

CALUMET REGULAR VILLAGE COUNCIL MEETING
 CALUMET VILLAGE TOWN HALL
 340 SIXTH STREET
 CALUMET, MICHIGAN 49913
 March 19, 2019 - 5:30 PM

Present: President David Geisler
 Trustees: Virginia Dwyer, Joshua Rowe, Doug Harrer, Roxanne King, Nathan Anderson

Also present from the Village: Police Chief Keith Anderson, Village Attorney Jim Tercha, Village Clerk Kevin Weir, Village Administrator Joe Snow

Public present: Executive Director Main Street Calumet Leah Polzien, U.P.E.A Civil Engineer Chris Holmes, and 6 additional members of the public.

Absent: Trustee Paulie Mihelcich, Village Treasurer Stephani Camp

I. 5:30 PM President David Geisler called the meeting to order and the pledge was recited

President Geisler noted this day is the 144th anniversary of the incorporation of the Village of Calumet, originally known as the Village of Red Jacket.

II. Review and Approval of Agenda

Motion made by Trustee King and seconded by Trustee Anderson to amend the agenda by moving Minutes to after Planning Commission.

President David Geisler conducted a voice vote:

Yeas: All Nays: None

Motion Carried 6/0

Motion made by Trustee Dwyer and seconded by Trustee Anderson to amend the agenda by moving the Public Safety Report up to after Petitions from the Public.

President David Geisler conducted a voice vote:

Yeas: All Nays: None

Motion Carried 6/0

Motion made by Joshua Rowe and seconded by Doug Harrer to accept the agenda.

President David Geisler conducted a voice vote:

Yeas: All Nays: 0

Motion Carried 6/0

III. Agenda

1. Old & New Business

- Trustee Anderson presented a draft Medical Marijuana (Marihuana) Facilities Ordinance.
- Trustee Anderson encouraged the council to move forward on the Zoning Board of Appeals Ordinance Restatement.

- Trustee Dwyer expressed concerns regarding the Village Treasurer's meeting attendance and records.

Motion made by Trustee Dwyer to communicate with the Village Treasurer regarding retrieving village records and determining their intentions.

No Second. Motion Failed.

- A discussion was had regarding winter parking complaints and issues and ordinance enforcement.

Resolution presented by Trustee Dwyer and seconded by Roxanne King and reads as follows: This is a resolution affirming the need to clarify parking and snow issues within the Village of Calumet in conjunction with village winter parking regulations that are in effect yearly from November 15 through April 15 of the following calendar year. Where as the village affirms the need to convey all parking and snow issues to the village police department in conjunction with the village street department during the above time frame all snow and parking issues will be assessed by both departments to determine if any complaints or issues are deemed to be a public safety issue by police, street department or both.

President David Geisler polled the council:

Yes: Dwyer

No: King, Harrer, Rowe, Anderson, Geisler

Motion Defeated 1/5

- Trustee Dwyer requested an update on the formal complaint she filed with President Geisler regarding the budget process. A discussion was had.
- Trustee Dwyer expressed concern about discrepancies in the administrators June office report and subsequent copies, regarding the insurance check from the fire at 515 5th St.

Motion made by Trustee Anderson and seconded by Trustee Harrer to refer the above matter to the personnel committee and for the personnel committee to conduct an investigation.

President David Geisler conducted a voice vote:

Yeas: All Nays: 0

Motion Carried 6/0

2. Petitions from the Public

Peggy Germain addressed the council, making the council aware of an article about municipal finance reform recently published in the Michigan Municipal League's official magazine, *The Review*, as well as continued concerns regarding the budget timeline.

Sandy Johnson addressed the council regarding winter parking. She thanked the street department for their efforts regarding snow removal, thanked the council for not cutting the police department, and encouraged the council to write into any Medical Marijuana Facility Ordinance that all costs related to registration, inspection, and regulation be the responsibility of the applicant/facility and that village tax dollars should not pay for it.

3. Public Safety (Police & Fire)

Trustee Anderson presented the Public Safety Report.

Motion made by Trustee Anderson and seconded by Trustee Harrer that the police department conduct village hall security checks twice a day when on duty, evening and early morning, and the internal door to the fire department stay unlocked until such a time as we have a better method of entry for the fire department.

Motion amended by Trustee Anderson and Trustee King to add to the original motion that the Elm Street Village Hall entrance remained locked at all times.

President David Geisler conducted a voice vote:

Yeas: All Nays: 0

Motion Carried 6/0

Motion made by Trustee Harrer and seconded by Trustee King to accept the safety committee and police department report.

President David Geisler conducted a voice vote:

Yeas: All Nays: 0

Motion Carried 6/0

4. Elm St. Infrastructure Project Update

Chris Holmes, Civil Engineer, U.P. Engineers and Architects provided an update on the Elm St. Infrastructure Project.

Motion made by Trustee Anderson and seconded by Trustee Harrer to receive and open bids for the Elm St. Infrastructure Project at the village hall on Thursday, April 25th at 1pm and it be open to the public.

President David Geisler conducted a voice vote:

Yeas: All Nays: 0

Motion Carried 6/0

5. Adopt Public Participation Plan

President Geisler introduced the Public Participation Plan produced by WUPPDR, part of the Redevelopment Ready Communities.

A discussion was had regarding the online availability of RRC training.

Motion made by Trustee Harrer and seconded by Trustee King to adopt the Public Participation Plan.

President David Geisler conducted a voice vote:

Yeas: All Nays:0

Motion Carried 6/0

6. Calumet Housing Commission Reappointment

A discussion was had regarding the lack of sufficient notice of the vacancies or opportunities for appointments to the housing commission.

Motion made by Trustee Harrer and seconded by Trustee Anderson to reappoint Wallace Reed to the housing commission.

President David Geisler conducted a voice vote:

Yeas: All Nays: 0

Motion Carried 6/0

7. Houghton County Jail Task Force Representative

Trustee's Anderson and Dwyer expressed their interest in serving on the task force. It was decided to post the opportunity to the public as well.

8. Committee (Department) Reports

A. Street, Sanitation, Public Buildings (Street Dept)

Trustee Harrer presented the street report:

- Spring clean potentially the first week of June.
- Renting out the pavillion. \$500 a month, \$500 deposit.
- Feasibility of rehabilitating the DPW garage/new location.
- Possibility of using sanitation budget to buy a dump trailer.
- Trash can locations
- Street Sweeping

Motion made by Trustee Anderson and seconded by Trustee King that the village advertise on the village website, Main Street Calumet website, and flyers on doors to rent the pavillion from May 1st to November 1st with a \$500 deposit, \$500 monthly rent and requiring appropriate insurance.

President David Geisler conducted a voice vote:

Yeas: 5 Nays: 1 (Yeas: King, Harrer, Dwyer, Geisler, Anderson Nays: Rowe)

Motion Carried 5/1

A discussion was had regarding renting out the pavillion monthly, vs. for events.

Motion made by Trustee Anderson and seconded by Trustee Rowe that the village only put out trash cans in the village parks and village buildings.

President Geisler conducted a voice vote:

Yeas: All Nays: 0

Motion Carried 6/0

A discussion was had regarding the cost effectiveness of purchasing a dump trailer, as well as, where it would be stored.

Motion made by Trustee Anderson and seconded by Trustee King to accept the street department report.

President David Geisler conducted a voice vote:

Yeas: All Nays: 0

Motion Carried 6/0

B. (Office)

Clerk Weir presented the clerk's report:

- Produced and revised 9 sets of meeting minutes
- Attended Open Meetings Act Presentation

Motion made by Trustee Anderson and seconded by Trustee Harrer to amend the rules and procedures to provide audio and video records and to retain those records for one year.

President Geisler conducted a voice vote:

Yeas: All Nays: 0

Motion Carried 6/0

Motion made by Trustee Anderson and seconded by Trustee Harrer to accept the clerk report.

Yeas: All Nays: 0

Motion Carried 6/0

Administrator Snow presented the office report:

- Provided an update on the old family dollar roof collapse
- Provided an update on the village hall/theatre roof leak
- Advertising in the U.P. Firefighters Tournament booklet

Motion made by Trustee Dwyer and seconded by Trustee Harrer for the village to purchase a full page ad supporting firefighters for \$100 to be placed in the in the U.P. Firefighters Tournament booklet.

President David Geisler polled the council:

Yes: King, Harrer, Rowe, Dwyer, Anderson, Geisler

No: None

Motion Carried 6/0

Motion made by Trustee Anderson and seconded by Trustee King that the ordinance committee begin a search for an attorney to be put on retainer to defend the village when action regarding the ordinance is necessary.

President David Geisler conducted a voice vote:

Yeas: All Nays: 0

Motion Carried 6/0

A discussion was had regarding previous research into legal counsel regarding the blight and dangerous building ordinances.

Motion made by Trustee Harrer and seconded by Trustee Anderson to accept the office report.

President David Geisler conducted a voice vote:

Yeas: All Nays: 0

Motion Carried 6/0

C. Finance

Motion made by Trustee Anderson and seconded by Trustee Harrer to accept the finance report.

President David Geisler conducted a voice vote:

Yeas: All Nays: 0
 Motion Carried 6/0

D. Ordinance – Did Not Meet

E. Personnel

Trustee Harrer provided an update on the administrator interview process.

Motion made by Trustee Anderson and seconded by Trustee King to accept the verbal personnel report.
 President David Geisler conducted a voice vote:

Yeas: 1 Nays: 0

9. DDA

Executive Director Leah Polzien facilitated a discussion regarding:

- Future of the Sacs lot
- GIS mapping
- Pole mounted trash cans
- Historic street signs
- Street sweeping equipment
- CDBG block grant application

Motion made by Trustee Anderson that the council nominate a council member to serve on the Sacs Lot Steering Committee and that he (Trustee Anderson) be nominated to serve on said committee.
 No Second. Motion Failed.

A discussion was had regarding reverter clauses, environmental concerns, and future costs related to potential transfer of the Sacs lot.

Motion made by Trustee Anderson and seconded by Trustee Harrer that the village accept the non-binding letter of intent and to allow and approve the DDA to accept transfer of property (Sacs Lot) from John Mueller.

President David Geisler polled the council:

Yes: Harrer, Anderson, Geisler, King

No: Rowe, Dwyer

Motion Carried 4/2

Motion made by Trustee Harrer and seconded by Trustee King to nominate Trustee Anderson to the Sacs Lot Steering Committee.

President David Geisler conducted a voice vote:

Yeas: All Nays: 0

Motion Carried 6/0

A discussion was had about a memorandum of understanding presented to the DDA and the village for GIS mapping at no cost.

Motion made by Trustee Harrer to move forward with GIS mapping.

No Second. Motion Failed.

Trustee Rowe clarified to the council that a version of the above motion was already made and carried at the January 2019 meeting.

Motion made by Trustee Harrer and seconded by Trustee Anderson that Trustee King be appointed to the GIS Advisory Committee.

President David Geisler conducted a voice vote:

Yeas: 6 Nays: 0

Motion Carried 6/0

10. HDC

11. Planning Commission

12. Minutes

Motion made by Trustee Anderson and seconded by Trustee King to accept the November Statutory Meeting Minutes with the following corrections:

- Page 2 below item 3, motion didn't fail, there was no second.
- Page 3 motion to accept list of officers should include, "...to the village and take oaths of office."
- Page 2 list individual depositories.
- Correct 1 vote count.

President David Geisler conducted a voice vote:

Yeas: 5 Nays: 0

Motion Carried 5/0

Motion made by Trustee Anderson and seconded by Trustee King to accept the November Regular Meeting Minutes:

President David Geisler conducted a voice vote:

Yeas: 5 Nays: 0

Motion Carried 5/0

Motion made by Trustee Anderson and seconded by Trustee Harrer to accept the December Regular Meeting Minutes:

President David Geisler conducted a voice vote:

Yeas: 5 Nays: 0

Motion Carried 5/0

Motion made by Trustee Anderson and seconded by Trustee Rowe to accept the January Regular Meeting minutes:

President David Geisler conducted a voice vote:

Yeas: 4 Nays: 1 (Yeas: King, Harrer, Rowe, Geisler Nays: Anderson)

Motion Carried 4/1

Motion made by Trustee Anderson and seconded by Trustee King to accept the February Regular Meeting Minutes:

President David Geisler conducted a voice vote:

Yeas: 5 Nays: 0
 Motion Carried 5/0

Motion made by Trustee Anderson and seconded by Trustee Harrer to accept the February 27th, Public Budget Hearing Meeting Minutes:
 President David Geisler conducted a voice vote:
 Yeas: All Nays: 0
 Motion Carried 6/0

Motion made by Trustee Anderson and seconded by Trustee Harrer to accept the February 28th, Special Council Budget Meeting Minutes:
 President David Geisler conducted a voice vote:
 Yeas: All Nays: 0
 Motion Carried 6/0

Motion made by Trustee Anderson and seconded by Trustee Rowe to accept the March 7th, Special Council Meeting Minutes:
 President David Geisler conducted a voice vote:
 Yeas: All Nays: 0
 Motion Carried 6/0

13. Zoning Board of Appeals – Did Not Meet

14. Bills

- A. Previously Paid Bills: \$ 49,704.01
- B. Current Bills: \$26,431.67

Motion made by Trustee Anderson and seconded by Trustee King to pay bills.
 President David Geisler polled the council:
 Yes: King, Harrer, Rowe, Dwyer, Geisler
 No: Anderson
 Motion Carried 5/1

IV. Adjournment

Motion to adjourn made by Trustee King and seconded by Trustee Rowe.
 President David Geisler conducted a voice vote:
 Yeas: All Nays: None
 Motion Carried 6/0, meeting adjourned at 9:09 PM

Respectfully Submitted,

Kevin P. Weir
 Calumet Village Clerk
 March 25, 2019