

CALUMET VILLAGE COUNCIL WORK SESSION MEETING MINUTES

TUESDAY, JUNE 13, 2023 – 6:00 PM

CALUMET VILLAGE TOWNHALL, 340 SIXTH STREET

Public viewing available via ZOOM.com “Join A Meeting” - Meeting ID: 897 0467 4551

<https://us02web.zoom.us/j/89704674551> or via phone: 1-312-626-6799

Present: President Pro Tem Pam Que; Trustees: Virginia Dwyer, Peggy Germain, Andrew Ranville, Bernice Smith, Lori Weir; Clerk Pat Pressel

Absent: President Rob Tarvis

Also Present from the Village: Mgr. Megan Haselden; Planning Commission Vice Chair Kelly Ryan

Present from the Public: Calumet Theatre President Dan Jamison; KEDA Director Jeff Ratcliffe

I. Call to Order / Roll Call / Pledge of Allegiance

President Pro Tem Que called the meeting to order at 6:00pm. All in attendance stood for the Pledge of Allegiance.

II. Petitions from the Public (*members of the public have 5 minutes to speak*)

None.

III. Approval of Agenda

Trustee Smith made the motion to accept the agenda, seconded by Trustee Ranville.

Motion carried 6/0

IV. Reports

1. Ordinance Committee

Trustee Weir provided a summary of the Ordinance Committee meetings. The Committee has reviewed all Ordinances and organized them into 2 books, 1 for the Vault and 1 for public review at the Village office. The Committee will make recommendations for updates to several ordinances including No. 77a, 158 and 132.

2. Theatre Lease Committee

Mr. Jamison provided Council with a summary of the work done on the updated theatre lease and requests that Council develop a proposed Code of Conduct for the Calumet Theatre Co to accompany the lease.

3. DDA

Trustee Ranville gave a brief update including letting Council know that the Farmers Market will be in the Greenspace (not in Agassiz Park).

4. Planning Commission

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Vice Chair Kelly Ryan let the Council know that the PC is working on reviewing and updating the Master Plan and would like to start intentional public engagement for the Master Plan, with an emphasis on marihuana and short-term rentals. The PC recommends that Mgr. Haselden develop a rental registration for the Village, including long and short-term. PC also recommends that council consider a RRC Technical Assistance grant to engage with Beckett & Roeder for updates to the Master Plan and general governance organization training. VC Ryan also gave a brief review of Speak Your Peace Civility Initiative which she will present in full to the Council in July.

5. HDC

President Pro Tem Que gave an update on the street sign project of the HDC which the final design is almost ready for review and approval as well as painting the Village owned light poles (currently red) to black, which will need Council approval. Mgr. Haselden discussed the HDC Coordinator position along with information from the KNHP regarding funding for the position which may be used towards Village staff.

6. Manager Report

Brief update including the expansion of the National Historical Landmark district in the Village of Calumet which is a draft proposal from the NHP – more info will be provided later this year. Mgr. Haselden mentioned the Save America’s Treasures grant that is a big dollar grant to save the Village Hall/Calumet Theatre – it is a one-to-one match that will be discussed with the Calumet Theatre Co and investigated for potential application. Mgr. Haselden discussed issues with delinquent property tax ratios and the implications on ability for bonds that this creates.

7. DPW Report

Mgr. Haselden provided a brief update on DPW, Council request that DPW Supervisor start attending a few meetings/year – to be voted on at the June 20th Council Meeting.

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8. Fire Department Report

Mgr. Haselden provided a brief update on the Fire Department, including a grant for fire equipment applied for in the amount of \$10k. Council requests that Fire Chief start attending a few meetings/year – to be voted on at the June 20th Council Meeting.

9. Finance/Grants

An energy efficiency grant was reopened, Mgr. Haselden submitted the app. for \$25k.

Mgr. Haselden reported that the CLG Grant for Herman Flats was denied.

Mgr. Haselden discussed the need for a finance meeting. Council requests that the Treasurer start attending a few meetings/year – to be voted on June 20th.

V. Unfinished Business

1. Fire Site Concept Plan Proposals

Mr. Ratcliffe discussed the fire site grant and Task Force recommendation for Beckett & Roeder for the concept plan proposal. Trustee Dwyer requests a report of the grant budget and expenses to date.

2. Fire Insurance Withholdings

Mgr. Haselden reviewed the Village requirements and status of those requirements on the fire insurance withholdings in escrow for 104 5th Street and 334 7th Street. Issue moved to June 20th Council meeting agenda for decision.

3. Garbage Ordinance/Millage

The Ordinance Committee discussed issues with the Garbage Ordinance and Sanitation Millage and proposes the Council vote at the June 20th Council Meeting on reducing the Sanitation Millage to 0%.

4. American Legal Publishing (Codification)

Mgr. Haselden provided input from the company on process/cost to finish the codification project. Council to vote on June 20th whether to move forward.

VI. New Business

1. Street Closure Application – Luigi’s Bar

Additional documentation is needed; if received, Council to vote on June 20th.

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2. EV Chargers @ Agassiz Park

Trustee Dwyer inquired about the charging speed. Mgr. Haselden provided that they are the fastest Level 2 Chargers @ 80amps, and will check with the company on charging speed and non-compete clauses. To be voted on June 20th.

3. Conduct of the Village Council

Council discussed issues of conduct including the formal complaint from Trustee Dwyer against President Tarvis. Trustee Ranville mentioned keeping meetings orderly by not talking over others. Civility Initiative to be presented in July.

4. Performance Review – Mgr.

Trustee Weir provided a draft Performance Review which Trustee Ranville will create a fillable pdf form and provide to the Council to complete by July work session. Trustee Weir to gather all reviews and compile them for the Manager review in July.

5. Establishing Committees

Committees were discussed, and/or Action Items at the end of each meeting as opposed to Committees.

VII. Announcements – Other Council Business

None.

VIII. Comments from the Public (*members of the public have 5 minutes to speak*)

None

IX. Adjourn

Motion by Trustee Ranville, seconded by Trustee Weir to adjourn the meeting at 8:43pm.

Motion carried 6/0

Respectfully Submitted,

Megan Haselden, Manager

Patricia Pressel, Clerk