CALUMET VILLAGE COUNCIL WORK SESSION MEETING MINUTES
TUESDAY, JULY 9, 2024 – 6:00 PM
CALUMET VILLAGE TOWNHALL, 340 SIXTH STREET
Public viewing available via ZOOM.com
Meeting ID: 814 0711 2048 Passcode: 699798 https://us02web.zoom.us/j/81497112048

Present: President Rob Tarvis; Trustees Virginia Dwyer, Peggy Germain, Pamela Que, Andrew Ranville, Bernice Smith; Clerk Lori Weir
Absent: None
Also Present from the Village: Manager Megan Haselden
Present from the Public: Jeff Ratcliffe (KEDA), Matthew Eliason, and 2 additional community members

I. Call to Order / Roll Call / Pledge of Allegiance
Tarvis called the meeting to order at 6:00pm with roll call and led the Pledge of Allegiance.

II. Petitions from the Public *(members of the public have 5 minutes to speak)*
None.

III. Approval of Agenda
Que moved to accept the agenda with the addition of "Dwyer's Questions to be Addressed" as number 5 under New Business, seconded by Ranville to approve the agenda as amended.
Motion Carried 6/0

IV. Reports
1. Manager – Haselden provided updates on the EV Charging stations, Agassiz Park/Farmer's Market (parking, pedestrian traffic, restroom cleanliness), Leases (new Theatre Lease is being finalized by Dan Jamison), Theatre Boiler Project, Auditor Schedule, Blight (Bills Electric Building), Green Space Grant, Calumet Community Day (September 14) and creation of a volunteer work group for planning this event.
2. DDA – Ranville provided an update on topics covered by the DDA at its recent meetings. Topics include Farmer's Market, Community Mailer, Community Grants. Discussion of the use of the terms committee vs. work group vs. review panel took place.
3. Planning Commission – No Update. No Meeting.
4. HDC – Haselden updated on the review of multiple Certificates of Appropriateness by the HDC.

V. Unfinished / Revolving Business
1. Ordinance No. 92 – Tabled until the July regular meeting
2. Snow Removal Issue / Residential Contract Request (7th & Oak Street) – Tabled. Discussion regarding going into closed session. Haselden with get attorney feedback

on this.

3. Job Posting Updates
   (i) Blight Enforcement Officer – Offer made.
   (ii) Office Secretary – Not ready for posting but plan to post the position this summer.
4. Vacant Council Seat – No response to posted vacancy.
5. Outdoor Burning - Discussion regarding the City of Hancock ordinance and the importance of addressing "recreational fires" considering the age of houses in the Village. The Planning Commission will add this to their agenda and work on an ordinance to present to the council for review.

VI. New Business

1. Village Attorney Resignation
   Letter reviewed. Acceptance of resignation will be on the Regular Meeting agenda.
2. Finance Report / Process
   Haselden is finalizing all the information within the BS&A software and will have Fund Balance Reports for the July Regular Meeting. The August Work Session will be focused on finances and the audit, which should be complete.
3. CEDAM Fellow Opportunity through MEDC - Discussion regarding applying to be considered for this program. Cost to Village would be $10,000.
4. Street Closure Applications (U.P. Luigis AC/DC and Pasty Fest) – Both applications are exactly the same as last year. The Manager has already received the Certificate of Insurance from both. Discussion about noise.
5. Dwyer's Questions to be Addressed – Discussion regarding President's remarks at the June Regular Meeting stating that work and projects assigned to the Village Manager is to be done by the council as a governing body and not by individual trustees.

   Discussion regarding the grant application process, the Manager's role in applying for grant funding, and the council's role in approving grant funding after grants are awarded.

   Discussion on whether the specific questions submitted by Dwyer should be sent to the Attorney for guidance. The council will vote on this at the July Regular Meeting.

VII. Announcements – None

VIII. Comments from the Public *(members of the public have 5 minutes to speak)*
Matthew Eliason, Attorney retained by Sydney Dharmavaram, addressed the council regarding snow accumulation issues at the corner of 7th Street and Oak Street. He proposed an ordinance that specifically addressed corner lots adjacent to business property offering them a similar snow removal contract that is offered to businesses. He will draft an example and send it to the council for their attorney to review. He hoped to work with the Village Council to find a resolution to the issue prior to the winter snow season.

IX. Adjourn
Que moved, seconded by Ranville to adjourn the meeting at 7:22pm.

Motion Carried 6/0

Respectfully submitted,

Lori Weir, Clerk