

CALUMET VILLAGE COUNCIL WORK SESSION MEETING MINUTES

TUESDAY, JULY 11, 2023 – 6:00 PM

CALUMET VILLAGE TOWNHALL, 340 SIXTH STREET

Public viewing available via ZOOM.com “Join A Meeting” - Meeting ID: 897 0467 4551

<https://us02web.zoom.us/j/89704674551> or via phone: 1-312-626-6799

Present: President Tarvis; Trustees: Que, Smith, Germain, Dwyer, Weir; Clerk Pressel

Absent: Trustee Ranville

Also Present from the Village: Manager Haselden; Planning Commissioner Kelly Ryan

Present from the Public: Jeff Ratcliffe, KEDA Director via Zoom

I. Call to Order / Roll Call / Pledge of Allegiance

The meeting was called to order at 6pm by President Tarvis. Tarvis led the Pledge of Allegiance.

II. Petitions from the Public (*members of the public have 5 minutes to speak*)

Jeff Ratcliffe gave an update on the Land Bank demolition projects scheduled to happen this year.

III. Approval of Agenda

Motion by Que, seconded by Weir to approve the agenda with the amendment to add the 180-day manager review to item VI. New Business #5.

Motion carried 6/0

IV. Reports

1. Ordinance Committee

No update this month

2. Theatre Lease Committee

Team to schedule a review of the lease for follow up.

3. DDA

No update

4. Planning Commission

Que reported that Commission is working on Master Plan update and reviews of Chapters 1-4.

5. HDC

Que reported that the renderings for the historic sign project are ready for approval by Council.

Weir reported that the Village now has a Volunteer Policy for village projects.

Haselden reported that the HDC Coordinator paid position will be terminated.

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6. Manager

Report attached

7. DPW

DPW Superintendent Klein will attend next month’s meeting. Report from Manager

Haselden attached.

8. Fire Department

No Updates

9. Finance/Grants

No Updates

V. Unfinished Business

1. EV Chargers Lease – Notes from Attorney

Notes from the attorney were discussed, Haselden forwarded to Charge EV LLC with notes and will follow up.

VI. New Business

1. Agassiz Park, Park Pavilion and Community Picnic

Haselden brought up the possibility of installing an automatic time lock and unlock on the Agassiz Park Pavilion and will ask Council approval to purchase this.

Haselden mentioned that this is the 100th year that Agassiz Park was dedicated as a park and would like to organize a community picnic in late September.

2. Planning Commission Requests

i. Master Plan Updates / MEDC Grant

Discussion regarding the update process and Council consideration of a MEDC Technical Grant for hiring a consultant to review the updates if needed.

ii. Community Engagement

Haselden reported the Commission is going to be engaging the public for the updates and would like Council input and assistance reaching the community.

iii. Rental Registration

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Haselden reported that the Commission recommends a voluntary rental registration for both long-term and short-term rentals.

3. Civility Initiative, Speak Your Peace

Kelly Ryan discussed the Civility Initiative. The Council will vote on its adoption at the regular meeting.

4. Establishing Committees

Discussion on 3 potential committees: Ordinance/Enforcement, Finance/Personnel, Public Works/Buildings/Sanitation.

Council to make committee appointments at regular meeting.

5. Manager Review

Weir presented a summary of the results of the Manager Performance Review by the Council Members. The feedback was very positive. The next review will be in January at her 1-year anniversary. Tarvis to propose a pay increase at the regular meeting.

VII. Announcements – Other Council Business

None

VIII. Comments from the Public (*members of the public have 5 minutes to speak*)

None

IX. Adjourn

Motion by Que, seconded by Smith to adjourn the meeting at 7:28pm.

Motion carried 6/0

Respectfully Submitted,

Patricia Pressel, Clerk

Megan Haselden, Manager