

**CALUMET VILLAGE DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING MINUTES
CALUMET VILLAGE TOWN HALL
340 SIXTH STREET
CALUMET, MICHIGAN 49913
FEBRUARY 5, 2019**

I. CALL TO ORDER

The meeting was called to order by Chairperson Leah Polzien at 8:04AM.

Present: Members Leah Polzien, David Geisler, Andrew Ranville, Tom Dumble, Rick Campioni, Lorri Oikarinen and Peter Hahn

Absent: None

Vacant: Two

Also Present: No members of the public were present.

A. Pledge of Allegiance

Chairperson Leah Polzien led the pledge of allegiance.

II. ACCEPTANCE OF AGENDA

Moved by David Geisler and seconded by Tom Dumble to accept the amended agenda moving item 2, Minutes, to follow item 8, DDA Property Updates.

Motion carried unanimously (7/0).

III. AGENDA

1. Petitions from the Public

None

2. Sach's Lot Project

The members discussed the Non Binding Statement of Intent and the Quitclaim Deed related to the property located at 330 Fifth Street.

Moved by Lorri Oikarinen and seconded by Andrew Ranville to approve the Non Binding Statement of Intent and to authorize the DDA Chair to sign the document.

Motion carried unanimously (7/0)

The members discussed the need to form a steering committee to oversee planning and development of the 330 Fifth Street property.

Moved by David Geisler and seconded by Andrew Ranville to form a steering committee based on the composition of the GIS steering committee established by the Village Council in January.

After further discussion it was moved by Andrew Ranville and seconded by David Geisler to reverse the preceding motion and, instead, to form a steering committee made up of one representative from the Village Council, the Historic District Commission, the Planning Commission, the DDA and a member of the public with Leah Polzien as the representative of the DDA

Motion carried unanimously (7/0)

3. GIS

The members were updated on the GIS account created for the Village by landgrid.com
Moved by David Geisler and seconded by Peter Hahn to appoint Andrew Ranville as the DDA's representative to the GIS steering committee established by the Village Council

Motion carried unanimously (7/0)

4. DDA Plan

A cost estimate to update the DDA Plan is to be provided by WUPPDR.

5. WUPPDR Grant

WUPPDR will offer a marketing grant for up to \$8,000. Proposals must be submitted no later than March 1st. The DDA will hold a special meeting prior to month end to approve the application.

6. CDBG Façade Grant Program Opportunity

Five property owners have applied to participate in this Grant Program if awarded to the Village.

7. DDA Property Updates

Peter Hahn showed the 512 Portland property (the Curto Building) to an interested party. There was a discussion of the Mihelich Slaughterhouse property and the need for repairs to the structures. There was a discussion as to how the property can best be utilized and interpreted

8. Minutes

Moved by Rick Campioni and seconded by David Geisler to approve the DDA minutes of January 8, 2019.

Motion carried unanimously (7/0)

9. Bills

Moved by David Geisler and seconded by Andrew Ranville to approve the January bills subject to verification of transfers to the General Fund.

Voice Vote: Ayes – Leah Polzien, David Geisler, Andrew Ranville, Tom Dumble, Rick Campioni, Lorri Oikarinen and Peter Hahn

Nays – None

Motion carried unanimously (7/0)

10. Adjourn

Moved by Andrew Ranville and seconded by Peter Hahn to adjourn the meeting at 9:18 AM.

Motion carried unanimously (7/0).

Respectfully submitted,

Peter Hahn
Secretary