CALUMET VILLAGE COUNCIL WORK SESSION MEETING MINUTES
TUESDAY, JANUARY 21, 2025 – 6:00 PM
CALUMET VILLAGE TOWNHALL, 340 SIXTH STREET
Public viewing available via ZOOM.com
Meeting ID: 814 0711 2048 Passcode: 699798 https://us02web.zoom.us/j/81497112048

Present: President Rob Tarvis; Trustees Matt L'Esperance, Pamela Que (via Zoom), Kelly Ryan (via Zoom), Bernice Smith, James Tercha; Clerk Lori Weir
Absent: None (1 vacant seat)
Also Present from the Village: Manager Megan Haselden
Present from the Public: None

I. Call to Order / Roll Call / Pledge of Allegiance
Tarvis called the meeting to order at 6:01pm with roll call and led the Pledge of Allegiance.

II. Petitions from the Public *(members of the public have 5 minutes to speak)*
None

III. Approval of Agenda
Tercha moved; seconded by L'Esperance to approve the agenda as presented.
Motion Carried 4/0

IV. Reports
1. Manager – Haselden provided the Manager's report which included the following:
   - Updates on CEDAM Fellow (hired and starting on Monday), Theatre Boiler installation, Other Theatre Renovations, Audit and Finances, Posting of the "Accounts Clerk" Position, and EGLE Compliance Issues at the DPW Building
2. DDA
   - Haselden provided updates from the DDA meeting, including: Budget, Small Grants Program, Network Calumet Event, and a possible Parking Study as well as the search for funding for such a study.
3. Planning Commission
   - Upcoming meeting will focus on the Master Plan Update.
4. HDC
   - Haselden provided updates including the HDC Evaluation from SHPO and the plan to do additional Community Outreach and Education on the HDC's role and various processes.

V. Unfinished / Revolving Business
1. Audit / F-65 Report
   The audit is not yet complete. MDOT is releasing the Act 51 Funds. $65,000 is

being withheld until the Audit Report is received.

2. FY26 Budget Process & Timeline
   Haselden reviewed preliminary budget numbers. A noticeable difference in total dollar amounts in certain sections will be present because of redefining budget line items to track expenditures more appropriately. Budget also reflects grant revenue and expenses tracked in the General Fund. Haselden suggested the council consider creating a Finance Committee as it would be helpful, especially during budget time.

VI. New Business

1. CopperDog Street Closure Request
   Standard submittal similar to previous years. DPW has reviewed and is okay with it.

2. U.P. Community Exchange
   Haselden has applied for this program. More information to come as more becomes available.

3. Manager Contract
   Haselden is currently working without a contract. Trustee Ryan, Trustee Que, and Clerk Weir agreed to form an ad-hoc committee to work with the Manager to draft a new contract which will be presented to the council for review and approval at the February meetings. Haselden is also working on an Employee Handbook which would be available for all employees and replace the current practice of individual contracts.

4. DDA Development Agreement – Ruppe Building
   Reviewed the attorney recommendation. Discussion about Development Agreement and Village liability.

VII. Announcements – None

VIII. Comments from the Public *(members of the public have 5 minutes to speak)*
None

IX. Adjourn

Smith moved, seconded by L'Esperance to adjourn the meeting at 7:00pm.

Motion Carried 4/0

Respectfully submitted,

Lori Weir, Clerk