

CALUMET REGULAR VILLAGE COUNCIL MEETING
 CALUMET VILLAGE TOWN HALL
 340 SIXTH STREET
 CALUMET, MICHIGAN 49913
 August 20, 2019 - 5:30 PM

Present: President Pro Tempore Doug Harrer

Trustees: Brian Abramson, Andrew Ranville, Joshua Rowe

Also present from the village: Village Administrator Caleb Katz, Village Clerk Kevin Weir, Village Attorney Jim Tercha

Public present: 5 members of the public present

Absent: President David Geisler, Trustee Nathan Anderson, Trustee Roxanne King, Treasurer Stephani Camp

I. 5:33 PM President Pro Tem Doug Harrer called the meeting to order and the pledge was recited

II. Acceptance of Agenda

Motion made by Trustee Rowe and seconded by Trustee Ranville to accept the agenda with the addition of the CDBG Facade Grant Resolution after "Planning Commission."

President Pro Tem Doug Harrer conducted a voice vote:

Yeas: All Nays: None

Motion Carried 4/0

III. Agenda

1. Petitions from the Public

Sandy Johnson expressed concerns to the council regarding the potential sale of the police car, computer, and inventory, as well as local break-ins and property theft and adding her support for a police department.

Peggy Germain addressed the council regarding her pending FOIA request and reminded the Council of an existing mileage millage for police protection, as well as improper usage of the village alleys.

Administrator Katz presented written comments from Leah Polzien including Pastyst updates, and suggestions regarding the Village Council Meeting Schedule.

Motion made by Trustee Ranville and seconded by Trustee Rowe to provide Peggy Germain with her FOIA request response and her related flashdrive and waive the outstanding balance of \$18.12.

President Pro Tem Doug Harrer conducted a voice vote:

Yeas: All Nays: None
Motion Carried 4/0

Chris Holmes, Upper Peninsula Engineers and Architect, shared a brief update regarding the Elm Street Project.

Motion made by Trustee Abramson and seconded by Trustee Rowe that the Village of Calumet resolves to pay Bacco Construction \$108,846.30 for work done on the Elm St. Project through the following resolution.

**VILLAGE OF CALUMET
COUNTY OF HOUGHTON, MICHIGAN**

Minutes of the regular meeting of the Village Council of the Village of Calumet, Houghton County, Michigan, held at the Village Hall, 340 Sixth Street, Calumet, Michigan, on the 20th day of August 2019, at 5:30 PM, local time.

*Present: President Pro Tempore Doug Harrer, Andrew Ranville, Brian Abramson, Joshua Rowe
Absent: President David Geisler, Roxanne King, Nathan Anderson*

The following resolution was offered by Trustee Abramson and seconded by Trustee Rowe.

WHEREAS, *invoices and appropriate documentation of delivery of services or goods for the Village of Calumet Elm Street Improvements Project have been received, reviewed, and approved.*

THEREFORE, *the Village of Calumet hereby approves the payment of the following invoices and expenses which are to be paid for through the Elm Street Improvements Project Fund, or other funds as appropriate:*

| <i>Category</i> | <i>Payee</i> | <i>Purpose</i> | <i>Total</i> |
|----------------------------|-------------------------------|---------------------|---------------------|
| <i>Contracted Services</i> | <i>Bacco Construction Co.</i> | <i>Construction</i> | <i>\$108,846.30</i> |

AYES: *Brian Abramson, Joshua Rowe, Andrew Ranville, Doug Harrer*

NAYS: *None*

ABSENT: *David Geisler, Roxanne King, Nathan Anderson*

RESOLUTION DECLARED ADOPTED.

*Kevin P. Weir, Clerk
Village of Calumet*

I, the undersigned, the duly qualified and acting Clerk of the Village of Calumet, Houghton County, Michigan (the Village), do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Village Council at a regular meeting on the 20th day of August 2019, the original of which is on file in the Village Hall. Public notice of said meeting was given pursuant to and in compliance with Act

No. 267, Public Acts of Michigan, 1976, as amended, including in the case of a special or rescheduled meeting, notice by posting at least eighteen (18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF, I have hereto affixed my official signature on this 20th day of August 2019

*Kevin P. Weir, Clerk
Village of Calumet*

President Pro Tem Doug Harrer polled the Council:

Yes: Ranville, Rowe, Abramson, Harrer

No: None

Motion Carried 4/0

Motion made by Trustee Ranville and seconded by Trustee Abramson to approve the Michigan Strategic Fund Request in the amount of \$115,996.30.

President Pro Tem Doug Harrer polled the Council:

Yes: Ranville, Rowe, Abramson, Harrer

No: None

Motion Carried 4/0

2. Minutes

Motion made by Trustee Rowe and seconded by Trustee Ranville to accept following meeting minutes as presented:

- July 16, 2019 Elm Street Public Meeting
- July 16, 2019 CDBG Facade Grant Public Hearing
- July 16, 2019 Zoning Board of Appeals
- July 16, 2019 Regular Village Council Meeting
- July 16, 2019 Regular Village Council Closed Session
- August 8, 2019 Special Village Council Meeting

President Pro Tem Doug Harrer conducted a voice vote:

Yeas: All Nays: None

Motion Carried 4/0

3. DDA

Trustee Ranville presented the DDA Report including updates related to Calumet Greenspace, DDA plan, possible merging of the DDA and Mainstreet Calumet, Stabilization Application, CDBG Facade Project, WUPPDR Marketing Grant, and compensation for the person that waters the hanging baskets.

4. HDC

Did not meet.

5. Planning Commission

A brief discussion was held regarding having the ordinance committee look into a code of conduct ordinance, and the personnel committee look into the appropriateness of a letter of apology to the planning committee.

6. CDBG Authorizing Resolution

Motion made by Trustee Ranville and seconded by Trustee Rowe to accept the authorizing resolution as worded:

***VILLAGE OF CALUMET
COMMUNITY DEVELOPMENT BLOCK GRANT
AUTHORIZING RESOLUTION***

The following is a copy of a resolution adopted by the Calumet Village Council during the regular Village Council Meeting Public held at 5:30 p.m. on August 20, 2019, in the Calumet Village Office, located at 340 6th Street, Calumet, Michigan.

Moved by Trustee Andrew Ranville, Supported by Trustee Joshua Rowe

WHEREAS, assisting the improvement of the historic building stock in downtown Calumet is a priority for the Village of Calumet; and,

WHEREAS, the proposed Village of Calumet 2019 Façade Improvement Project will assist the improvement of historic building facades in the Village of Calumet; and,

WHEREAS, the Michigan Economic Development Corporation (MEDC) offers grant funds for assisting with the improvements to facades in traditional downtowns; and

WHEREAS, the Village of Calumet has requested Community Development Block Grant (CDBG) funding in the amount of \$251,282 from the MEDC; and,

WHEREAS, The Village of Calumet Downtown Development Authority has committed \$10,000 and the four building owners have committed \$66,427 in matching funds, and

WHEREAS, the proposed project is consistent with the local community development plan as described in the application and that at least 51% of the beneficiaries of the proposed project would be low and moderate income persons; and,

WHEREAS, no project costs will be incurred prior to a formal grant award, completion of the environmental review procedures and a formal, written authorization to incur costs is received from the MEDC.

THEREFORE, BE IT RESOLVED that the Calumet Village Council authorizes submittal of a CDBG Application in the amount of \$251,282 for the Village of Calumet 2019 Façade Improvement Project.

FURTHER, BE IT RESOLVED that Caleb Katz, Village administrator is authorized to execute the application form and attachments on behalf of the Village, sign the grant agreement and all amendments, and sign grant payment requests.

Ayes: Abramson, Harrer, Ranville, Rowe

Nays: None

Absent: Anderson, Geisler, King

RESOLUTION DECLARED ADOPTED.

I, Kevin Weir, Clerk of the Village of Calumet, do hereby certify and set my seal to the above resolution as adopted August 20, 2019 at the Calumet Village Office, 340 6th Street, Calumet, Michigan.

Kevin Weir, Clerk

President Pro Tem Doug Harrer polled the Council:

Yes: Abramson, Ranville, Rowe, Harrer

No: None

Motion Carried 4/0

7. Reminders: Workshops/Seminars Training

- A. WUPPDR Planning/Zoning Workshops (Free) - 8/27/2019
- B. RRC Training-Negunee, MI (Free)
- C. UP Managers Seminar (Free) - Negunee - 10/10-10/11

8. Budget Amendments

No changes.

9. Committee Reports

A. Street, Sanitation, Public Buildings (Street Dept.)

Administrator Katz presented the streets committee report:

- Sand has been ordered.
- SAIL kids finished up.
- Contractors have been reviewing damage on DPW Building.
- Ordering oil samples on potential equipment purchases.

B. Public Safety

Trustee Rowe presented the Public Safety Report:

- Police reports in regard to vehicle incidents, property damage, and breaking and entering for insurance claims, and FOIA requests.
- Potentially selling the police vehicle for no less than \$11,500.
- Recommendation that the Village President, Administrator, and 1 additional Trustee check the models of the police weapons.
- Keys for the police department are back.

A discussion was held regarding the potential selling of the police car.

Motion made by Trustee Ranville and seconded by Trustee Abramson to accept the Public Safety Meeting Minutes as presented.

President Pro Tem Doug Harrer conducted a voice vote:

Yeas: All Nays: None

Motion Carried 4/0

A discussion was held regarding whether the fire department or the village was

appropriately positioned as a qualifying organization under the Charitable Gaming Division to apply for a raffle license for the purposes of a raffle during the fire department's fish boil.

Motion made by Trustee Ranville and seconded by Trustee Abramson to accept the Public Safety Report. President Pro Tem Doug Harrer conducted a voice vote:

Yeas: All Nays: None

Motion Carried 4/0

C. Administrator

Administrator Katz presented the administrator report:

- Working on 4 ordinance enforcement cases. 2 resolved.
- Potential GPS antenna on the theatre.
- Ticketing Authority for DPW Superintendent for winter parking.
- Account Clerk's revised schedule.
- Firetruck has been listed for sale on ebay and craigslist.
- Offer from Houghton County Sheriff on police inventory.

Motion made by Trustee Abramson and seconded by Trustee Ranville to accept the administrator report.

President Pro Tem Doug Harrer Conducted a voice vote:

Yeas: All Nays: None

Motion Carried 4/0

D. Finance

Did not meet.

E. Ordinance

No one present.

F. Personnel

Trustee Harrer presented the personnel committee report:

- 3 Final Street Assistant Candidates.
- Reviewed the DPW Superintendent and Street Assistant Contracts.

Motion made by Trustee Ranville and seconded by Trustee Rowe to approve the Street Superintendent Employment Agreement with the following changes: Delete *Section 6 HOURS OF WORK: COMPENSATORY TIME AND OVERTIME* and in *Section 3 COMPENSATION*, under *Overtime*, strike, "but subject to rules for comp time and overtime set forth below."

President Pro Tem Doug Harrer polled the Council:

Yes: Rowe, Ranville, Abramson, Harrer

No: None

Motion Carried 4/0

Motion made by Trustee Ranville to approve the Street Assistant Employment Agreement with the following changes: Delete *Section 6 HOURS OF WORK: COMPENSATORY TIME AND OVERTIME* and in *Section 3 COMPENSATION*, under *Overtime*, strike, "but subject to rules for comp time and overtime set forth below."

Trustee Ranville withdrew the motion.

Motion made by Trustee Ranville and seconded by Trustee Rowe to approve the personnel committee report.

President Pro Tem Doug Harrer conducted a voice vote:

Yeas: All Nays: None

Motion Carried 4/0

G. Office

Committee assignments and meeting dates/times were reviewed.

Motion made by Trustee Anderson and Trustee Rowe to list committee assignments and meeting times/dates on the website.

President Pro Tem Doug Harrer conducted a voice vote:

Yeas: All Nays: None

Motion Carried 4/0

Motion made by Trustee Ranville and seconded by Trustee Abramson to pay Al Ayotte \$650 for watering services.

President Pro Tem Doug Harrer polled the Council:

Yes: Ranville, Abramson, Harrer

No: Rowe

Motion Carried 3/1

Motion made by Trustee Abramson and seconded by Trustee Ranville to approve the office report.

President Pro Tem Doug Harrer conducted a voice vote:

Yeas: All None: None

Motion Carried 4/0

10. Bills

Motion made by Trustee Abramson and seconded by Trustee Rowe to pay prior bills in the amount of \$28,475.57 and new bills in the amount of \$10,797.15.

President Pro Tem Doug Harrer polled the Council:

Yes: Ranville, Rowe, Abramson, Harrer

No: None

Motion Carried 4/0

11. Adjournment

Motion made by Trustee Rowe and seconded by Trustee Ranville to adjourn at 7:29 PM

President Pro Tem Doug Harrer conducted a voice vote:

Yeas: All Nays: None

Motion Carried 4/0

Respectfully Submitted,

Kevin P. Weir
Calumet Village Clerk
August 27, 2019