

**CALUMET VILLAGE DDA MEETING MINUTES
TUESDAY, OCTOBER 10, 2023 – 12:00 PM
CALUMET VILLAGE TOWNHALL, 340 SIXTH STREET**

Present: Chair Polzien; Members Campioni, Dumble, L’Esperance, Miller, Oikarinen

Absent: Members Hahn, Ranville & Tarvis

Also Present from the Village: Manager Haselden

Present from the Public: None

I. Call to Order / Roll Call / Pledge of Allegiance

Polzien called the meeting to order at 12:00pm with Roll Call and led the Pledge of Allegiance.

II. Petitions from the Public (*members of the public have 5 minutes to speak*)

None.

III. Review and approve meeting minutes of September 12, 2023

L’Esperance moved, seconded by Oikarinen to approve the minutes as presented.

Motion Carried 6/0

IV. Approval of Agenda

Miller moved, seconded by Dumble to approve the agenda as presented.

Motion Carried 6/0

V. Unfinished / Revolving Business

1. Fire Site Update

Polzien updated the board that there will be an open house session on Monday, October 30th from 4:00pm – 7:00pm in the Red Jacket Ballroom for input on concept plan for the fire site redevelopment hosted by Beckett & Raeder.

2. Greenspace Update

Polzien will work on disconnecting the water to the community garden for the winter.

3. District Property Updates

No updates.

VI. New Business

1. Approval of DDA Bills

L’Esperance moved, seconded by Miller to approve the DDA bills.

Roll Call Vote:

Yeas: Campioni, Dumble, L’Esperance, Miller, Oikarinen, Polzien

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Nays: None

Motion Carried 6/0

2. Billboard on US 41 for Calumet

Polzien is still working on this possibility, rent expense would be about \$1,200 annually.

3. Events – Holidays in the district

Polzien updated board on Halloween Events including Trunk or Treat on October 28th, Trick or Treating on October 31, Ladies Day Out on November 16th, Copper Dog Kids Rides on December 23 at Agassiz Park and Christmas wagon rides on Saturdays in December.

4. Budget Process Review

Haselden discussed the budgeting process, in November the board will review a Year-To-Date Budget to Actual document along with updates to the DDA Chart of Accounts. The board will be tasked with recommending any necessary amendments to the current year budget and providing a proposed budget at the December board meeting for Council review and approval.

5. Updates from the Village Council or other Reports

Haselden announced the joint annual meeting of all Village boards for starting the process of developing a Strategic Plan on November 13 at 5:30. All members should attend if able.

6. Election/Chair Polzien position.

Polzien resigned from the DDA Board effective immediately after this meeting.

Dumble moved, seconded by Campioni to elect L'Esperance as Chair.

Roll Call Vote:

Yeas: Campioni, Dumble, L'Esperance, Oikarinen,

Nays: None

Absent: Hahn, Ranville & Tarvis

Motion Carried 4/0

Oikarinen moved, seconded by L'Esperance to elect Miller as Treasurer.

Yeas: Campioni, Dumble, L'Esperance, Oikarinen,

Nays: None

Absent: Hahn, Ranville & Tarvis

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Motion Carried 4/0

VII. Summarize Action Items

- Haselden, L'Esperance and Polzien to continue meeting re: upcoming events and DDA Project Process
- Members to attend November 13th joint annual meeting
- Next DDA Meeting scheduled for Monday, November 13 @ 9:00am.
- Recurring DDA meetings moved to the second Monday of the month at 9:00am

VIII. Comments from the Public (*members of the public have 5 minutes to speak*)
None.

IX. Adjourn

L'Esperance moved, seconded by Miller to adjourn the meeting at 1:02pm.

Respectfully Submitted,

Megan Haselden, Village Manager

Rick Campioni, DDA Secretary