

Calumet DDA Small Grant Application Form

The Village of Calumet Downtown Development Authority (DDA) is delighted to continue the Small Scale Projects Grant Program (ranging from \$250 to \$2,500) aimed at fostering business growth and expansion within the downtown district and redevelopment of our historic buildings. This program support initiatives that contribute to the enhancement of the business climate and beautification of the DDA district. PLEASE CONSULT GRANT GUIDELINES PRIOR TO COMPLETING THIS FORM.

Contact Information

Applicant Name

First Name Last Name

Organization/Business

Email

example@example.com

Phone Number

Please enter a valid phone number.

Address

Street Address

Street Address Line 2

Property Owner Name (if different than applicant)

First Name Last Name

Property Owner Address (If different than applicant)

Street Address

Street Address Line 2

City State / Province

Postal / Zip Code

Property Owner Phone Number (If different than applicant):

Please enter a valid phone number.

Property Owner Email Address (if different than applicant):

example@example.com

Project Description

Title of the project

Address of Project:

Budget Proposal

Type of Project (Select all that Apply): The DDA's current focus is to improve the exterior appearance of the district and to further encourage building rehabilitation. Grants that help achieve this goal will be given higher priority. All grants are awarded at the discretion of the DDA Board.

- Interior Building Improvements
- Exterior Building Improvements
- Property Improvements (e.g. sidewalks)
- Exterior Signage
- Security Hardware (Cameras)
- Professional Design Fees for Proposed Building Rehabilitations (Structural Analysis, Renderings, Etc.)
- Other

Please include a detailed description of the proposed project, including its objectives, scope, timeline, and project contributors where relevant (e.g. contractors, engineering firm, etc). If the project is to benefit a business, please include information on how this project will impact the subject business. If this project will result in rehabilitation of a building, please include how you intend to see the building utilized.

Eligibility Requirements:

Are all property owners in compliance with Village ordinances? (If no, please provide details and plans for compliance.)

Yes

No

If you answered 'no' above, please provide an explanation of the situation and how it will be remedied.

Are all property owners in up-to-date on all Village taxes and fees? (If no, please provide details and plans for compliance.)

Yes

No

If you answered 'no' above, please provide an explanation of the situation and how it will be remedied.

Project Details

Are you applying for an exterior building improvement, signage or outside property improvement project? All exterior projects within the downtown and historic district will require a Certificate of Appropriateness (COA) from the Historic District Commission. Depending on the nature of your project, you may be also subject to zoning regulations and may require a Zoning Permit. Projects that have not yet received a COA or Zoning Permit are not excluded from consideration for the application period. However, grantees will not be reimbursed if a required COA or Zoning Permit is not received prior to the initiation of exterior projects.

Yes

No

Date

Month Day Year

Submission Instructions:

Please submit the completed application form and all required attachments below. You can also submit the application or extra documentation via email to manager@villageofcalumet.com or deliver a hard copy to the DDA office at 340 6th Street, Calumet, MI 49913.

Note: Incomplete applications may delay the review process.

