

**CALUMET VILLAGE COUNCIL STATUTORY MEETING MINUTES  
TUESDAY, NOVEMBER 26, 2024 – following the Special Council Meeting**

CALUMET VILLAGE TOWNHALL, 340 SIXTH STREET

Public viewing available via ZOOM.com - Meeting ID: 869 9877 4486 Passcode: 699798  
<https://us02web.zoom.us/j/86998774486> or via phone: 1-312-626-6799

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**Present:** President Rob Tarvis; Trustees Matt L'Esperance, Kelly Ryan, Bernice Smith, James Tercha; Clerk Lori Weir

**Absent:** Trustees Wyatt Behm, Pamela Que

**Also Present from the Village:** Manager Megan Haselden

**Present from the Public:** None

- I. Call to Order  
Tarvis called the meeting to order at 6:46pm.
- II. Petitions from the Public (*members of the public have 5 minutes to speak*)  
None
- III. Approval of Agenda  
Ryan moved, seconded by Smith to approve the agenda as presented.  
**Motion Carried 5/0**
- IV. Appointments  
Tarvis nominated Lori Weir to serve as Village Clerk for a two-year term expiring November 2026.  
Roll Call Vote:  
Yeas: L'Esperance, Ryan, Smith, Tercha, Tarvis  
Nays: None  
**Motion Carried 5/0**  
  
Tarvis nominated Debra Aubin to serve as Village Treasurer for a two-year term expiring in November 2026.  
Roll Call Vote:  
Yeas: L'Esperance, Ryan, Smith, Tercha, Tarvis  
Nays: None  
**Motion Carried 5/0**  
  
Tarvis nominated Coreen Balbough to serve as Deputy Treasurer, expiring November 2025.  
Roll Call Vote:  
Yeas: L'Esperance, Ryan, Smith, Tercha, Tarvis  
Nays: None  
**Motion Carried 5/0**  
  
Tarvis nominated Trustee Que as President Pro-Tempore through November 2025.  
Roll Call Vote:  
Yeas: L'Esperance, Ryan, Smith, Tercha, Tarvis  
Nays: None

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**Motion Carried 5/0**

Tarvis nominated Trustee Ryan to serve as the Ex-Oficio to the Planning Commission for a two-year term expiring November 2025.

Roll Call Vote:

Yeas: L'Esperance, Ryan, Smith, Tercha, Tarvis

Nays: None

**Motion Carried 5/0**

V. Committees – Brief discussion. Discussion will continue at the December work session meeting.

VI. Delegates to other boards

No change. Houghton County Recreation Authority is Vacant, and the council was asked to consider anyone they know who might be interested in serving.

VII. Salaries and Fees

No Change; see attached.

Tercha moved, seconded by Smith to accept the Salaries and Fees as presented.

Roll Call Vote:

Yeas: L'Esperance, Ryan, Smith, Tercha, Tarvis

Nays: None

**Motion Carried 5/0**

VIII. Designation of Depositories

No Change; see attached.

Smith moved, seconded by Ryan to accept the Designation of Depositories as presented.

Roll Call Vote:

Yeas: L'Esperance, Ryan, Smith, Tercha, Tarvis

Nays: None

**Motion Carried 5/0**

IX. Designation of Officers

No other changes; see attached.

Tercha moved, seconded by L'Esperance to accept the Designation of Officers as presented.

Roll Call Vote:

Yeas: L'Esperance, Ryan, Smith, Tercha, Tarvis

Nays: None

**Motion Carried 5/0**

X. Next Year Meeting Dates

L'Esperance moved, seconded by Tercha to approve the attached meeting dates with

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the December meetings amended to hold both the Work Session and the Regular Council Meeting on Tuesday, December 10 with the Regular Meeting following the Work Session.

**Motion Carried 5/0**

XI. Adjourn

Tercha moved, seconded by L'Esperance to adjourn the meeting at 7:02pm.

**Motion Carried 5/0**

Respectfully Submitted,

Lori Weir

**Appointments**

Village Clerk (2 year term, exp. 2026)	Lori Weir
Village Treasurer (2 year term, exp. 2026)	Debra Aubin
Deputy Treasurer (exp. 2025)	Coreen Balbough
President Pro-Tempore (exp. 2025)	Pamela Que
Ex-Oficio to Planning Commission (exp. 2026)	Kelly Ryan

**Delegates to other boards:**

North Houghton County Water and Sewer Authority (exp. Sept 2025 )	<b>Current:</b> Gene LaRochelle
KNHP Advisory Commission (exp. Feb. 2026)	Andrew Ranville
Houghton County Recreation Authority (exp. 2026)	Vacant
Calumet Theatre Co. (exp. 2026)	Megan Haselden

**Salaries and Fees**

President	<b>Current:</b> \$35/month
Trustees	\$35/month
Clerk	\$262.50/month
Treasurer	\$262.50/month
Deputy Treasurer	\$15/month
Fire Department:	
Fire Chief	\$480/year
1st Assistant Chief	\$336/year
2nd Assistant Chief	\$312/year
Secretary/Treasurer	\$420/year
Firefighters (8)	\$300/year
Tournament Expense Contribution	\$115/month

**Designation of Depositories**

Range Bank  
Incredible Bank

**Designation of Officers**

Chief Administrative Officer	Megan Haselden
Fiscal Officer	Megan Haselden
Street Administrator	Marc Klein
Engineer	UPEA
Building Inspector	Todd LaRoux
Zoning Administrator	Megan Haselden
Attorney	Wm. Paul Slough (Kirkpatrick, Dubois & Slough PLC)
CPA/Auditor	Susan D. Sanford, CPA
Building Permit and Inspection Enforcement and Compliance	Todd LaRoux
FOIA Coordinator	Megan Haselden

**Upcoming Meeting Dates (all meetings start @ 6:00pm)**

**November 2024:**

- Special Council Meeting Tuesday, November 26, 2024
- Statutory Meeting Tuesday, November 26, 2024

**December 2024:**

- Work Session Meeting (New Council Updates) Tuesday, December 10, 2024
- Regular Council Meeting Tuesday, December 10, 2024

**January 2025:**

- Work Session Meeting (Budget) Tuesday, January 14, 2025
- Regular Council Meeting Tuesday, January 21, 2025

**February 2025:**

- Work Session Meeting (Budget) Tuesday, February 11, 2025
- Regular Council Meeting Tuesday, February 18, 2025
- Budget Public Hearing (following Council Meeting) Tuesday, February 18, 2025
- Special Council Meeting (Budget w/ Amendments) Tuesday, February 25, 2025

**March 2025:**

- Regular Council Meeting Tuesday, March 18, 2025

**April 2025:**

- Regular Council Meeting Tuesday, April 15, 2025

**May 2025:**

- Regular Council Meeting Tuesday, May 20, 2025

**June 2025:**

- Regular Council Meeting Tuesday, June 17, 2025

**July 2025:**

- Regular Council Meeting Tuesday, July 15, 2025

**August 2025:**

- Regular Council Meeting Tuesday, August 19, 2025

**September 2025:**

- Work Session Meeting (Financial Review) Tuesday, September 9, 2025
- Regular Council Meeting Tuesday, September 16, 2025

**October 2025:**

- Regular Council Meeting Tuesday, October 21, 2025

**November 2025:**

- Regular Council Meeting Tuesday, November 18, 2025
- Statutory Meeting (following Regular Council Meeting) Tuesday, November 18, 2025