

**REGULAR MEETING  
VILLAGE OF CALUMET  
DOWNTOWN DEVELOPMENT AUTHORITY  
CALUMET VILLAGE TOWN HALL  
340 SIXTH ST.  
CALUMET, MICHIGAN  
Tuesday, February 7th, 2023 AT 1:00PM**

Present: Chair Leah Polzien; Board members; JW Miller, Lorri Oikarinen, Andrew Ranville, Pete Hahn

Absent: Village President Robert Tarvis. Board members; Tom Dumble, Rick Campioni.

Vacancies: One Member

Also Present from Village: Trustee Pam Que

Public: None

**I. Call to Order**

Chair Leah Polzien called the meeting to order at 1:03 PM, and recited the Pledge of Allegiance.

**II. Acceptance of Agenda**

Motion made by Board Member Ranville to accept the agenda with an amendment to add a new #2. Vernacular Architecture Forum, seconded by Board Member Hahn.

Motion Passed 5/0.

**III. Approval of Minutes**

Motion by Board Member Hahn and seconded by Board Member Miller to approve the minutes of the Regular Meeting of Tuesday, January 10th, 2023 with corrections.

Motion Passed 5/0

**IV. Agenda**

**1. Petitions from the Public**

Village Council Trustee Pam Que spoke about the HDC street signage project, the contractor was called away and was not able to produce the sample signage when anticipated. She expects to have a sample this week. Trustee Que also reports the

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Planning Commission will be reviewing the Village Master Plan, which is due for an update, and asks that the DDA review the downtown portion of that document and make suggestions to the Planning Commission.

**2. Vernacular Architecture Forum**

Chair Polzien reports that the Vernacular Architecture Forum (VAF), a North American based organization that is composed of scholars from many fields who are interested in studying buildings and landscapes, will be visiting the Keweenaw in 2024. Approximately 200 attendees are expected to participate in the event and will be visiting the Village of Calumet on Thursday, June 13<sup>th</sup>, 2024. Polzien will serve as the Calumet Site Coordinator and will approach private property owners to secure their participation. The DDA discussed if the board would allow access to DDA owned properties for this event. The board expressed interest and would be amenable to opening properties to the public as long as visitor safety could be ensured. Topic was tabled for future discussion.

**3. Downtown Street Signage**

Discussed under Public Comment.

**4. DDA Property Updates**

Chair Polzien reports no new action on DDA properties at this time.

**5. DDA Info Sessions**

The DDA information sessions have been rescheduled to Thursday, March 2<sup>nd</sup> at 1pm and 6:00pm in Village Chambers and will be available via Zoom.

**6. Updates from Village Council or other Reports**

Trustee Ranville reports that he is still working on parking meter signage and will coordinate with the Keweenaw National Historical Park on this project. Discussion of developing the Village of Calumet brand and logo ensued. No action was taken.

**7. Bills**

Motion made by Board Member Ranville and seconded by Board Member Hahn to approve the January 2023 bills.

Roll Call Vote:

Ayes: Board Members; Oikarinen, Miller, Ranville, Hahn, Polzien

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Nays: None

Absent: Board Members, Tarvis, Dumble, Campioni

Abstain: None

Motion Passes 5/0

**8. Adjourn**

Motion made to Board Member Ranville to adjourn, seconded by Board Member Oikarinen.

Motion passes 5/0.

Meeting adjourned at 2:13pm

Respectfully Submitted,

Leah Polzien  
Chair, Village of Calumet DDA