

CALUMET VILLAGE DDA MEETING MINUTES
MONDAY, MARCH 18, 2024 – 9:00 AM
CALUMET VILLAGE TOWNHALL, 340 SIXTH STREET

Present: Chair Nikki L’Esperance; Members Pete Hahn* (*left at 10:02*), Nathan McParlan, JW Miller, Andrew Ranville, Rob Tarvis, Jason Wickstrom

Absent: Members Rick Campioni, Lorri Oikarinen

Also Present from the Village: Manager Megan Haselden

Present from the Public: Leah Polzien, *Main Street Calumet (via Zoom)*; Sam Stonelake, *KEDA*

I. Call to Order

L’Esperance called the meeting to order at 9:07am.

II. Petitions from the Public (*members of the public have 5 minutes to speak*)

Email from Kristi Haugland read aloud by Haselden.

III. Approval of Agenda

Tarvis moved, seconded by Wickstrom to approve the agenda as presented.

Motion Carried 7/0

IV. Review and approve meeting minutes of January 8, 2024 and February 12, 2024 Meeting.

Tarvis moved, seconded by Ranville to approve the January 8 minutes as presented.

Motion Carried 7/0

Tarvis moved, seconded by Wickstrom to approve the February 12 minutes as presented.

Motion Carried 7/0

V. Unfinished / Revolving Business

1. Updates from Village Council, Historic District Commission, Planning Commission, etc.

Haselden provided updates.

2. Main Street Calumet Contract Report

Polzien provided updates including the next Network Calumet meeting scheduled for 4/15/24 @ 8:00am at Keweenaw Coffee Works.

3. Fire Site Update

Updates were discussed.

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4. Greenspace Update

Updates discussed; project is going to bid. Farmer's Market will request approval from Council for hosting markets in Agassiz Park for 2024.

5. District Property Updates

- Resolution to support Mihelcich Slaughterhouse Demolition and relocation of 511 5th Street.

Tarvis moved, seconded by Ranville to approve the Resolution presented for the Houghton County Land Bank Authority.

Roll Call Vote:

Yeas: Hahn, L'Esperance, McParlan, Miller, Ranville, Tarvis, Wickstrom

Nays: None

Absent: Campioni, Oikarinen

Motion Carried 7/0

6. Highway 41 Signage

Tarvis moved, seconded by McParlan to approve the contract with Visit Keweenaw for the billboard.

Roll Call Vote:

Yeas: Hahn, L'Esperance, McParlan, Miller, Ranville, Tarvis, Wickstrom

Nays: None

Absent: Campioni, Oikarinen

Motion Carried 7/0

Tarvis moved, seconded by Hahn to accept the bid from Industrial Graphics.

Roll Call Vote:

Yeas: Hahn, L'Esperance, McParlan, Miller, Ranville, Tarvis, Wickstrom

Nays: None

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Absent: Campioni, Oikarinen

Motion Carried 7/0

Tarvis moved, seconded by Hahn to approve the designs presented.

Roll Call Vote:

Yeas: Hahn, L'Esperance, McParlan, Miller, Ranville, Tarvis, Wickstrom

Nays: None

Absent: Campioni, Oikarinen

Motion Carried 7/0

**Hahn departed the meeting at 10:02am.*

7. DDA Grant Guidelines

Discussion on proposed DDA grants and guidelines.

Ranville moved, seconded by Tarvis to approve the DDA Grant Guidelines.

Motion Carried 6/0

8. Realtor Luncheon

Scheduled for March 28, 2024 @ noon in the Red Jacket Ballroom.

VI. New Business

1. Adopt FY 2025 Budget

Ranville moved, seconded by Tarvis to adopt the FY 2025 Budget as presented.

Roll Call Vote:

Yeas: L'Esperance, McParlan, Miller, Ranville, Tarvis, Wickstrom

Nays: None

Absent: Campioni, Hahn, Oikarinen

Motion Carried 6/0

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2. Approval of DDA Bills/Transaction Report

Ranville moved, seconded by Tarvis to approve the transaction report as presented.

Roll Call Vote:

Yeas: L'Esperance, McParlan, Miller, Ranville, Tarvis, Wickstrom

Nays: None

Absent: Campioni, Hahn, Oikarinen

Motion Carried 6/0

3. Letter of Support for Destination Development Grant

Ranville moved, seconded by Tarvis to approve the letter of support for the grant.

Roll Call Vote:

Yeas: L'Esperance, McParlan, Miller, Ranville, Tarvis, Wickstrom

Nays: None

Absent: Campioni, Hahn, Oikarinen

Motion Carried 6/0

VII. Summarize Action Items

VIII. Comments from the Public (*members of the public have 5 minutes to speak*)

None.

IX. Adjourn

Tarvis moved, seconded by Wickstrom to adjourn the meeting at 10:41am.

Motion Carried 6/0

Respectfully Submitted,

Megan Haselden, Village Manager

Rick Campioni, DDA Secretary