HISTORIC DISTRICT COMMISSION (HDC) MEETING MINUTES - DRAFT
CALUMET VILLAGE TOWNHALL, 340 SIXTH STREET
WEDNESDAY, SEPTEMBER 16, 2026 - 5:30 PM

Present: Chair Abe Voelker; Commissioners Cassie Dronet, Chris Green, Pam Que; Architectural Advisor Karl Dietzler; HDC Coordinator Megan Haselden

Absent: Commissioner Dave Geisler

Present from the public: Nathan McParlan & Chris Raasio (423 5th St)

I. Call to Order / Roll Call / Pledge of Allegiance

Voelker called the meeting to order at 5:30pm with roll call and led the Pledge of Allegiance.

II. Petitions from the Public *(members of the public have 5 minutes to speak)*

None.

III. Acceptance of Agenda

Que moved, supported by Dronet, to accept the agenda as presented.

Motion Carried 4/0

IV. Approval of Minutes of Regular Meeting of July 22, 2026

Que moved, supported by Dronet, to approve the minutes of July 22, 2026.

Motion Carried 4/0

V. Unfinished Business

1. KNHPAC Heritage Grant (Street Sign Project)

No updates.

VI. New Business

1. Applications for Certificate of Appropriateness

i. Case 2026.105b: 423 5th St

McParlan presented the Certificate of Appropriateness application for improvements to the rear porch area on the west, or alley, side of 423 Fifth Street. The area being improved is not original to the historic building. The proposed work includes removing and replacing uneven concrete, replacing deteriorated siding with non-vinyl siding compatible with the remainder of the building, constructing a covered area for the HVAC equipment and utility meters, and creating a covered breezeway and rear entrance. The Commission found that the work is concentrated on a non-original portion of the building, will improve the safety and function of the rear entrance, and uses a design and materials generally compatible with the building and surrounding historic district.

Que moved, supported by Dronet, to approve the Certificate of Appropriateness as presented.

Motion Carried 4/0

ii. Case 2026.106: 433 5th St

The Commission reviewed the Copper Country Angel Mission's Certificate of Appropriateness application to construct a shed-style roof and railing over the existing 34-foot ADA-compliant ramp and north-side entrance at 433 Fifth Street. The proposed structure will use treated wood posts and framing, plywood or OSB sheathing, an ice-and-water barrier, and architectural shingles. The colors will match the building's existing non-historic addition. The Commission found that the proposed work is compatible with the building's design and materials and will not adversely affect its historic character. The covered ramp will improve safety and maintain accessible entry by reducing the accumulation of snow and ice that currently obstructs the ADA-compliant ramp.

Que moved, supported by Green, to approve the Certificate of Appropriateness as presented.

Motion Carried 4/0

2. Administrative Approvals

   None.

3. HDC Coordinator Report

   i.NAPC Forum Conference: July 23 – 25

   Haselden reported briefly on the conference, will be sharing slides and updated COA / NTP documents for review at the October regular meeting.

   Haselden updated on Case 2026.104 – 614 Portland St and 2026.105a – 513 Scott Street.

4. Architectural Advisor Report

   Dietzler provided updates including correspondence regarding Case 2026.104 – 614 Portland Street; a potential Agassiz Park plan and parking study and the KNHP Visitor Center parking lot project.

VII. Announcements and/or Comments

VIII. Comments from the Public *(members of the public have 5 minutes to speak)*

IX. Adjourn

Que moved, supported by Dronet, to adjourn the meeting at 6:47pm

Motion Carried 4/0

Respectfully submitted,

Megan Haselden, HDC Coordinator