CALUMET VILLAGE COUNCIL REGULAR MEETING MINUTES
TUESDAY, June 18, 2024
CALUMET VILLAGE TOWNHALL, 340 SIXTH STREET
Public viewing available via ZOOM.com - Meeting ID: 869 9877 4486 Passcode: 699798
https://us02web.zoom.us/j/86998774486 or via phone: 1-312-626-6799

Present: President Rob Tarvis; Trustees Virginia Dwyer, Peggy Germain, Pamela Que, Andrew Ranville, Bernice Smith; Clerk Lori Weir
Absent: None
Also Present from the Village: Manager Megan Haselden
Present from the Public: Jeff Ratcliffe (KEDA), Josh Harju (UPEA), and Nathan McParlan (business owner)

I. Call to Order
Tarvis called the meeting to order at 6:00pm with roll call and led the Pledge of Allegiance

President Tarvis addressed the council and reminded them that the Village Manager's work is directed by the Village Council as a governing body and not by individual trustees. Discussion took place. Moving forward, the Trustees were directed to bring issues and concerns to the work sessions for the group to discuss and the Manager will follow up on items as directed by the council as a whole.

II. Petitions from the Public *(members of the public have 5 minutes to speak)*
Jeff Ratcliffe provided an "Update on Economic Development Projects in the Village," including Blight Elimination, Rehabilitation, Development, and the Green Space Park project.

Nathan McParlan voiced his support of the Green Space Park project and is looking forward to seeing the project come to fruition.

III. Approval of Agenda
Que moved, seconded by Ranville to approve the agenda as presented.

Motion Carried 6/0

IV. Approval of Consent Agenda Items *(items are considered routine by the council and will be enacted by one motion. If discussion of an item is required, it will be removed from the consent agenda and considered separately.)*
Review and approval of Council meeting minutes

Work Session Meeting	March 19, 2024
Regular Meeting	May 22, 2024

Review and approval of bills
Prior paid bills in the amount of $23,736.67
New bills in the amount of $15,889.97

Review and acceptance of Reports
Manager Report
Downtown Development Authority Minutes May 2024

Que moved, seconded by Smith to approve the consent agenda.
Roll Call Vote:
Yeas: Dwyer, Germain, Que, Ranville, Smith, Tarvis
Nays: None
Absent: None

Motion Carried 6/0

V. Unfinished Business

1. Job Posting Updates

i. Part-time Blight Enforcement Officer – Posted and have received 2 applications. Haselden will move forward with interviews and include Mark Klein in the interview process.

ii. Office Secretary – Haselden is working on job posting, hours needed, and rate of pay and will have this for the July work session.

2. Village Council Vacant Seat – No letters of interest received.

3. Big Annie Statue Location – Discussion on request received to designate the triangular lot near the Keweenaw National Historic Park Visitor Center as the statute location.

Dwyer moved, seconded by Ranville to approve the Big Annie Statue location to be in the triangular lot near the Keweenaw National Historic Park Visitor Center as long as there is no objection from the Keweenaw National Historic Park Service.
Roll Call Vote:
Yeas: Dwyer, Germain, Que, Ranville, Smith, Tarvis
Nays: None
Absent: None

Motion Carried 6/0

VI. New Business

1. Resolution No. 24.06 – EGLE TMF Grant

Josh Harju with UP Engineers and Architects (UPEA) discussed Resolution No. 24.06 and the work that will be done on the water lines this summer/fall. The resolution to designate the Village Manager as an agent authorized to sign contracts related to these grant funds will ensure the project is done in a timely manner.

Que moved, seconded by Germain to approve Resolution No. 24.06.
Roll Call Vote:
Yeas: Dwyer, Germain, Que, Ranville, Smith, Tarvis
Nays: None
Absent: None

Motion Carried 6/0

2. Fire Site Foundation Bid
   Que moved, seconded by Ranville to approve the bid for $83,900.00 from B&B Contracting for the demolition and disposal of foundation and footings, and grading at the 5th Street Fire Site location.
   Roll Call Vote:
   Yeas: Dwyer, Germain, Que, Ranville, Smith, Tarvis
   Nays: None
   Absent: None

   Motion Carried 6/0

3. Outdoor Burning – Tabled until the July Work Session

4. AT&T Metro Act Permit Extension
   Que moved, seconded by Dwyer to approve the extension of the AT&T Metro Act Permit.
   Roll Call Vote:
   Yeas: Dwyer, Germain, Que, Ranville, Smith, Tarvis
   Nays: None
   Absent: None

   Motion Carried 6/0

5. Agassiz Park Updates – Pavilion and bathrooms will need more extensive and more frequent cleaning with the Farmer's Market being located at Agassiz Park, and also with increased summer use. The bathrooms are also in need of repairs. Haselden estimated the cost of renovations to be less than $10,000 and she will look for possible grant funding.

6. Council E-mail Addresses
   Council members should not be using personal email addresses for council business. The information shared via email is subject to FOIA. To reduce the Village's risk and liability, Haselden has set up email addresses for all council members. Each person should schedule a time to meet with the Manager to get passwords set up.

7. Vernacular Architecture Forum
   Haselden provided an update on this group's very successful visit to Calumet.

8. Green Space Grant
   Update on the Grant Amendment Request submitted to the MEDC to cover additional MEDC required expenses. Discussion on budget, matching dollars, and bids.

   Que motioned, seconded by Smith to move forward with all future steps in the grant process and the application amendment for additional funding.
   Roll Call Vote:
   Yeas: Que, Ranville, Smith, Tarvis
   Nays: Dwyer, Germain
   Absent: None

   Motion Carried 4/2

VII. Announcements – Other Council Business
1. Weir reminded the council of the upcoming due date for filing their Petitions for Public Office to be on the ballot for the November election. Paperwork is due to the Township Clerk by July 18, 2024. The President and 3 Trustee seats are up for re-election, and we have the one vacant Trustee seat.

VIII. Comments from the Public *(members of the public have 5 minutes to speak)*
None

IX. Adjourn
Que moved, seconded by Smith to adjourn the meeting at 7:07pm.

Motion Carried 6/0

Respectfully submitted,

Lori Weir, Clerk