

**CALUMET VILLAGE DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING MINUTES
CALUMET VILLAGE TOWN HALL
340 SIXTH STREET
CALUMET, MICHIGAN 49913
DECEMBER 10, 2019**

I. CALL TO ORDER

The meeting was called to order by Chair Leah Polzien at 8:38 AM.

Present: Members Leah Polzien, David Geisler, Rick Campioni, Lorri Oikarinen, Tim Bies and Tom Dumble

Absent: Andrew Ranville

Vacant: One

Also Present: Jeff Ratcliffe, Keweenaw Economic Development Alliance.

A. Pledge of Allegiance

Chair Leah Polzien led the pledge of allegiance.

II. ACCEPTANCE OF AGENDA

Moved by David Geisler and seconded by Lorri Oikarinen to accept the agenda as amended to include a discussion of Service Agreement with Main Street Calumet.

Motion carried unanimously (6/0).

III. AGENDA

1. Petitions from the Public

Jeff Ratcliffe (KEDA) updated the DDA members on the status of the Façade Grant program and the results of construction bids. Only one contractor, R. E. Johnson submitted a bid.

2. Minutes

Moved by Tom Dumble and seconded by David Geisler to accept the November 12, 2019 regular meeting minutes.

Motion carried unanimously (6/0).

3. Calumet Greenspace Improvement Project

The next Green Space Committee meeting is to be held on January 9, 2020 at 2:00 PM at the Village Hall. Steve Delong from the Park Service will facilitate the discussion of design options.

4. DDA Plan Update/Proposal Review

There was a discussion of the proposals received from North of 45 (Pat Coleman) and Beckett and Raider for the update of the DDA and TIF Plans and the Zoning Ordinance. Follow up questions are to be sent to both firms.

5. Information Sessions

Two public information sessions are to be held at the Village Hall:

Tuesday, December 10, 2019 6:00 PM

Tuesday, January 14, 2019 6:00 PM

6. 512 Portland Street Sidewalk Repair

Repairs have been completed.

7. Mihelich Slaughterhouse

No action taken. Chair Polzien to edit the Property Proposal document for this site for consideration at the January DDA meeting.

8. CDBG Update

Previously presented and discussed during Petitions from the Public.

9. WUPPDR Marketing Grant Update

Postings of material are taking place. Chair Leah Polzien is working with Chassell and their "Remote Workforce" program.

10. FY 2021 Budget

Chair Leah Polzien explained and led the discussion of the proposed FY 2021 DDA budget.

Moved by Tim Biesand seconded by Tom Dumble to approve the FY 2021 DDA Budget.

Voice vote: Ayes: Leah Polzien, David Geisler, Rick Campioni, Lorri Oikarinen, Tim Bies and Tom Dumble

Nays: None

Motion carried unanimously (6/0)

11. MSC Service Agreement

Chair Leah Polzien excused herself for this discussion and left the meeting.

There was a discussion of a proposed Service Agreement between the DDA and Main Street Calumet (MSC). The agreement would provide for the payment of \$10,000 annually to MSC to provide services as listed in the agreement.

Moved by Tim Bies and seconded by Tom Dumble to approve the Agreement for Services.

3

Downtown Development Authority
Regular Meeting
December 10, 2019

Voice vote: Ayes: David Geisler, Rick Campioni, Lorri Oikarinen, Tim Bies and
Tom Dumble
Nays: None

Motion carried unanimously (5/0)

11. Bills

Moved by Tom Bies and seconded by Rick Campioni to approve the bills

Voice vote: Ayes: David Geisler, Rick Campioni, Lorri Oikarinen, Tim Bies and
Tom Dumble
Nays: None

Motion carried unanimously (5/0)

12. Adjourn

Moved by Rick Campioni and seconded by Tim Bies to adjourn the meeting at 10:07 AM.

Motion carried unanimously (5/0)

Respectfully submitted,

David Geisler
Acting Secretary