

CALUMET REGULAR VILLAGE COUNCIL MEETING  
CALUMET VILLAGE TOWN HALL  
340 SIXTH STREET  
CALUMET, MICHIGAN 49913  
June 18, 2019 - 5:30 PM

**Present:** President David Geisler

Trustees: Joshua Rowe, Roxanne King, Nathan Anderson, Brian Abramson, Andrew Ranville

Also present from the village: Village Administrator Caleb Katz, Village Clerk Kevin Weir, Village Attorney Jim Tercha, Main Street Calumet/DDA Leah Polzien, Public Works Superintendent Marc Klein

Public present: 5 members of the public present

**Absent:** Trustee Doug Harrer, Treasurer Stephani Camp

**I. 5:31 PM President David Geisler called the meeting to order and the pledge was recited**

**II. Acceptance of Agenda**

Motion made by Trustee King and seconded by Trustee Abramson to add swearing in of the Village Administrator after *Petitions from the Public* and move the *Street Report* to after the *DDA*.

President David Geisler conducted a voice vote:

Yeas: All Nays: None

Motion Carried 6/0

**III. Agenda**

**1. Petitions from the Public**

Peggy Germain cautioned new council trustees regarding email records, expressed her concerns in regard to the lack of a public hearing when restating an ordinance, and reminded new council members that they are operating under existing council rules and procedures unless they create new rules and procedures.

Michael Lahti addressed the council in regard to a proposed setback variance request before the Planning Commission.

Chris Holmes of U.P.E.A. provided an update in regards to the Elm St. Project.

**2. Swearing in of the Village Administrator**

Caleb Katz was sworn into the role of Village Administrator by Village Clerk Kevin Weir.

**3. Minutes**

Motion made by Trustee King and seconded by Trustee Abramson to accept the June 4, 2019 Special Village Council Meeting Minutes.

President David Geisler conducted a voice vote:

Yeas: All Nays: None

Motion Carried 6/0

Motion made by Trustee King and seconded by Trustee Abramson to accept the June 11, 2019 Special Village Council Meeting Minutes.

President David Geisler conducted a voice vote:

Yeas: All Nays: None

Motion Carried 6/0

#### **4. Council Committee Appointments**

Motion made by Trustee Anderson and seconded by Trustee Rowe to accept the resignations of President Geisler from the Personnel Committee, and Trustee Rowe from the Ordinance Committee, and to appoint Trustee Abramson to the Personnel and Streets Committees, as well as to appoint Trustee Ranville to the Ordinance and Finance Committees.

President David Geisler conducted a voice vote:

Yeas: All Nays: None

Motion Carried 6/0

Motion made by Trustee Anderson and seconded by Trustee Ranville to accept the resignation of Trustee Anderson from the Public Safety Committee, and Trustee Ranville from the Ordinance Committee, and to appoint Trustee Anderson to the Ordinance Committee, as well as to appoint Trustee Ranville to the Public Safety Committee.

President David Geisler conducted a voice vote:

Yeas: All Nays: None

Motion Carried 6/0

#### **5. RRC Resolution**

Motion made by Trustee Anderson that the Village Council resolves to continue with the RRC Certification Program (Redevelopment Ready Communities).

No Second

President David Geisler polled the Council:

Yes: King, Ranville, Rowe, Abramson, Anderson, Geisler

No: None

Motion Carried 6/0

#### **6. DDA**

DDA Chairperson Leah Polzien presented the DDA Report and updated the council on the MEDC CDBG Facade Grant, the possible merger of DDA and the Main Street Calumet Programs, Calumet Green Space Improvement Project, and Kraft Hockeyville.

Motion made by Trustee Anderson and seconded by Trustee Ranville that the Village Council resolves to appoint Caleb Katz, Administrator certifying officer for purposes of environmental review, for the MEDC CDBG (Facade Grant) Program and Projects.

President David Geisler polled the Council:

Yes: King, Ranville, Rowe, Abramson, Anderson, Geisler

Motion Carried 6/0

Motion made by Trustee Anderson and seconded by Trustee King to request to allow expenditure of private sector funds for A & E (Architect and Engineer) costs on the Village of Calumet 2019 Facade Grant.

President David Geisler conducted a voice votel:

Yeas: All Nays: None

Motion Carried 6/0

Motion made by Trustee Anderson and seconded by Trustee Ranville to allow the Sach's Park Committee (aka: Calumet Green Space Improvement Project Committee) to use village water, either from the fire hydrant or from the fire department spicket, to germinate grass seed in the Sach's Lot.

Motion amended by Trustee Anderson to allow the Calumet Green Space Improvement Project Committee to use water from whatever source is most economical.

Trustee Ranville suggested the following amendment be made to the amended motion.

Motion amended by Trustee Anderson and seconded by Trustee Ranville to allow the Calumet Green Space Improvement Project Committee to use water from whatever source is most economical prioritizing no cost options first then up to the options which would require the use of village funds.

President David Geisler polled the Council:

Yes: King, Ranville, Anderson, Geisler

No: Rowe, Abramson

Motion Carried 4/2

## **7. Streets, Public Buildings, and Sanitation Report**

Public Works Superintendent Marc Klein presented the Streets Report. A discussion was had regarding potential removal of the median on 4th St, as well as staff and equipment replacement.

Motion made by Trustee Anderson and seconded by Trustee Abramson to advertise a full-time public works position for \$18.00 per hour, with a minimum requirement of a chauffeur's license.

President David Geisler polled the Council:

Yes: Anderson, Abramson, Rowe, Ranville, King, Geisler

No: None

Motion Carried 6/0

Motion made by Trustee Abramson and seconded by Trustee Anderson to expend up to \$8000.00 for the purchase of a pick up truck and for two persons from the village to make the vehicle pick up trip.

President David Geisler polled the Council:

Yes: King, Ranville, Rowe, Abramson, Anderson, Geisler

No: None  
 Motion Carried 6/0

Motion made by Trustee King and seconded by Trustee Ranville to accept the Street Department Report.  
 President David Geisler conducted a voice vote:

Yeas: All Nays: None  
 Motion Carried 6/0

#### **8. Village Website**

A discussion was had about updating the website to reflect the new administrator as the central contact for all departments.

#### **9. HDC**

Trustee Anderson provided a reminder that he is still looking for a *Certificate of Appropriateness* for Family Dollar.

#### **10. Planning Commission**

A discussion was had regarding a variance request before the Planning Commission from Michael Lahti.

#### **11. Village Manager Ordinance**

President Geisler will have a draft Village Manager Ordinance before the Ordinance Committee this week.

#### **12. Lahti Property Variance Request**

Previously addressed in *Petitions from the Public*.

#### **13. WUPPDR Planning/Zoning Workshops (FREE) - 8/27/2019**

#### **14. Budget Amendments**

A discussion was had regarding how and when budget amendments are reflected in the budget.

#### **15. Blight Enforcement/Ordinance**

A general discussion was had regarding blight enforcement.

Motion made by Trustee Anderson and seconded by Trustee Ranville to end discussion.  
 President David Geisler conducted a voice vote:

Yeas: All Nays: None  
 Motion Carried 6/0

#### **16. Recycling/Trash Collection**

A general discussion was had regarding trash collection and recycling options.

## **17. Committee Reports**

### **a. Public Safety (Police & Fire)**

Trustee Anderson updated the council about the possibility of looking for funding for a Housing Commission Public Safety Officer or a Constable.

### **b. Administration**

Motion made by Trustee Anderson and seconded by Trustee Rowe to accept the Clerk Report (See Addendum 1).

President David Geisler conducted a voice vote:

Yeas: All Nays: None

Motion Carried 6/0

Administrator Katz presented the administrator report.

Motion made by Trustee Abramson and seconded by Trustee Ranville to accept the Administrator Report (See Addendum 2).

President David Geisler conducted a voice vote:

Yeas: All Nays: None

Motion Carried 6/0

### **c. Finance - Did Not Meet**

### **d. Ordinance - Did Not Meet**

### **e. Personnel - Did Not Meet**

A discussion was had regarding the bond issue and the roof of the Village Hall.

Motion made by Nathan Anderson and seconded by Trustee Abramson to end discussion.

President David Geisler conducted a voice vote:

Yeas: 5 Nays: 1 (Yeas: Anderson, Abramson, Rowe, Ranville, Geisler Nays: King)

Motion Carried 5/1

## **18. Bills**

Motion made by Trustee Anderson and seconded by Trustee Rowe to approve previously paid bills in the amount of \$20,363,98 and current bills in the amount of \$48,591.54.

President David Geisler polled the Council:

Yes: King, Ranville, Rowe, Abramson, Geisler

No: Anderson

Motion Carried 5/1

**19. Adjournment**

Motion made by Trustee Anderson and seconded by Trustee Ranville to adjourn at 7:32 PM

President David Geisler conducted a voice vote:

Yeas: All Nays: None

Motion Carried 6/0

Respectfully Submitted,

Kevin P. Weir  
Calumet Village Clerk  
June 24, 2019

## Addendum 1

### **Clerk Report – June 18, 2019**

#### **Minutes**

June 4, 2019 – Produced Special Village Council Meeting Minutes

June 11, 2019 - Produced Special Village Council Meeting Minutes

Total number of regular and special village council meetings to date in 2019 = 15

#### **Notices, Agenda, & Board Packets**

Posted weekly meeting notices, and village council meeting minutes at the Village Hall, on the Village Website and via email with the assistance of Administrator Katz.

#### **Other Duties**

Worked with Trustee Anderson to develop a Medical Marihuana Application Packet. The application packet has been posted to the website, sent to those that have inquired, and hard copies are available in the office.

No applicants to date.

Updated Ordinances No. 152, and Ordinance No. 106 on the website. Signed the restatement of Ordinance No. 127A.

## Addendum 2

### **Administrator Report—June 18, 2019**

#### **Meetings**

June 10, 2019—Variance meeting with Mike and Andrew Lahti. They requested a setback variance so that they could get their garages at Morrison School built.

June 11, 2019—Attended all of the meetings of the day, including, public safety, streets, planning and the special meeting regarding the ZBA. Also attended a National Parks meeting with Dave, Leah and Nathan regarding landscaping the Union Building. Gave opinions on ZBA Ordinance restatement versus picking a new ZBA board. Also had to get through what we would need to form a new ZBA.

June 12, 2019—Had a meet and greet with Paul Lehto, also attempted to get information regarding Hockeyville.

June 13, 2019—Attended a meeting with Leah and Jeff Ratcliffe regarding Main Street Calumet and KEDA at Keweenaw Coffee Works, also met with business owners of the store.

June 14, 2019—Had an afternoon training session with former Village Administrator Joe Snow.

June 17, 2019—Attended a phone conference with Jen Tucker and Jeff Ratcliffe about the whiteboxing and grants associated with that project.

#### **Notices, Agendas, & Board Packets**

Posted weekly meeting notices on Village Hall, along with meeting minutes acquired from Clerk Weir. Drafted notices for June 18, 2019 meeting and placed on Village Hall, as well as sending out proposed agenda for the meeting. Board packets went out on Monday, June 17, 2019.

#### **Other Duties**

Fielded phone calls from citizens about damages from snow removal regarding a chain link fence, as well as received calls regarding the Medical Marihuana Application. I also spoke with a concerned citizen regarding bikes on sidewalks, and ATVs and Dirt Bikes in the downtown area, email is attached to packet. Also spoke with a citizen regarding a building he owns that shares a wall with the Aho Building, was concerned about a cave in, asked me to speak to Jeff Ratcliffe. Spoke with Jeff got a Plan B from him and passed it on to the citizen. I was emailed two interesting workshops/webinars regarding recreational marihuana ordinances, as well as zoning and planning. These were forwarded out to the Trustees. Lastly, I began looking into who we need to notify about the variance for Mr. Lahti and Morrison School. We will need to notify all property owners, and resident/occupants within 300 feet. The letter has been drafted, just need to determine the names and addresses of who needs to be notified. Although these variances occur very infrequently, it may be beneficial to discuss the changing of the application and fee associated with it. The application for the variance was sent to Andy Lahti, it has not been returned. Spoke with Leah Polzien about government surplus equipment auctions and how they may be beneficial to us, have been browsing the auctions for nearby equipment.