

**CALUMET VILLAGE COUNCIL MEETING MINUTES  
CALUMET VILLAGE TOWN HALL  
340 SIXTH STREET  
CALUMET, MICHIGAN 49913  
NOVEMBER 16, 2021 – 6:30 PM**

**Present:** President Brian Abramson; Trustees: Rob Tarvis, Ken Olkkonen, Andrew Ranville  
(late arrival 6:32pm)

**Absent:** Treasurer Debbie Aubin, Trustee Elise Matz, Acting Clerk David Geisler

**Vacancies:** Two Council Seats

**Also Present from Village:** Manager Amber Goodman

**Public:** 4 members of the public

**I. Call to Order**

President Abramson called the meeting to order at 6:33 pm

**II. Acceptance of Agenda**

Motion made by Trustee Olkkonen and seconded by Trustee Tarvis to accept the agenda.

Motion Passed-4/0

**III. Petitions from the Public**

A member of the public requested a copy of the November 9<sup>th</sup>, 2021 work session recording, and requested that audio files are held for a longer period of time, due to the creation of the record. Follow-up to occur with Manager Goodman to obtain file.

**IV. Reports**

Item IV. Reports were removed from the consent agenda; approval of the reports will occur individually.

**A. DDA**

**Amendment to Ordinance 131**-Trustee Ranville read aloud the amendment to Ordinance no. 131.

Motion made by Trustee Ranville and seconded by Trustee Tarvis to accept the amendment to the ordinance no. 131.

Roll Call Vote:

Ayes: President Abramson, Trustees Tarvis, Ranville and Olkkonen

Nays: None

Motion Passed-4/0

An amendment to the ordinance for the adoption and approval of a development plan and a tax increment financing plan for a Downtown Development district was adopted by the legislative body of the Village of Calumet.

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**Second Amendment to Ordinance 110** - Trustee Olkkonen read aloud the second amendment to Ordinance no. 110.

Motion made by Trustee Olkkonen and seconded by Trustee Tarvis to accept the second amendment to the Ordinance no. 110.

Roll Call Vote:

Ayes: President Abramson, Trustees Tarvis, Ranville and Olkkonen

Nays: None

Motion Passed-4/0

A second amendment to the ordinance pertaining to the creation of the Downtown Development Authority was adopted by the legislative body of the Village of Calumet.

Motion made by Trustee Ranville and seconded by Trustee Tarvis to accept the DDA Report.

Motion Passes-4/0

**B. HDC**

Mr. Val Pulido provided the HDC report. Request from the Planning Commission, Commissioner Dwyer, and Village Council, Trustee Ranville to provide a list of past and present certificate of appropriations.

Motion made by Trustee Ranville and seconded by Trustee Tarvis to accept the HDC report.

Motion Passed-4/0

**C. Planning Commission**

Vice Chair Dwyer provided report from Planning Commission and questions in regard to ordinance development for the council. Recommendation from Trustee Ranville to add process for infractions to the work session meeting.

Motion made by Trustee Ranville and seconded by Trustee Tarvis to accept the Planning Commission reports.

Motion Passed-4/0

**D. Committee(s)/Work Session**

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Trustee Olkkonen provided a brief verbal report on the committee formed on Theatre lease. The phone conference included Trustee Matz, Olkkonen and Manager Goodman, and Attorney Paul Slough. AG 12/21/2021

Trustee Ranville provided a brief report on the most recent work session update that Jeff Ratcliffe provided about the land bank properties.

Trustee Olkkonen provided background on the letter of support for Calumet Electronics Expansion Opportunities. President Abramson signed the letter.

**E. Manager/Clerk Report**

Report offered by Manager Goodman: Reported on current office operations and events. Discussion on the donation of the metal Christmas Tree to the Calumet Township, and Village of Calumet garland purchase.

Reporting on the police office phone and the forwarding of calls. Manager Goodman recommended disconnecting the phone service to the former police station.

Motion made by Trustee Tarvis and seconded by Trustee Olkkonen to disconnect the police phone number.

Motion Passed-4/0

Discussion on the budget planning and Trustee Ranville would like to review the list of accounts for the December work session.

Motion made by Trustee Tarvis and seconded by Trustee Ranville to accept Manager Goodman's report.

Motion Passed-4/0

**V. Consent Agenda**

Minutes were removed from the consent agenda to be considered separately

**1. Minutes of the Village Council Regular Meeting of Oct 19, 2021**

Motion from Trustee Ranville and seconded by Trustee Olkkonen to accept minutes October 19, 2021 as amended with corrections.

Motion Passed-4/0

**2. Minutes of the Village Council Special Meeting of November 2, 2021**

Motion from Trustee Tarvis and seconded by Olkkonen to accept minutes from November 2, 2021.

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NOVEMBER 16, 2021 – 6:30 PM**

Motion Passed-4/0

**3. Minutes of the Village Council Work Session of November 9, 2021**

Motion from Trustee Ranville and seconded by Trustee Tarvis to accept minutes from November 9, 2021 as amended with minor corrections.

Motion Passed-4/0

**Previously Paid Bills in the amount of \$30,655.78**

Motion from Trustee Tarvis and seconded by Trustee Olkkonen to approve the previously paid bills in the amount of \$30,655.78

Roll Call Vote:

Ayes: President Abramson, Trustees Tarvis, Ranville and Olkkonen

Nays: None

**Current Bills in the amount of \$23,155.13**

Discussion on current bills.

Motion from Trustee Ranville and seconded by Trustee Tarvis to approve the Current bills in the amount of \$23,155.13

Roll Call Vote:

Ayes: President Abramson, Trustees Tarvis, Ranville and Olkkonen

Nays: None

**Letter of Interest**

Interview conducted with Tim Bies for Village Council appointment consideration. Paper ballot by each trustee was cast, Manager Goodman collected ballots and read aloud the votes from each council member.

Paper Ballot Vote:

Ayes: President Abramson, Trustees Tarvis, Ranville and Olkkonen

Nays: None

Tim Bies was elected as a trustee to the Village of Calumet Council.

**Insurance Claims**

Manager Goodman provided a report on the two insurance claims.

The claim for the loss of historic property existing within the building on 5<sup>th</sup> street is still in progress, no additional information at this time.

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Discussion on the garage insurance claim that occurred as a result of the fire on seventh street in 2019. Insurance has requested a release of claim, due to remaining repairs not currently completed.

Motion from Trustee Olkkonen and seconded by Trustee Tarvis to sign the policy release for the garage damage and accept the funds for the recoverable depreciation of \$24,400.00.

Motion Passed-4/0

**Blight Review**

Discussion and review of older blight cases. Request for the manager to locate the procedure for enforcement of blight and update the list with new owners for next work session.

\*The recording of the meeting stopped on this topic due to a technical error after an hour and 28 minutes.

**Fire Department Pagers and Possible Grant Request**

Discussion tabled on both topics until a member of the Fire Department is able to attend.

**Annual Employee Bonuses**

Request to provide annual employee bonus of \$50.00 in the form of a Pat Food Gift card for (Greg) Custodian, (Coreen) Secretary/Account Specialist, (Marc) Street Superintendent, and (Steve) Street Dept. Assistant.

Motion from Trustee Tarvis and seconded by Trustee Olkkonen to approve annual employee bonus for \$50.00 each, overall total of \$200.

Roll Call Vote:

Ayes: President Abramson, Trustees Tarvis, Ranville and Olkkonen

Nays: None

Motion Passed 4/0

**Employee Contracts:**

Request from Manager Goodman to amend the employees' contracts to include federal holidays and increase the payrates of each of the employees (Greg) Custodian, (Coreen) Secretary/Account Specialist, (Marc) Street Superintendent, and (Steve) Street Dept. Assistant.

Motion from Trustee Tarvis and seconded by Trustee Ranville to approve .50 cent increase for Custodian, \$1.00 increase for Street Superintendent, Street Department

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Assistant. Also approved retroactive increase of \$1.00 for Secretary/Account Specialist from date of contract July 25<sup>th</sup> of 2021.

**Roll Call Vote:**

Ayes: President Abramson, Trustees Tarvis, Ranville and Olkkonen

Nays: None

Motion Passed 4/0

**MDOT Small Urban Projects**

Discussion on MDOT small urban projects upcoming meeting on November 30, 2021.

**Rules of Procedure**

Tabled due to absence of Trustee Matz, to be reviewed at Decembers Council Meeting.

**XVI. Adjoin**

Motion from Trustee Olkkonen, and seconded by Trustee Ranville to adjourn the meeting at 8:19pm.

Motion Passed 4/0

Respectfully Submitted,



Amber Goodman  
Manager