CALUMET VILLAGE COUNCIL REGULAR MEETING AGENDA
TUESDAY, JUNE 17, 2025 @ 6:00PM
CALUMET VILLAGE TOWNHALL, 340 SIXTH STREET
Public viewing available via ZOOM - Meeting ID: 869 9877 4486 Passcode: 699798
https://us02web.zoom.us/j/86998774486 or via phone: 1-312-626-6799

I. Call to Order

II. Petitions from the Public *(members of the public have 5 minutes to speak)*

III. Approval of Agenda

IV. Approval of Consent Agenda Items *(items are considered routine by the council and will be enacted by one motion. If discussion of an item is required, it will be removed from the consent agenda and considered separately.)*

Review and approval of Council meeting minutes

Regular Meeting	May 20, 2025
Work Session Meeting	June 10, 2025

Review and approval of bills

Prior paid bills in the amount of $34,448.98

New bills in the amount of $10,018.41

Review and acceptance of Reports

Manager Report

Review and acceptance of Correspondence Received

V. Unfinished Business

VI. New Business

1. Resolution No. 25.04 Adopting the Upper Michigan Water Company Cross Connection Control Plan Policy
2. Village Council applicant for vacant seat (Ariele Pizzo)

VII. Announcements – Other Council Business

VIII. Comments from the Public *(members of the public have 5 minutes to speak)*

IX. Adjourn

CALUMET VILLAGE COUNCIL REGULAR MEETING MINUTES - DRAFT
TUESDAY, MAY 20, 2025
CALUMET VILLAGE TOWNHALL, 340 SIXTH STREET
Public viewing available via ZOOM.com - Meeting ID: 869 9877 4486 Passcode: 699798
https://us02web.zoom.us/j/86998774486 or via phone: 1-312-626-6799

Present: President Pro-Tempore Pamela Que; Trustees Matt L'Esperance, Kelly Ryan, Bernice Smith; Clerk Lori Weir - 1 Vacant Trustee Seat
Absent: President Rob Tarvis
Also Present from the Village: Manager Megan Haselden, CEDM Fellow Joey Foster, Tara West (Village Secretary)
Present from the Public: Virginia Dwyer (via Zoom); 1 Community Member

I. Call to Order
Que called the meeting to order at 6:00pm with roll call and led the Pledge of Allegiance

II. Petitions from the Public *(members of the public have 5 minutes to speak)*
Public comments provided on the following:
- Allowing for those attending electronically time to make comments including time for them to "unmute" in order to respond to the call for public comments.
- Stop sign at the intersection of Elm & 9th Street
- Blight enforcement process regarding a specific 8th Street property

III. Approval of Agenda
Ryan moved, seconded by Tercha to approve the agenda with the addition of Trash Cans as number 5 under section VI.

Motion Carried 5/0

IV. Approval of Consent Agenda Items *(items are considered routine by the council and will be enacted by one motion. If discussion of an item is required, it will be removed from the consent agenda and considered separately.)*
Review and approval of Council meeting minutes

Regular Meeting	April 15, 2025
Special Meeting	May 1, 2025
Work Session Meeting	May 13, 2025

Review and approval of bills
Prior Paid Bills in the amount of $48,900.60
New Bills in the amount of $57,717.14

Haselden noted the invoice from the Daily Mining Gazette is included in the new bills, however she will not be paying it until she receives some clarification as the invoice is unclear. Also, the $50,000 invoice for the Calumet Theatre boiler is paid by the Village as we are the fiduciary on the grant. Haselden also noted that the Village is the "boiler owner".

Review and acceptance of Reports
Manager Report – Attached
Review and acceptance of Correspondence Received
VFW Letters RE: Veterans Banners - Attached

L'Esperance moved, seconded by Tercha to approve the consent agenda as presented.
Roll Call Vote:
Yeas: Smith, Ryan, L'Esperance, Tercha, Que
Nays: None
Absent: Tavis

Motion Carried 5/0

V. Unfinished Business

1. Outdoor Buring Policy vs. Ordinance
   Discussion of attorney comments (summary attached).

   Tercha moved, seconded by Ryan to adopt the Outdoor Burning Policy as presented with the intention that this policy goes to the Planning Commission for future review to be considered as an update to the Zoning Ordinance.
   Roll Call Vote:
   Yeas: Smith, Ryan, L'Esperance, Tercha, Que
   Nays: None
   Absent: Tarvis

   Motion Carried 5/0

VI. New Business

1. Resolution No. 25.03 "Big Annie Week"
   Ryan moved, seconded by Smith to approve Resolution No. 25.03 to designate the week of June 17 "Big Annie Week" as presented.
   Roll Call Vote:
   Yeas: Smith, Ryan, L'Esperance, Tercha, Que
   Nays: None
   Absent: Tarvis

   Motion Carried 5/0

2. Audit Engagement Letter
   Tercha moved, seconded by L'Esperance to move forward on behalf of the Village with the Auditor based on the presented engagement letter.

   Motion Carried 5/0

3. Hiring Part-time DPW Worker – Attached recommendation proposal
   Ryan moved, seconded by L'Esperance to support the hiring of a new seasonal part-time DPW worker as presented.
   Roll Call Vote:
   Yeas: Smith, Ryan, L'Esperance, Tercha, Que
   Nays: None
   Absent: Tarvis

   Motion Carried 5/0

4. Expense Approval for Line Striping
Discussion on options (2 professional quotes from contractors; cost to purchase the equipment). Discussion on the need to have the work completed in a timely manner and DPW current staffing level and workload. Discussion on the possibility of purchasing equipment in the future following having the lines professionally striped this year.

Ryan moved, seconded by Smith to approve $8,000.00 be spent to have the Village professionally lined/striped this summer for our 150th anniversary celebration with the understanding that Haselden will further research both bids, and select the most cost effective.
Roll Call Vote:
Yeas: Smith, Ryan, L'Esperance, Tercha, Que
Nays: None
Absent: Tarvis

Motion Carried 5/0

5. Trash Cans
Haselden updated that the DDA declined her request to invest in the purchase of all new trash cans for the Village ($900 per can for 20 55-gallon cans with lids). Haselden looked at the cost of smaller 36-gallon cans. Haselden also reviewed the Village budget to see where they could assist with covering this expense. She found $5,000 that the Village could invest with the DDA investing the remaining cost. Discussion on size, splitting the purchase over 2 years, and the recommendation that the DDA contribute to at least 50% of the cost of the trash cans since they are mainly located in the downtown district.

L'Esperance moved, seconded by Ryan to recommend that the DDA partner with the Village to purchase 10 trash cans this year and 10 trash cans next year, with the Village contributing $5000 this year from the following budget areas: $1,500 from the Sanitation Fund; $3,500 from the General Fund including from the following budget categories: $1,500 from Parks & Recreation, $1,000 from Department of Public Works and $1,000 from Buildings & Grounds.

Roll Call Vote:
Yeas: Smith, Ryan, L'Esperance, Tercha, Que
Nays: None
Absent: Tarvis

Motion Carried 5/0

VII. Announcements
- Ryan & Haselden attended the Michigan Association of Planners meeting in Marquette.
- Que & Haselden attended the Michigan Historic Preservation Conference in Sault Ste., Marie.

- Leah Polzien has resigned from her position as Executive Director of Main Street Calumet effective September 2025. The Village will work with MSC and DDA in order to plan how to move forward.

VIII. Comments from the Public
Public comment regarding Village ownership of line striping equipment in the past.

IX. Adjourn
L'Esperance moved, seconded by Tercha to adjourn the meeting at 6:46 p.m.

Motion Carried 5/0

Respectfully submitted,

Lori Weir, Clerk

CALUMET VILLAGE COUNCIL WORK SESSION MEETING MINUTES - DRAFT
TUESDAY, JUNE 10, 2025 – 6:00 PM
CALUMET VILLAGE TOWNHALL, 340 SIXTH STREET
Public viewing available via ZOOM.com
Meeting ID: 869 9877 4486 Passcode: 699798 https://us02web.zoom.us/j/86998774486

Present: President Pro-Tempore Pamela Que, Trustees Matt L'Esperance, Kelly Ryan, Bernice Smith, James Tercha; Clerk Lori Weir
Absent: President Rob Tarvis (1 vacant seat)
Also Present from the Village: Manager Megan Haselden, Terra West (Village Secretary)
Present from the Public: Ariele Pizzo

I. Call to Order / Roll Call / Pledge of Allegiance
Que called the meeting to order at 6:00pm with roll call and led the Pledge of Allegiance.

II. Petitions from the Public *(members of the public have 5 minutes to speak)*
Que introduced Ariele Pizzo, a potential candidate to fill the vacant Trustee seat.
Pizzo introduced herself and provided some background on her professional experience.

III. Approval of Agenda
Tercha moved; seconded by Smith to approve the agenda as presented.
Motion Carried 5/0

IV. Reports

1. Manager – Haselden provided the Manager's report which included the following updates:
   - Updated on her attendance at various meetings/conferences; including the Michigan Association of Planning, the U.P. Managers Conference, Michigan Historic Preservation Conference.
   - She will be applying for a $50,000 grant; this is in the initial stages, with more details to come.
   - Updated on the Media Tour that included Calumet last week. Media on Main will feature various Village properties including the new Greenspace.
   - Frozen Farms had a successful ribbon-cutting ceremony.
   - DPW Update – Superintendent position is still vacant. The DPW crew is going above and beyond and doing a wonderful job. Flower baskets, veteran's banners, and Historic District signage are all up.
   - Line Striping – Contractor scheduled for the first week of July. They will not be doing Oak Street parking lines or the parking lines at the Agassiz Park parking lot. The current lines need to fade more before they can be re-lined. She also put in a request to Houghton County Road Commission to paint the lines on 6th Street and 4th Street.
   - We will again be utilizing a SAIL team this summer to do landscaping-type and clean-up jobs around the Village.
   - The DPW part-time seasonal position has been filled. The new hire has landscaping and gardens experience and will assist with maintaining the new Greenspace.
   - Trash can update – Still working with the DDA to come up with a plan. They will meet next week and hopefully vote on this expenditure.
   - 150th Anniversary Celebration planning continues. Work sessions are held

every 2 weeks. The Calumet Theater is holding their Chandelier Unveiling Event on June 28. Cro Fest looks like it will be a successful event as well (August 8-10). Initial discussions/planning with Village of Laurium to have a competitive softball game event. A Summer Event mailer went out last week, and more fliers / mailers will go out in the upcoming weeks as well as a webpage specifically for the 150th Celebration.

- Agassiz Pavilion restroom renovations will be beginning soon. Port-a-potties are available for use at the park during these renovations.
- Village Community Dumpster will be available beginning Monday. Tickets will be required with a specified $10 donation requested. There will be set hours so that DPW staff can somewhat monitor what is being dumped.
- Haselden will share emails from the public, as well as her response, with the council when they address concerns the public has with the Village office and/or council procedure, similar to today's regarding OMA violations.
- Marijuana Ordinance will be on the June Regular Meeting as it is ready for a vote following discussion in the October work session.

2. DDA – No meeting yet this month

3. Planning Commission
   - Continuing work on the Master Plan Update. This is their main focus right now as it is needed for RRC.
4. HDC
   - Preparing for the upcoming community outreach event (June 12).

V. Unfinished / Revolving Business – None

VI. New Business

1. Reduction of Village Trustees – Discussion on the pros and cons of reducing the number of seats on the council. Discussion on how the council can promote community engagement and better communicate the process for getting on the ballot. For now, the council will table the ordinance with the option to re-visit it if there is a need for it in the future.

2. Resolution Adopting the Upper MI Water Company Cross Connection Control Plan Policy – This is a basic requirement. The Village also needs to develop a Capital Improvement Plan for water main improvements.

3. Blight Enforcement Update – Letters are going out and fines will begin being assessed. Some letters will include dumpster tickets for those who might use this as an opportunity to clean up their blight. Megan will have a list of blighted properties which can be shared with council members only. This information will not be public in order to protect the

privacy of the property owners.

4. Joint Meeting of the DDA/Council/Main Street Calumet – To discuss the future of MSC and its relationship with the Village DDA. June 24th at 6pm in the Ballroom.

5. Joint Annual Meeting of the Boards – RRC requires an annual joint meeting, and it is a good practice to come together regularly. Haselden will schedule this for September.

VII. Announcements

- Ryan asked, on behalf of some constituents who have contacted her, if there are any planned street projects for this year. Spruce Street will be re-paved this summer. There are no other projects planned due to funding constraints. Road funding is a priority, and the Village is seeking out funding opportunities.
- Clerk Weir will not be at the Regular Board Meeting next week. An interim clerk will need to be appointed to take minutes at the meeting. Also, if a new Trustee is appointment, they will have to take the Oath of Office prior to being able to vote on any council business.

VIII. Comments from the Public *(members of the public have 5 minutes to speak)* -
None

IX. Adjourn
Tercha moved, seconded by L'Esperance to adjourn the meeting at 7:08pm.
Motion Carried 5/0

Respectfully submitted,

Lori Weir, Clerk

VILLAGE OF CALUMET JUNE 2025 PRIOR PAID BILLS

MANAGER			
Megan Haselden - Telephone/Conferences/Mileage/Hotel (UP Managers Meeting)		$	472.20
OFFICE			
Charter		$	94.99
DPW			
Charter		$	150.02
HDC			
Pam Que - Reimb For Food & Hotel - MHPN Conference (Grant)		$	399.62
Megan Haselden - Reim for Mileage - MHPN Conference (Grant)		$	386.40
		$	786.02
BUILDINGS & GROUNDS			
NHCWSA	Village Hall	$	141.40
NHCWSA	DPW	$	45.35
NHCWSA	Agassiz Park	$	36.00
Semco Energy	Village Hall	$	376.48
Semco Energy	DPW	$	406.00
Semco Energy	Agassiz Park	$	19.94
		$	1,025.17
WATER FUND			
Upper Michigan Water Company - Hydrant Maintenance		$	1,435.61
ORDINANCES			
The Daily Mining Gazette - Ordinance 162		$	2,101.00
CAPITAL OUTLAY			
Marc Klein - Payment For Shop Equipment		$	3,000.00
DEBT SERVICE PAYMENT			
Grader/Loader Payment		$	982.47
PAYROLL			
05/20/25	Payroll	$	11,156.57
	FICA	$	853.47
06/03/25	Payroll	$	10,880.82
	FICA	$	832.40
06/09/25	Council Fees	$	630.00
	FICA	$	48.24
		$	24,401.50
BILLS PAID PRIOR TO JUNE 2025 COUNCIL MEETING		**$**	**34,448.98**

VILLAGE OF CALUMET JUNE 2025 BILLS

MANAGER		
OFFICE		
UP & Running	$	494.00
DPW		
Ace Hardware	$	1,048.36
Airgas	$	411.08
AutoWares	$	353.57
B&B Sand & Gravel	$	72.25
Harter Auto Supply	$	42.51
North Star BP	$	269.26
Rowe Oil	$	70.33
UPEA	$	1,780.10
Wausau	$	2,738.82
Zarnoth Brush Works	$	1,275.70
	$	8,061.98
COUNCIL		
BUILDINGS & GROUNDS		
UPPCO	$	141.40
HISTORIC DISTRICT COMMISSION		
Copper Island Printing (Outreach - SHPO Grant)	$	335.00
PARKS & RECREATION		
41 Lumber - Picnic Table Material for Agassiz Park	$	103.53
PLANNING COMMISSION		
Michigan Association of Planning	$	725.00
LEGAL		
Kirkpatrick, Slough, Duitsman-Coy & Mott PLC	$	157.50
JUNE 2025 BILLS	**$**	**10,018.41**

VILLAGE OF CALUMET

HOUGHTON COUNTY, MICHIGAN

RESOLUTION NO. 25.04

Resolution Adopting the Upper Michigan Water Company Cross Connection Control Plan Policy.

Minutes of a regular meeting of the Village Council of the Village of Calumet, County of Houghton, State of Michigan, held on Tuesday, June 17, 2025, at 6:00pm, Eastern Standard Time.

PRESENT:

ABSENT:

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS, the Michigan Department of Environment, Great Lakes, and Energy (EGLE) requires the Village of Calumet to have a Cross Connection Control Plan for the Village water distribution system, and;

WHEREAS, the Upper Michigan Water Company (UMWC) has a Cross Connection Control Policy in place that is accepted by EGLE;

NOW, THEREFORE, BE IT RESOLVED, the Village of Calumet hereby adopts the UMWC Cross Connection Control Plan by reference.

Adopted this 17th day of June, 2025.

YEAS:

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED.

_____

Lori Weir, Village Clerk