

CALUMET VILLAGE DDA MEETING MINUTES
MONDAY, JUNE 3, 2024 – 9:00 AM
CALUMET VILLAGE TOWNHALL, 340 SIXTH STREET

Present: Chair Nikki L’Esperance; Members Pete Hahn, Nathan McParlan, JW Miller, Lorri Oikarinen, Andrew Ranville, Jason Wickstrom

Absent: Members Rick Campioni & Rob Tarvis

Also Present from the Village: Manager Megan Haselden

Present from the Public: Jeff Ratcliffe (KEDA); 1 member from the public

I. Call to Order / Roll Call / Pledge of Allegiance

L’Esperance called the meeting to order at 9:00 am with roll call and led the Pledge of Allegiance.

II. Petitions from the Public (*members of the public have 5 minutes to speak*)

Ratcliffe addressed the board briefly on matters he is here to discuss.

III. Approval of Agenda

McParlan moved, seconded by Ranville to approve the agenda with the addition of 427 & 425 5th St project under New Business Item #2.

Motion Carried 7/0

IV. Review and approve meeting minutes of May 13, 2024 Meeting.

Wickstrom moved, seconded by Hahn to approve the minutes as presented.

Motion Carried 7/0

V. Unfinished / Revolving Business

1. Updates from Village Council, Historic District Commission, Planning Commission, etc.

Haselden provided updates from the Council, HDC and Planning Commissions.

2. Main Street Calumet Report

i. Rural Prosperity Summit Update

Polzien absent; report tabled. Haselden provided an update regarding the Rural Prosperity Summit that Polzien attended as well.

3. Fire Site Update

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Haselden provided updates, MSC received the grant from Visit Keweenaw to build flower boxes which will line the property. 1 bid for removing the foundation has been received, an RFP is being developed for the water line work still needed.

4. Greenspace Update

Haselden provided the updated bid number of ~ \$440k received; Ratcliffe updated the board that he will request additional funds from the MEDC. Ratcliffe and Haselden to review budget.

5. District Property Updates

a. Listing DDA Properties

No updates.

6. DDA Grant Program

i. Quello/Kirby Large Grant Application (FY 26)

Haselden reviewed the application for \$10,000 under the large grant local match program; Ratcliffe stated that this local match is required for preapplication to the MEDC for this grant, the funds would not be expended until a future fiscal year.

McParlan moved, seconded by Oikarinen to approve the grant application for \$10,000 local match.

Roll Call Vote:

Yeas: Hahn, L'Esperance, McParlan, Miller, Oikarinen, Ranville, Wickstrom

Nays: None

Absent: Campioni, Tarvis

Motion Carried 7/0

ii. 205 5th St Rehabilitation Application

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McParlan moved, seconded by Miller to approve the grant application for \$1,500 local match.

Roll Call Vote:

Yeas: Hahn, L'Esperance, McParlan, Miller, Oikarinen, Ranville, Wickstrom

Nays: None

Absent: Campioni, Tarvis

Motion Carried 7/0

7. Property Owner Brochure

L'Esperance reminded the board to send updates or recommendations to MSC for finalizing the brochure by end of the week.

8. Community Events Calendar Mailer

L'Esperance reviewed the 1-page mailer with ideas to send residents once or twice a year. Business sponsorships for covering the cost is possible, several members expressed interest in having the flyers available in shops. Haselden mentioned Calumet Community Day in September may be a good time to launch this flyer.

9. Strategic Planning Update

No update.

10. Plan DDA Strategic Plan/Goals Meeting

L'Esperance discussed scheduling a DDA meeting to establish goals based on the Village Strategic Plan. Meeting scheduled for September 25, 2024 after the virtual training at 6:00pm.

VI. New Business

1. Approval of DDA Bills/Transaction Report

Hahn moved, seconded by Ranville to approve the bills as presented.

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Roll Call Vote:

Yeas: Hahn, L'Esperance, McParlan, Miller, Oikarinen, Ranville, Wickstrom

Nays: None

Absent: Campioni, Tarvis

Motion Carried 7/0

2. Municipal Parking Lot 400 Block

L'Esperance discussed a request for a parking lot on 5th Street. Ratcliffe mentioned the support the DDA provided to move the 5th Street shop house into the DDA district with gravel parking on the west and north side and the site could be proposed for parking for redevelopment of 427 & 425 5th.

i. 427 & 425 5th St Projects

A developer is interested in acquiring both 427 5th St (a DDA Property) and 425 5th St (an HCLBA property) which have no parking availability. The developer will not move forward with the planning process unless they have initial support for a parking lot. The project will eventually come forward with a site plan and proposal that would be approved by the Village Council.

ii. Management of lot

Brief discussion that the property could be sold to a private owner for parking or maintain village ownership for a municipal fee-based lot; to be determined by the Village Council.

Wickstrom moved, seconded by Miller to provide support for development of a parking lot on the 400 Block of 5th Street, as part of possible redevelopment of 425 & 427 5th Street.

Motion Carried 7/0

Ratcliffe also needs to temporarily remove the plywood covering the windows on 427 5th St to view the structural needs underneath.

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Hahn moved, seconded by Oikarinen to approve removing the plywood coverings temporarily.

Motion Carried 7/0

3. Big Annie Statue Location

Haselden updated the board on the location issues of the Big Annie statue and the proposed location at the entrance of 5th Street, next to the Visitor Center. Discussion on the location and importance of working with stakeholders – Hahn mentioned that the visitor center was the union building which seems like an appropriate spot for the location. The DDA reiterates the prior support given to the statue being placed on village owned property, not location specific.

4. Village Job Postings

i. Part-Time Blight Enforcement Officer

Haselden updated the board that the position has been posted. Any blight enforcement efforts in the district will be billed to the DDA.

ii. Part-Time Janitorial/Grounds Maintenance

Haselden is looking for support to hire a seasonal part-time employee for custodial/groundskeeping and beautification in the village and of municipal owned properties.

Ranville moved, seconded by Wickstrom to approve supporting \$1,500 towards hiring this employee through the DDA beautification budget.

Roll Call Vote:

Yeas: Hahn, L'Esperance, McParlan, Miller, Oikarinen, Ranville, Wickstrom

Nays: None

Absent: Campioni, Tarvis

VII. Summarize Action Items

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VIII. Comments from the Public (*members of the public have 5 minutes to speak*)

Ratcliffe updated the board re: HCLBA program, included in funding for the village this year are the Mihelich Slaughter House demolition; stabilization of 425 5th St including exterior tuckpointing and interior demolition so the building is ready for redevelopment; stabilization on 322 7th Street house; stabilizing 308 8th St; and 104 6th St stabilization.

IX. Adjourn

Ranville moved, seconded by Hahn to adjourn at 10:37am.

Motion Carried 7/0

Respectfully Submitted,

Megan Haselden, Village Manager