

CALUMET VILLAGE DDA MEETING MINUTES
MONDAY, AUGUST 19, 2024 – 9:00 AM
CALUMET VILLAGE TOWNHALL, 340 SIXTH STREET

Present: Chair Nikki L’Esperance; Members Pete Hahn (**arrived 9:05am*), Nathan McParlan, Lorri Oikarinen, Andrew Ranville, Rob Tarvis

Absent: Members Rick Campioni, JW Miller, Jason Wickstrom

Also Present from the Village: Manager Megan Haselden

Present from the Public: MSC Director Leah Polzien

I. Call to Order / Roll Call / Pledge of Allegiance

L’Esperance called the meeting to order at 9:00am with roll call and led the Pledge of Allegiance.

II. Petitions from the Public (*members of the public have 5 minutes to speak*)

None.

III. Approval of Agenda

Tarvis moved, seconded by Ranville to approve the agenda, with the amendment of adding #7. Under Item V. for the DDA Mailer.

Motion Carried 5/0

IV. Review and approve meeting minutes of July 8, 2024 Meeting.

Tarvis moved, seconded by McParlan to approve the minutes as presented.

Motion Carried 5/0

V. Unfinished / Revolving Business

1. Updates from Village Council, Historic District Commission, Planning Commission, etc.

Haselden and Tarvis provided updates.

2. Main Street Calumet Report

Polzien updated the board on Main Street Calumet events.

3. Fire Site Update

Haselden provided updates on the fire site – work should be completed this year.

4. Greenspace Update

Haselden provided updates on the greenspace grant.

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5. District Property Updates

Discussion on DDA property maintenance and stabilization.

6. DDA Grant Program

Discussion on the DDA grant program and need for the review panel to meet.

7. DDA Mailer

L'Esperance provided info for the DDA mailer which will be sent to the community in the Fall.

Tarvis moved, seconded by Ranville to approve up to \$600 for mailer expenses.

Roll Call Vote:

Yeas: Hahn, L'Esperance, McParlan, Oikarinen, Ranville, Tarvis

Nays: None

Absent: Campioni, Miller, Wickstrom

Motion Carried 6/0

VI. New Business

1. Approval of DDA Bills/Transaction Report

Tarvis moved, seconded by Hahn to approve the DDA Bills/Transaction Report.

Roll Call Vote:

Yeas: Hahn, L'Esperance, McParlan, Oikarinen, Ranville, Tarvis

Nays: None

Absent: Campioni, Miller, Wickstrom

Motion Carried 6/0

2. DDA Officer Appointments

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Oikarinen moved, seconded by Hahn to approve a nomination to Council to reappoint Andrew Ranville as the DDA Resident Member and Jason Wickstrom as an At-Large member, both with terms expiring August 2027.

Motion Carried 6/0

Tarvis moved, seconded by Hahn to reappoint all Officers in the same position with a term expiration of August 2025.

Nikki L'Esperance, Chair

Andrew Ranville, Vice Chair

Rick Campioni, Secretary

JW Miller, Treasurer

Motion Carried 6/0

VII. Summarize Action Items

VIII. Comments from the Public (*members of the public have 5 minutes to speak*)

None.

IX. Adjourn

Tarvis moved, seconded by Ranville to adjourn the meeting at 10:14am.

Motion Carried 6/0

Respectfully submitted,

Megan Haselden, DDA Administrator

VILLAGE OF CALUMET DDA #07-716-3
Transaction Report July 2024

<u>NUMBER</u>	<u>Date</u>	<u>TRANSACTION DESCRIPTION</u>	<u>PAYMENT</u>	<u>DEPOSIT</u>	<u>BALANCE</u>
		Balance Forward			\$ 98,658.65
2100	07/02/24	Incredible Bank - Grader/Loader	\$ 982.47		\$ 97,676.18
	07/16/24	Deposit - Garden Plots		\$ 110.00	\$ 97,786.18
2101	07/17/24	UPPCO	\$ 30.38		\$ 97,755.80
2102	07/17/24	Upper Michigan Water Company	\$ 85.09		\$ 97,670.71

VILLAGE OF CALUMET DDA #07-716-3
Transaction Report August 2024

<u>NUMBER</u>	<u>Date</u>	<u>TRANSACTION DESCRIPTION</u>	<u>PAYMENT</u>	<u>DEPOSIT</u>	<u>BALANCE</u>
		Balance Forward			\$ 97,670.71
	08/05/24	VOID - Check #2085			\$ 97,810.21
2104	08/05/24	Reissue Check #2085	\$ 139.50	\$ 139.50	\$ 97,670.71
2105	08/05/24	Incredible Bank - Grader/Loader	\$ 982.47		\$ 96,688.24
2106	08/05/24	UPPCO	\$ 34.07		\$ 96,654.17