

**CALUMET VILLAGE DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING MINUTES
CALUMET VILLAGE TOWN HALL
340 SIXTH STREET
CALUMET, MICHIGAN 49913
NOVEMBER 13, 2018**

I. CALL TO ORDER

The meeting was called to order by Chairperson Leah Polzien at 8:08AM.

Present: Members Leah Polzien, David Geisler, Tom Dumble, Rick Campioni, Lorri Oikarinen, and Peter Hahn

Absent: Andrew Ranville

Vacant: Two

Also Present: Administrator Joe Snow

A. Pledge of Allegiance

Chairperson Leah Polzien led the pledge of allegiance.

II. ACCEPTANCE OF AGENDA

Moved by David Geisler and seconded by Peter Hahn to accept the agenda.

Motion carried unanimously (6/0).

III. AGENDA

1. Petitions from the Public

None

2. Minutes

Moved by David Geisler and seconded by Peter Hahn to approve the DDA minutes of October 2, 2018.

Motion carried unanimously (6/0)

3. DDA Plan

Discussed strategy, primary responsibility and suggested timeframe items to update the DDA Plan. Prepared the proposed 2020 proposed budget. The DDA Administrator will have it ready for approval at the December DDA meeting.

4. WUPPDR Grant

Reviewed deliverables provided by Chelsea Batten.

5. Third Party Service Contract

Discussed option to contract with a third party to provide services that the DDA is not prepared to handle itself and would assist the DDA in advancing the downtown development.

6. CDBG Façade Grant Opportunity Update

Nothing significant to update.

7. DDA Property Update

REJ Contracting completed the repairs on the Curto Building that included the north sidewalk, stabilize floor joists on first floor, and backfilling washed out area to the south.

8. Bills

Motioned by David Geisler and seconded by Peter Hahn to pay Chelsea Batten the service engagement fee per the Calumet Media Marketing Promotion Service Contract dated 10/28/18.

Voice Vote: Ayes – Leah Polzien, David Geisler, Tom Dumble, Rick Campioni, Lorri Oikarinen, and Peter Hahn

Nays – None

Motion carried unanimously (6/0)

Motioned by David Geisler and seconded by Rick Campioni to approve the October bills

Voice Vote: Ayes – Leah Polzien, David Geisler, Tom Dumble, Rick Campioni, Lorri Oikarinen, and Peter Hahn

Nays – None

Motion carried unanimously (6/0)

9. Adjourn

Moved by Peter Hahn and seconded by Tom Dumble to adjourn the meeting at 9:39 AM.

Motion carried unanimously (6/0).

Respectfully submitted,

Peter Hahn
Secretary