

**CALUMET VILLAGE DOWNTOWN DEVELOPMENT AUTHORITY  
REGULAR MEETING MINUTES  
CALUMET VILLAGE TOWN HALL  
340 SIXTH STREET  
CALUMET, MICHIGAN 49913  
MARCH 5, 2019**

**I. CALL TO ORDER**

The meeting was called to order by Chairperson Leah Polzien at 8:04AM.

Present: Members Leah Polzien, David Geisler, Andrew Ranville, Rick Campioni, Lorri Oikarinen and Peter Hahn (arrived 8:10 PM)

Absent: Tom Dumble

Vacant: Two

Also Present: DDA Administrator Joe Snow and one (1) member of the public

**A. Pledge of Allegiance**

Chairperson Leah Polzien led the pledge of allegiance.

**II. ACCEPTANCE OF AGENDA**

Moved by David Geisler and seconded by Rick Campioni to accept the agenda as written.

Motion carried unanimously (5/0).

**III. AGENDA**

**1. Petitions from the Public**

None

**2. Minutes**

Moved by David Geisler and seconded by Rick Campioni to accept the February 5, 2019 regular meeting minutes as written.

Motion carried unanimously (5/0).

**3. Sach's Lot Project**

The members discussed asking the Village Council to reconsider their decision not to allow the DDA to accept the vacant lots from 330 5<sup>th</sup> LLC. Members agreed and Leah Polzien will bring it up at the Village Council Special Meeting on Thursday, March 7, 2019 during Petitions from the Public.

**4. GIS**

During the DDA report at the Village Council Regular Meeting on Tuesday, March 19, 2019, Leah Polzien will request the Council appoint someone to the GIS Steering Committee

**5. DDA Plan**

WUPPDR has to have specific training before they can assist in the writing of the DDA Plan. Once they have accomplished the training they will work with the DDA in drafting the DDA Plan.

**6. WUPPDR Grant**

An application for a 2019 WUPPDR grant was submitted on Friday, March 1, 2019. WUPPDR agreed to extend the deadline for the social media contract from December 31, 2018 until May 15,

2019. Due to the delay in receiving invoices for the social media ads when each ad was posted, it was determined it would be best if the contract was written with Main Street Calumet so they would provide the single invoice and then pay the social media ad invoices as they are received.

**7. CDBG Façade Grant Program Opportunity**

Five (5) property owners have applied to participate in this Grant Program if awarded to the Village. This could drop to four (4) if one property owner does not come current on Village bills.

**8. DDA Property Updates**

Leah Polzien, Peter Hahn and Jeff Ratcliffe (KEDA) showed the 512 Portland property (the Curto Building) to an interested party on Friday, March 1, 2019.

**9. Bills**

Moved by Rick Campioni and seconded by Peter Hahn to approve the February bills.

Voice Vote: Ayes – Leah Polzien, David Geisler, Andrew Ranville, Rick Campioni, Lorri Oikarinen and Peter Hahn

Nays – None

Motion carried unanimously (6/0)

**10. Adjourn**

Moved by David Geisler and seconded by Andrew Ranville to adjourn the meeting at 8:50 AM.

Motion carried unanimously (6/0).

Respectfully submitted,

Peter Hahn  
Secretary