

**CALUMET VILLAGE PLANNING COMMISSION MEETING MINUTES - DRAFT**

**THURSDAY, JANUARY 30, 2025 – 5:30 PM**

**CALUMET VILLAGE TOWNHALL, 340 SIXTH STREET**

**Present:** Chair Mark Riggins; Commissioners Chris Green, Pete Hahn & Kelly Ryan

**Absent:** 1 vacant seat

**Also present from the village:** Manager Megan Haselden, Fellow Joey Foster

**Present from the public:** None

I. Call to Order / Roll Call / Pledge of Allegiance

Riggins called the meeting to order at 5:36pm with roll call and led the Pledge of Allegiance.

II. Petitions from the Public (*members of the public have 5 minutes to speak*)

None.

III. Approval of Agenda

Ryan moved, supported by Hahn, to approve the agenda as presented.

**Motion Carried 4/0**

IV. Review and approve meeting minutes of July 11, 2024

Green moved, supported by Hahn, to accept the minutes as presented.

**Motion Carried 4/0**

V. Unfinished Business

1. Master Plan Update

Discussion on status and need to review other Master Plans in the region (Laurium & Hancock).

Group to review the first several chapters and bring notes for the next meeting. Additional work session meeting for the Master Plan scheduled for February 13, 2025 @ 5:30pm.

2. Zoning Issues:

i. Zoning review for potential changes

Discussion and determination to hold zoning review until after Master Plan update.

VI. New Business

1. Composition of Planning Commission

Discussion of the vacant seat and the potential for increasing the number of members of the Planning Commission. This will be held until we get the vacancy filled and the Master Plan update completed.

Discussion of terms, they are as follows:

Kelly Ryan, Ex-Officio – November 2026

Chris Green – December 2025

Pete Hahn – December 2026

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Mark Riggins – December 2026

Vacancy – December 2027

Officers of the Commission will be voted on once the vacancy is filled.

2. Planning Commission Bylaws

Discussion in relation to increasing the number of members, which would also require an update to the Ordinance. Matter held for the time being.

3. Planning Commission Annual Report

Discussion on the need for the annual report to be drafted and approved.

VII. Petitions from the Public (*members of the public have 5 minutes to speak*)

None.

VIII. Adjourn

Hahn moved, supported by Green, to adjourn the meeting at 7:21pm.

**Motion Carried 4/0**

Respectfully submitted,

Megan Haselden, Village Manager