CALUMET VILLAGE COUNCIL WORK SESSION MEETING MINUTES
TUESDAY, MAY 13, 2025 – 6:00 PM
CALUMET VILLAGE TOWNHALL, 340 SIXTH STREET
Public viewing available via ZOOM.com
Meeting ID: 814 0711 2048 Passcode: 699798 https://us02web.zoom.us/j/81497112048

Present: President Rob Tarvis; Trustees Pamela Que, Kelly Ryan, Bernice Smith, James Tercha; Clerk Lori Weir
Absent: Trustee Matt L'Esperance (1 vacant seat)
Also Present from the Village: Manager Megan Haselden, CEDM Fellow Joey Foster, Tara West (Village Secretary)
Present from the Public: Virgina Dwyer (via Zoom)

I. Call to Order / Roll Call / Pledge of Allegiance
Tarvis called the meeting to order at 6:00pm with roll call and led the Pledge of Allegiance.

II. Petitions from the Public *(members of the public have 5 minutes to speak)*
None

III. Introductions - new Village Secretary, Tara West

IV. Approval of Agenda
Que moved; seconded by Ryan to approve the agenda as presented.
Motion Carried 5/0

V. Reports

1. Manager – Haselden provided the Manager's report which included the following updates:
    - Onboarding and training for the new village secretary is going well.
    - Joey Foster is continuing work on RRC items, and he will be attending a training/meeting in Iron Mountain.
    - The SHPO grant for training was approved and will cover the conference in Sault Ste. Marie as well as other training and public outreach for the HDC. They are planning a workshop for June.
    - Local MML Dinner was attended by the Village Manager and several trustees. It was a networking event and good connections were made.
    - Bring Back Calumet held a meeting and provided an update on the Rupe Building. Stabilization work is about 80% complete.
    - Village of Calumet facebook page was deleted and Haselden created a new page and is working to re-establish the audience we previously had. She asked Trustees to share this on their facebook pages.
    - Mark Klein resigned and the DPW Supervisor position has been posted. DPW Staff have stepped up to fill in the gap as much as possible.
    - The Village did not receive the Visit Keweenaw grant that was applied for to renovate the Agassiz Park restrooms. DDS will invest $5000 into this project and volunteers have been secured to complete the work. A large dumpster will be needed, and Haselden is working on gathering additional information on that. Could be utilized as a community trash clean-up location for the week we have it as well.
    - A community member has donated funds to complete the tuckpointing on the

entire Theatre building. The Rural Development grant covers the Village Hall side only.

2. DDA
    - DDA discussed replacing all the trash cans and the cost; bike racks, removal of parking meters, and they approved the purchase of furniture for the Green Space.
3. Planning Commission
    - Continuing work on the Master Plan Update. This is their main focus right now as it is needed for RRC.
4. HDC
    - No meeting/No update

VI. Unfinished / Revolving Business

1. Outdoor Burning Ordinance – Discussion regarding whether to adopt this as a Village Policy/Guideline versus an ordinance since ability to enforce the ordinance is an issue. Haselden will check with the attorney to make sure there are no issues with that. Update the policy with additional language clarifying the 25-feet from the nearest structure "which is not on the same property as the recreational fire". Also change Section 8: Penalty to Section 8: Liability with the following language: "A person utilizing or maintaining an outdoor fire shall be responsible for all fire suppression costs and any other liability resulting from damage caused by the fire."

VII. New Business

1. Big Annie Week Resolution – Village would designate the week of June 17 "Big Annie Week", expanding on the state declaring June 17 "Big Annie Day".

2. Audit Engagement Letter – Auditor would be the same price as last year.

3. UP Managers Meeting – Haselden will be attending this and will be out of the office for the meeting and travel May 29-30.

4. Spring Clean-up – Mailer will go out. DPW will be doing it a little bit different this year and will pick up more often instead of just waiting until the end.

5. Hiring Part-time Summer Worker – 20-25 hours weekly (mornings and Saturdays). DDA will contribute to offset some of the cost. This led into a discussion about line painting. Haselden has a quote from Superior Polymer for $5,900 and is waiting on a quote from JCS. Tarvis suggested buying the painter and having the DPW do the work.

The equipment is $6000. Que expressed concern over the DPW staff maintaining the specialized equipment as this was an issue in the past. The village owned a line painting machine in the past and no one knows what happened to it. Que also stated that the DPW is currently short-staffed without Mark. She encouraged the use of a contractor because they will be able to get the entire Village lined in a timely manner and they have the experience on where and how to mark everything….especially this first time since lines have not properly been painted in years.

Haselden also noted that the Village will have a table at the Farmers Market this year and it will be manned by Trustees, board members and staff. She will be looking to schedule people into time slots in the future.

VIII. Announcements – None

IX. Comments from the Public *(members of the public have 5 minutes to speak)* -
None

X. Adjourn
Tercha moved, seconded by Que to adjourn the meeting at 6:55pm.

Motion Carried 5/0

Respectfully submitted,

Lori Weir, Clerk