

**CALUMET VILLAGE COUNCIL WORK SESSION MINUTES
CALUMET VILLAGE TOWNHALL
VILLAGE COUNCIL CHAMBERS
340 SIXTH STREET
CALUMET, MICHIGAN 49913
TUESDAY, SEPTEMBER 13, 2022 AT 6:30PM**

Present: President: Robert Tarvis Jr.; Trustees: Jr, Ken Olkkonen, Andrew Ranville (left the meeting at 7:23pm), Pam Que, Tim Bies; Clerk: Patricia Pressel

Absent: Treasurer: Debbie Aubin

Vacancies: Two Council Trustee Seats

Also Present from Village: Manager: Amber Goodman; Marc Klein, Street Superintendent

Public: two members of the public

I. Call to Order

President Tarvis, Jr. called the meeting to order at 6:30pm and pledge of allegiance recited.

II. Petitions from the Public

None

Manager Goodman announced that she will be leaving the Village near October 1, 2022.

III. Acceptance of the Agenda

Motion by Trustee Que and seconded by Trustee Olkkonen to accept the agenda as presented.

Motion Passed 5/0

IV. Agenda

a. DDA TIF Report

Discussion about the DDA TIF Report filing for FY22

b. Audit and Corrective Action Plan

Discussion on the audit and corrective action plan for the budget.

c. Act51 Corrective Action Plan for Non-Motorized

Discussion on the Act51 corrective action plan for non-motorized, sidewalks or curb cuts for 6th street project.

d. Houghton County Land Bank Authority Demolition Project

Jeff Ratcliffe spoke about the Houghton County Land Bank Authority Demo Project for several buildings. Council would need to give approval to proceed. The funds to do this project will be coming from the County and will not be associated with Village funds.

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Buildings in Calumet
426 5th Street
451 Pine Street
501 Pine Street
336 7th Street

e. Update to the Master Plan Chapter 7

Discussion on the update to the Master Plan Chapter 7 land use.

f. American Legal Publishing

The village can choose to proceed with the American Legal publishing for a cost of at least \$2,500 or hold on the project and start a new project/contract at a later point. Trustee Ranville to review the documents associated with the project.

g. Accounting Code Update

Discussion on having the auditor update the accounting codes to match the uniform chart of accounts. The village will need to have this done by the end of FY 23 or close to the end of the year. The cost to update the codes would be no more than \$1,000.

h. Snow Removal Rate

Discussion on the snow removal rates

- i. Fee Schedule
 - a. Sidewalk Snow Removal – Current rates of \$5.00 per linear ft
 - b. Snow Contract Fees – Current Rate of \$1.00 per square ft

Active discussion on this topic. Will be tabled until the October Work Session.

i. Water Lines Lease or Sale of Lines Discussion

- i. Hydrant rental fees would remain with either option since this is related to the fire protection plan for the Village. These fees run roughly \$1,300 per month.

Discussion on the possible sale of the water lines.

j. Meter signs

Pam and Andrew will be working on this project together.

k. Alleys Conversation

Discussion on alleys, maintenance and utility easements. Village Council will take a long-term view on alleys within the village.

l. Marijuana Ordinance Discussion

Discussion on a marijuana ordinance, possible zoning, and master plan update that would need to occur for this to happen.

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m. Fire Truck Repair

The fire truck pump inspection failed. Discussion on the repair needed for the fire truck repair.

n. Office Position Update

Candidates will be selected shortly for interviews for the Administrative Assistant position.

o. Village Hall and Ground Floor Theatre Entrances Snow Removal

Discussion on the Village Hall and ground floor theatre snow removal.

Adjourn

Motion from Trustee Bies, and seconded by Trustee Que to adjourn the meeting at 7:38pm.

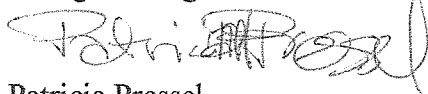
Motion Passed 5/0

Respectfully Submitted,



Amber M. Goodman

Village Manager



Patricia Pressel

Clerk