CALUMET VILLAGE COUNCIL REGULAR MEETING MINUTES
TUESDAY, APRIL 15, 2025
CALUMET VILLAGE TOWNHALL, 340 SIXTH STREET
Public viewing available via ZOOM.com - Meeting ID: 869 9877 4486 Passcode: 699798
https://us02web.zoom.us/j/86998774486 or via phone: 1-312-626-6799

Present: President Rob Tarvis; Trustees Matt L'Esperance, Kelly Ryan, Bernice Smith; Clerk Lori Weir - 1 Vacant Trustee Seat
Absent: Trustees Pamela Que, James Tercha
Also Present from the Village: Manager Megan Haselden
Present from the Public: 1 community member

I. Call to Order
Tarvis called the meeting to order at 6:00pm with roll call and led the Pledge of Allegiance

II. Petitions from the Public *(members of the public have 5 minutes to speak)*
None

III. Approval of Agenda
Ryan moved, seconded by L'Esperance to approve the agenda as presented

Motion Carried 4/0

IV. Approval of Consent Agenda Items *(items are considered routine by the council and will be enacted by one motion. If discussion of an item is required, it will be removed from the consent agenda and considered separately.)*

Review and approval of Council meeting minutes

Regular Meeting March 18, 2025
Work Session Meeting April 8, 2025

Review and approval of bills

Prior Paid Bills in the amount of $33,758.96
New Bills in the amount of $6,315.74

Review and acceptance of Reports

Manager Report – Attached – Updated since the work session on Financials in regard to TIF money, activities of the CEDM Fellow, and RRC progress and upcoming policy work.

Review and acceptance of Correspondence Received (all attached)

Township Master Plan Update Session
Housing Commission April Meeting – Change of date
UPPCO Notice of Public Hearing

L'Esperance moved, seconded by Smith to approve the consent agenda as presented.
Roll Call Vote:
Yeas: Smith, Ryan, L'Esperance, Tarvis
Nays: None
Absent: Que, Tercha

Motion Carried 4/0

V. Unfinished Business

1. Dangerous Buildings Ordinance
   Ryan moved, seconded by L'Esperance to adopt Ordinance No. 162 "Dangerous Buildings & Structures Ordinance" as presented.
   Yeas: Smith, Ryan, L'Esperance, Tarvis
   Nays: None
   Absent: Que, Tercha

   Motion Carried 4/0

2. Outdoor Fires & Burning Ordinance
   Discussion on distance from structures, state law, and liability vs. penalty. Deferred to the May work session for further review.

3. Conflict of Interest Policy
   Smith moved, seconded by Ryan to adopt the Conflict of Interest Policy as presented.
   Yeas: Smith, Ryan, L'Esperance, Tarvis
   Nays: None
   Absent: Que, Tercha

   Motion Carried 4/0

VI. New Business

1. Development Agreement – Transfer of Property 427 5th Street from DDA to MCP Properties LLC (note: Project complete in 24 for months, not the 15 months discussed in the work session)
   Discussion. Ryan had questions regarding parking lot location.

   L'Esperance moved, seconded by Smith to approve the Development Agreement and transfer of property as presented.
   Yeas: Smith, Ryan, L'Esperance, Tarvis
   Nays: None
   Absent: Que, Tercha

   Motion Carried 4/0

2. Support of MEDC Financed Redevelopment Projects
   i. Quello Block LLC (Calumet Boutique Hotel) – 15 parking spaces in 4th street parking lot for 15 years. Haselden specified that signage will be provided at the expense of the developer and after the 15 years, the Village would provide a contract.

      Smith moved, seconded by Ryan to approve the use of the 15 parking spaces in the 4th street parking lot as presented.
   Yeas: Smith, Ryan, L'Esperance, Tarvis
   Nays: None
   Absent: Que, Tercha

   Motion Carried 4/0

ii. MCP Properties LLC (425 – 427 5th street) – MCP to develop a parking lot, municipal owned, for 18 parking spaces over 15 years on village-owned parcel Lot 6, Block 19.

L'Esperance moved, seconded by Smith to the use of 18 parking spaces for 15 years as presented.
Yeas: Smith, Ryan, L'Esperance, Tarvis
Nays: None
Absent: Que, Tercha

Motion Carried 4/0

3. Appointment to the Planning Commission
Tarvis nominated John Taylor to serve on the Planning Commission for the term which expires December 2027.
Roll Call Vote
Yeas: Smith, Ryan, L'Esperance, Tarvis
Nays: None
Absent: Que, Tercha

Motion Carried 4/0

4. Equipment Purchase – Pre-Approved of spending
Ryan moved, seconded by L'Esperance to approve the Manager to spend the $25,000 allocated in the FY26 budget for DPW equipment.
Yeas: Smith, Ryan, L'Esperance, Tarvis
Nays: None
Absent: Que, Tercha

Motion Carried 4/0

5. Hiring Village Secretary
Haselden discussed the search process and her selected hire, Tara West, and her qualifications.
Haselden proposed a salary of $19.50 per hour for both the current Accounts Clerk and the new hire.

L'Esperance moved, seconded by Ryan to approve the hourly rate of $19.50 as a base pay rate for secretarial positions within the Village of Calumet.
Yeas: Smith, Ryan, L'Esperance, Tarvis
Nays: None
Absent: Que, Tercha

Motion Carried 4/0

VII. Announcements – None

VIII. Comments from the Public
None

IX. Adjourn
Smith moved, seconded by Ryan to adjourn the meeting at 6:30 p.m.

Motion Carried 4/0

Respectfully submitted,

Lori Weir, Clerk