

CALUMET VILLAGE DDA MEETING MINUTES
MONDAY, JULY 8, 2024 – 9:00 AM
CALUMET VILLAGE TOWNHALL, 340 SIXTH STREET

Present: Chair Nikki L’Esperance; Members Pete Hahn, Nathan McParlan, Andrew Ranville, Rob Tarvis

Absent: Members Rick Campioni, Lorri Oikarinen, Jason Wickstrom

Also Present from the Village: Manager Megan Haselden

Present from the Public: MSC Director Leah Polzien; KEDA Director Jeff Ratcliffe

I. Call to Order / Roll Call / Pledge of Allegiance

L’Esperance called the meeting to order at 9:02am with roll call and led the Pledge of Allegiance.

II. Petitions from the Public (*members of the public have 5 minutes to speak*)

None.

III. Approval of Agenda

Tarvis moved, seconded by Hahn to approve the agenda as presented.

Motion Carried 5/0

IV. Review and approve meeting minutes of June 3, 2024 Meeting.

Tarvis moved, seconded by Ranville to approve the minutes with changes.

Motion Carried 5/0

V. Unfinished / Revolving Business

1. Updates from Village Council, Historic District Commission, Planning Commission, etc.

Haselden updated the board on Council, HDC and Planning Commission.

2. Main Street Calumet Report

Polzien updated the board. MSC has a grant for the community garden and will be installing a drip irrigation system and signage at the space.

3. Fire Site Update

Haselden updated the board on status of fire site – the bid for foundation removal was accepted; there is still a bid request out for the water line installation. The concept plan has not yet been received; Haselden to follow-up. Polzien updated the board on the planter boxes for lining 5th Street

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and Erkkila – they are in the process, but the boxes will not likely be placed at the fire site until after the foundation work.

4. Greenspace Update

Haselden updated the board on the status of the project.

5. District Property Updates

Updates on properties in the district. Suggestion to reach out to the park’s architectural advisor for technical assistance to property owners on projects in the district that also fall within the HDC district.

6. DDA Grant Program

Haselden updated the board on the DDA grant program.

7. Community Events Calendar Mailer

i. Cost

L’Esperance updated the board on information from Copper Island Printing. 607 residents to mail to, cost around \$500-\$600 for printing, postage, and mailing.

ii. Sponsor

A sponsor has offered the cost of \$200 for the first mailer – a design will come to the DDA Board in August.

8. Strategic Planning Update

No Updates

VI. New Business

1. Approval of DDA Bills/Transaction Report

Tarvis moved, seconded by Hahn to approve the DDA Bills/Transaction Report.

Roll Call Vote:

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Yeas: Hahn, L’Esperance, McParlan, Miller, Ranville, Tarvis

Nays: None

Absent: Campioni, Oikarinen, Wickstrom

Motion Carried 6/0

2. 425 5th St Roof Request

Tarvis moved, seconded by Ranville to approve \$2,000 towards the project fro the Public Improvements/Program budget.

Roll Call Vote:

Yeas: Hahn, L’Esperance, McParlan, Miller, Ranville, Tarvis

Nays: None

Absent: Campioni, Oikarinen, Wickstrom

Motion Carried 6/0

3. 2024 Calumet Community Day / 2025 Sesquicentennial

Calumet Community Day will be Saturday, September 14th – Haselden is asking for some volunteers to help with organizing and to get started organizing the Sesquicentennial in March 2025.

VII. Comments from the Public (*members of the public have 5 minutes to speak*)

None.

VIII. Adjourn

Tarvis moved, seconded by Ranville to adjourn the meeting at 10:14am.

Motion Carried 6/0

Respectfully Submitted,

Megan Haselden, Village Manager