

**CALUMET VILLAGE DDA MEETING MINUTES**  
**MONDAY, APRIL 15, 2024 – 10:00 AM**  
**CALUMET VILLAGE TOWNHALL, 340 SIXTH STREET**

**Present:** Vice Chair Andrew Ranville; Members Nathan McParlan *\*left at 11:02*, JW Miller, Lorri Oikarinen, Rob Tarvis, Jason Wickstrom

**Absent:** Chair Nikki L’Esperance, Members Rick Campioni, Pete Hahn

**Also Present from the Village:** Manager Megan Haselden

**Present from the Public:** Leah Polzien, (*Main Street Calumet*); Jim Flood

I. Call to Order / Roll Call / Pledge of Allegiance

Ranville called the meeting to order at 10:00am with roll call and led the Pledge of Allegiance.

II. Petitions from the Public (*members of the public have 5 minutes to speak*)

Flood addressed the board regarding the depot.

III. Approval of Agenda

Tarvis moved, seconded by Wickstrom to approve the agenda as presented.

**Motion Carried 6/0**

IV. Review and approve meeting minutes of March 18, 2024 Meeting.

Tarvis moved, seconded by Miller to approve the minutes as presented.

**Motion Carried 6/0**

V. Unfinished / Revolving Business

1. Updates from Village Council, Historic District Commission, Planning Commission, etc.

Haselden provided updates.

2. Main Street Calumet Report

Polzien provided updates.

3. Fire Site Update

Updates regarding the remaining work needed per the grant and concept design were discussed.

4. Greenspace Update

Updates discussed; the project is out to bid with a bid opening of April 25<sup>th</sup>.

5. District Property Updates

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a. Listing DDA Properties

Discussion on listing 512 Portland, 427 5<sup>th</sup> & 425 5<sup>th</sup> for sale.

McParlan moved, seconded by Tarvis to approve up to \$250 annually per property for advertising/listing for sale.

Roll Call Vote:

Yeas: McParlan, Miller, Ranville, Oikarinen, Tarvis, Wickstrom

Nays: None

Absent: Campioni, Hahn, L'Esperance

**Motion Carried 6/0**

6. Highway 41 Signage

Billboard should be in place in the first half of May.

7. DDA Grant Update

Grant is posted with an application deadline of 4/30 for the small grant program. DDA Grant Committee to meet for review of applications the first week of May.

VI. New Business

1. Approval of DDA Bills/Transaction Report

Tarvis moved, seconded by Wickstrom to approve the transaction report as presented.

Roll Call Vote:

Yeas: McParlan, Miller, Oikarinen, Ranville, Tarvis, Wickstrom

Nays: None

Absent: Campioni, Hahn, L'Esperance

**Motion Carried 6/0**

2. Calumet Farmers Market MOU

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Tarvis moved, seconded by Wickstrom to approve the MOU with From the Ground Farmers Market Collective.

Roll Call Vote:

Yeas: McParlan, Miller, Oikarinen, Ranville, Tarvis, Wickstrom

Nays: None

Absent: Campioni, Hahn, L'Esperance

**Motion Carried 6/0**

3. Contract for Event, Promotional and Support Services

Tarvis moved, seconded by Wickstrom to approve the March 2024 – February 2025 contract with Main Street Calumet.

Roll Call Vote:

Yeas: McParlan, Miller, Oikarinen, Ranville, Tarvis, Wickstrom

Nays: None

Absent: Campioni, Hahn, L'Esperance

**Motion Carried 6/0**

4. New/Current Property Owner Brochure.

Discussion/Tabled for further work.

5. Community Calendar/Events Newsletter.

Discussion/Tabled to next meeting.

*\*McParlan departed at 11:10am.*

6. Strategic Planning Meeting on April 24<sup>th</sup>.

Discussion.

VII. Summarize Action Items

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VIII. Comments from the Public (*members of the public have 5 minutes to speak*)

None.

IX. Adjourn

Tarvis moved, seconded by Wickstrom to adjourn the meeting at 11:27am.

**Motion Carried 5/0**

Respectfully Submitted,

Megan Haselden, Village Manager

Rick Campioni, DDA Secretary