

**CALUMET VILLAGE COUNCIL MEETING MINUTES
CALUMET VILLAGE TOWN HALL
340 SIXTH STREET
CALUMET, MICHIGAN 49913
TUESDAY, March 15, 2022
Immediately following the Public Hearing at 6:30pm**

Present: President Rob Tarvis; Trustees: Ken Olkkonen, Tim Bies, Andrew Ranville

Absent: Treasurer Debbie Aubin, Clerk David Geisler

Vacancies: Three Council Seats

Also Present from Village: Manager Amber Goodman

Public: Six members of the public

I. Call to Order

President Tarvis called the meeting to order at 6:36pm.

II. Acceptance of Agenda

Motion made by Trustee Ranville and seconded by Trustee Bies to accept the agenda.

Motion Passed-4/0

III. Petitions from the Public

None

IV. Trustee Resignation

Motion made by Trustee Bies, and seconded by Trustee Olkkonen to accept Trustee Matz resignation dated Feb 23, 2022.

Motion Passed – 4/0

V. Village Council Application(s)/Letter(s) of Interest

Village Council considered the application for Pamela Que, a resident of the Village and experienced community commissioner.

Council accepted the application for consideration. She has been a resident of the community for three months as of March 18th, 2022. She is a registered voter, but will need to update her voter registration address.

President Rob Tarvis nominated Pamela Que to the Village Council, contingent on her voter registration update within the Village of Calumet.

Roll Call Vote:

Yeas: Trustee Olkkonen, Trustee Bies, Trustee Ranville and President Travis

Nays: none

Absent: none

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Motion Passed – 4/0

VI. Reports

A. DDA

- *Minutes of the DDA Regular Meeting on March 1, 2022 and Bills*
- *Greenspace Project Presentation:*
- Leah Polzien presented on an opportunity MEDC Greenspace Grant with 90% and only 10% match, with project minimums at \$200k. DDA would like to apply for a grant of \$300k for the greenspace located by the Theatre and adjacent property. This may require a special meeting for Council to grant approval for the application. Plan and cost to be shared with Village Council.

B. HDC

- *Minutes of the Regular Historic District Commission Meeting on Feb 22, 2022 – no quorum*

C. Planning Commission

- *Minutes of the Regular Planning Commission Meeting on March 2, 2022*

D. Committee(s)/Work Session

- *Short Term Lease Ad Hoc Meeting*

VII. Consent Agenda

<i>All matters listed under Item VI, Consent Agenda, are considered routine by the council and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered separately.</i>
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1. Minutes of the Village Council Regular Meeting of Feb 15, 2022
2. Minutes of the Village Council Budget Public Hearing of Feb 28, 2022
3. Minutes of the Village Council Budget Special Meeting of Feb 28, 2022
– note correction of the day for the resolution to Monday, instead of listed Thursday.
4. Minutes of the Village Council Special Meeting of March 8, 2022
5. Minutes of the Village Council Work Session of March 8, 2022
6. Reports as provided in Agenda Item VI.
7. Previously Prior Bills in the amount of \$36,371.15
8. Bills in the amount of \$7,637.38
9. Additional March Bills in the amount of \$7,201.80
10. Total Bills from items 7, 8, 9 in the amount of \$51,210.33

Motion moved by Trustee Bies, and seconded by Trustee Olkkonen to accept the consent agenda.

Roll Call Vote:

Yeas: Trustee Olkkonen, Trustee Bies, Trustee Ranville and President Travis

Nays: none

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Absent: none

Motion Passed – 4/0

VIII. Manager's Report

- Staff Contracts

Vacation accrual and Sick accrual discussed. Current contracts incorporate the federal holidays, and pay increases previously voted on by the council. Sick time accrual of 240 would be allowed, this is 6 weeks for a full-time staff and then two-week vacation without accrual options.

Moved by Trustee Olkkonen and seconded by Trustee Ranville to approve the staff contracts with amendments.

Roll Call Vote:

Yeas: Trustee Olkkonen, Trustee Bies, Trustee Ranville and President Travis

Nays: none

Absent: none

Motion Passed – 4/0

- BS&A Quote and Treasury Project

Review of the BS&A Quote shared with Village Council and discussion on Treasury Project. More quotes will be obtained for different projects in relation to the finances of the Village.

- Fire Withholding Program

Motion moved by Trustee Bies and seconded by Trustee Olkkonen to open three savings accounts for the fire withholding accounts.

Motion Passed – 4/0

- Discussion on the Summer Program – Snack Program in the Park

Discussion on the program, insurance requirements, venting for the refrigerator, and microwave use. Request to be brought back to council in April.

- Extension of Elm Street, and Façade Grant to allow for administrative costs

**Note these contracts and grant amendments will not incur additional cost to the village.*

Moved by Trustee Olkkonen and seconded by Trustee Ranville to grant Manager Goodman authority to sign the Grant Amendment request for the Elm Street Project.

Motion Passed – 4/0

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Moved by Trustee Bies, and seconded by Trustee Olkkonen to grant Manager Goodman the authority to sign the Contract Amendment for the Elm Street Project.

Motion Passed – 4/0.

Motion moved by Trustee Ranville, and seconded by Trustee Bies to accept the Managers report.

Motion Passed – 4/0

IX. Officer: Legal Counsel Update

Attorneys:

James Tercha

Calumet MI 49913

906-337-5019

WM Paul Slough

Kirkpatrick DuBois & Slough PLC

145 North Otsego Avenue

Gaylord, MI 49735

989-732-2919 Ext 3

Discussion on the legal counsel update to recognize use of both of the individuals above.

Moved by Trustee Ranville, and seconded by Trustee Olkkonen to update the legal counsel on record.

Motion Passed -4/0

X. Michigan Economic Development Corporation Grant

Jeff Ratcliffe spoke about the Michigan Economic Development Grant for the redevelopment of the fire site on the 100 block of 5th street for \$250,000. A Task Force was pulled together to identify projects and priorities that would benefit the redevelopment of the entire fire site.

Funds Plan:

Concept Plans

Removal of the Foundation, if possible, without disrupting the sidewalks.

Installing the Water and Sewer and Storm leads and drains.

Stabilization of 104 5th street

Allocate a small amount for possible acquisition into the land bank.

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Removal of the Blocks

EGLE and EPA would be providing additional resources for additional environment assessments and testing of the soil onsite.

Moved by Trustee Ranville, and seconded by Trustee Olkkonen to approve Manager Goodman to sign the Michigan Economic Development Corporation Grant agreement.

Motion Passed – 4/0

XI. Appointment of the Interim Clerk, and President Pro Tem Position

Interim or otherwise referred to as Temporary Clerk during the time that the Clerk is unavailable for service. This would be a temporary appointment, and can be a trustee without impacting voting power per the verbal guidance from MML.

Note: Article 64.5 (2) of the GLVA provides the guidance for appointment of a trustee to “perform the duties of the clerk for the time being”

Trustee Olkkonen volunteered for service as Interim/Temporary Clerk

President Tarvis made the nomination of Trustee Olkkonen as Interim Clerk.

Roll Call Vote:

Yeas: Trustee Olkkonen, Trustee Bies, Trustee Ranville and President Travis

Nays: none

Absent: none

Motion Passed – 4/0

Discussion on the President Pro Tem position and role within the Village Council. This will be tabled until April.

XII. Performance Resolution for Municipalities

Discussion on the updated form for the Performance Resolution for Municipalities.

Moved by Trustee Bies, and seconded by Trustee Ranville to approve the resolution for the Performance Resolution for Municipalities.

Roll Call Vote:

Yeas: Trustee Olkkonen, Trustee Bies, Trustee Ranville and President Travis

Nays: none

Absent: none

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Motion Passed – 4/0

XIII. Act 51 Road Certification and Decertification

Tabled until April to allow time for measurements to be taken.

XIV. Evergreen Insurance Policy

Moved by Trustee Bies, and seconded by Trustee Olkkonen to accept the cash offer of \$20,000 and release to the DDA.

Discussion on the Insurance Policy, and Insurance agent attending a future meeting for policy renewal.

Roll Call Vote:

Yeas: Trustee Olkkonen, Trustee Bies, Trustee Ranville and President Travis

Nays: none

Absent: none

Motion Passed – 4/0

XV. Calumet Zoning and Planning Document Update

Edits to be sent to Manager Goodman to send to Beckett & Raeder, Inc. to update the zoning document. Time will be allotted at the next work session to discuss the zoning document and short-term rentals ordinance.

XVI. Adjourn

Motion from Trustee Bies, and seconded by Trustee Ranville to adjourn the meeting at 7:56pm.

Motion Passed 4/0

Respectfully Submitted,



Amber Goodman
Manager



Ken Olkkonen
Interim/Temporary Clerk