from the HDC including recent Certificate of Appropriateness applications reviewed.

2. Master Plan Update

   Discussion on the compiled draft and updates to Chapters 2 & 4. Discussion on need to include a budget narrative, referencing the FY 2026 Audit and property tax summary. The Planning Commission is planning to work with Paint River Creative on updating the graphics of the Master Plan update. Next steps are to share a draft with Council members and ask for feedback, Schedule a public hearing and schedule a Council meeting for approval after the public hearing.

VI. New Business

1. 419 Seventh Street

   Haselden summarized an inquiry concerning proposed off-street parking at the two-family residence at 419 Seventh Street. The property owner proposes constructing a driveway or parking pad in the front yard with one curb cut, allowing up to three passenger vehicles to

park in tandem. The Commission reviewed the Zoning Administrator's interpretation that the proposed arrangement may be treated as a residential driveway rather than a new commercial parking lot. A curb-cut and sidewalk-work permit will be required before construction and may be reviewed administratively when the owner is ready to proceed. The Commission also reviewed the draft letter prepared for the property owner, with Superior National Bank copied. No formal approval or other official action was taken.

VII. Petitions from the Public *(members of the public have 5 minutes to speak)*

VIII. Adjourn

Taylor moved, supported by Ryan, to adjourn the meeting at 7:21pm.

Respectfully submitted,

Megan Haselden, Village Manager / Zoning Administrator