

**CALUMET VILLAGE HISTORIC DISTRICT COMMISSION
CALUMET VILLAGE TOWN HALL
340 SIXTH STREET
CALUMET, MICHIGAN 49913
January 15, 2020**

Present: Chairman: Chris Green
Commissioners: Cassie Dronet, Abe Voelker, Sandy Johnson

Absent: Commissioner David Geisler

Also Present: Kevin Weir, HDC Coordinator

Public Present: Rebecca Glotfelty

I. CALL TO ORDER

5:33 PM Chairman Green called the meeting to order and the pledge was recited.

II. ACCEPTANCE OF AGENDA

Motion made by Commissioner Johnson and seconded by Commissioner Voelker to accept the agenda with the addition of HDC administrative business, including the election of officers and contact information update, between items four and five.

Chairman Green conducted a voice vote:

Ayes: 4 Nays: None

Motion Carried 4/0

III. APPROVAL OF AGENDA

Motion made by Commissioner Voelker and seconded by Commissioner Dronet to accept minutes from December 18, 2019 with noted grammatical changes.

Chairman Green conducted a voice vote:

Ayes: 4 Nays: None

Motion Carried 4/0

IV. AGENDA

1. Petitions from the Public - See item 4

2. Applications for Certificates of Appropriateness - None

A discussion was held regarding HDC meeting information needed for the CLG Annual Update Report.

3. Administrative Approvals - None

A discussion was held regarding what changes can be approved by the administrator without coming before the full commission.

Motion made by Commissioner Voelker and seconded by Commissioner Dronet to accept the list of administrative approvals as amended, and as follows:

To expedite projects within the historic district, the Coordinator has the authority to issue approvals on a limited basis. Any project eligible for administrative approvals need not be submitted to the full Historic District Commission.

Administrative Approvals:

- *Re-roofing as maintenance with like materials*
- *Storm windows, subject to the design guidelines*
- *Repairs for rails and stairs*
- *General light maintenance with like, or matching, materials that do not alter the property's integrity*

Chairman Green conducted a voice vote:

Ayes: 4 Nays: None

Motion Carried 4/0

4. Ordinance Enforcement Updates

A blight update prepared by Administrator Katz was provided.

Chairman Green recognized Rebecca Glotfelty as a petitioner from the public.

Rebecca Glotfelty addressed the commission regarding potential facade changes to the old Family Dollar building at 217 5th St., as well as alley access to the building.

A discussion followed regarding local historical resources and legal access to the back of the old Family Dollar building at 217 5th St. through the parking lot between the Vertin building and the Knuckles building.

5. HDC Coordinator Report

Kevin Weir presented the coordinator report:

- Presentation center acquisition
- HGTV *Hometown Takeover* video submittal cost sharing request
- Adult Use Marihuana Facility Authorization application received for operation at 206 5th St.
- Potential village ordinance codification
- HDC terms updated on the website

A discussion was held regarding visual/presentation equipment needs, and the possibility of the Village, HDC, and DDA (whom is looking for similar equipment) to split the cost three ways.

Motion made by Commissioner Johnson and seconded by Commissioner Dronet to contribute one third of the cost, up to \$300, for the acquisition of a presentation center [65-inch TV, rolling pedestal cart, necessary cords and adapters, and presentation clicker], or one third of the cost, up to \$400 if that presentation center additionally includes a dedicated presentation computer.

Chairman Green polled the commission.

Yes: Voelker, Johnson, Dronet, Green

No: None

Motion Carried 4/0

A discussion was held regarding a request from DDA Chairperson, Leah Polzien, to cost-share the production of a video package for submittal to HGTV's *Hometown Takeover*.

Motion made by Commissioner Dronet and seconded by Commissioner Voelker to contribute up to \$100 towards the production of a video package to be used for submittal to HGTV's *Hometown Takeover*, and other potential purposes, with the hope that other groups/organizations/stakeholders (such as Mainstreet Calumet, KNHP Advisory Committee, Village of Calumet, Calumet DDA, Elks Club, Rotary, Chamber of Commerce, Keweenaw Economic Development Alliance, The Calumet Theater, etc.) be approached in order to further share the cost.

Chairman Green polled the commission:

Yes: Voelker, Johnson, Dronet, Green

No: None

Motion Carried 4/0

A discussion was held regarding potential odors from any forthcoming marihuana related businesses in the historic district, as well as sending a notification with resource links to the Historic District Commission and Certificates of Appropriateness application to any new marihuana business.

6. Administrative Business

Commissioner Voelker, with support from Commissioner Dronet, nominated Commissioner Green for Chairman for a one-year term.

Commissioner Green, with support from Commissioner Johnson, nominated Commissioner Voelker for Vice Chairman for a one-year term.

Motion made by Commissioner Dronet and seconded by Commissioner Johnson to elect Commissioner Green as Chairman and Commissioner Voelker as Vice Chairman.

Chairman Green conducted a voice vote:

Ayes: 4 Nays: None

Motion Carried 4/0

7. Architectural Advisor Report - None

8. CLG Update

Chairman Green updated the commission regarding his work on the CLG Annual Report.

A discussion was held regarding HDC goals, updating the historic building survey, and potential candidates for the National Registry of Historic Places.

9. Training Opportunities

- May 16, 2020 - HDC Summit, Kalamazoo, MI
- January 23, 2020 - Blight Enforcement for Small Communities, 7:00 pm CLK Commons Calumet, MI

10. Comments from Commissioners - None

11. Adjourn

Motion made by Commissioner Dronet and seconded by Commissioner Voelker to adjourn the meeting at 7:04 PM.

Chairman Green conducted a voice vote:

Ayes: 4 Nays: None

Motion Carried 4/0

Respectfully Submitted,

Kevin Weir
Historic District Commission Coordinator
January 18, 2020