**DRAFT**

**CALUMET VILLAGE COUNCIL REGULAR MEETING AGENDA/MINUTES**

**CALUMET VILLAGE TOWN HALL**

**340 6TH STREET**

**CALUMET, MI 49913**

**DATE: January 15, 2019**

**TIME: 5:30 PM**

**I: Call to Order**

1. **Pledge of Allegiance**

**President Dave Geisler called the meeting to order and led the Pledge of Allegiance.**

**II: Acceptance of Agenda**

**Trustee Anderson motioned and 2nd Trustee Harrer to accept the amended agenda. Motion carried 7/0 with item #3 to follow item #11.**

**Present: President Geisler, Clerk Dahlstrom, Administrator Snow, Street Superintendent Klein, Trustees, King, Harrer, Rowe, Dwyer, Mihelcich and Anderson, Attorney Tercha, 12 members of the public and 1 reporter.**

**Absent: Police Chief Anderson**

**III: Agenda**

1. **Old/New Business**

**None.**

1. **Petitions from Public**

**1 member of public thanked Administrator Snow for work performed. Questioned parking meters still in place.**

1. **Copper Dog 150**

**Jeff Foss provided info regarding the Copper Dog 150, March 1 – March 3. Requested street closures; Donate $1300 to village for snow road, officer request, trash receptacles.**

**Street Closures:**

**\*5th Street – Closed beginning Friday, March 1st from 3:00 PM until 4:00 PM Sunday, March 3rd from intersection of Red Jacket Road, 5th Street and a portion of Armory Street down to Spruce Street. Cross Streets will also be affected – Scott, Portland, Oak and Elm for the snow road.**

**\*4th Street – Portland of 4th Street closed from Red Jacket/Armory Street intersection to Park Avenue apartment entrance from 2:00 PM to 10:00 PM Friday, March 1st. Same portion closed Sunday, March 3rd 10:00 PM – 3:30 PM. Musher parking.**

**\*Cross Street Closures –**

**a. Scott Street:**

 **\*Friday, March 1st between 4th Street and 6th Street 3:00 PM – 10:00 PM.**

 **\*Sunday, March 3rd between 9:00 PM – 3:00 PM between 4th Street and 6th Street.**

**b. Portland, Oak and Elm:**

 **\*Friday, March 1st all day for snow road install & races 5:00 PM – 11:00 PM.**

 **\*Sunday, March 3rd 10:00 AM – 3:30 PM.**

**\*\*\*MISC. and Dog House Races:**

**Saturday Events, March 2nd crossing traffic closed on Scott, Portland, Oak and Elm from 12:00 PM – 4:00 PM to host the annual Dog House Races.**

**Motion to approve road closures by Trustee Anderson 2nd by Trustee Mihelcich, carried 7/0.**

1. **Rules of Procedure**

**No update.**

1. **Committee (Department) Reports**
2. **Street, Sanitation, Public Buildings (Street Department)**

**Street Superintendent Klein provided Street Department Report.**

**Trustee Mihelcich provided Street Committee Report.**

**Motion to accept Street Department and Street Committee Reports by Trustee Harrer 2nd by Trustee Anderson, motion carried 7/0.**

1. **Public Safety (Police & Fire)**

**Trustee Anderson provided Public Safety committee report.**

**Motion to accept Public Safety and Police Report by Trustee Anderson 2nd by Trustee Mihelcich, motion carried 7/0.**

1. **Office**

**Clerk Dahlstrom provided Clerk report. Administrator Snow provided office report.**

**Leah Polzein DDA provided press release, etc. for new website.**

**Motion to approve press release Trustee Mihelcich, 2nd Trustee King, motion carried 7/0.**

**Motion to approve clerk and office reports by Trustee Anderson and 2nd by Harrer, motion carried 7/0.**

**Clerk Dahlstrom read letter of resignation effective February Regular Council Meeting 2019.**

1. **Finance Committee**

**Trustee King provided Finance Committee Report.**

**Motion to approve the Finance Committee Report by Trustee Mihelcich 2nd by Trustee Harrer, motion carried 6/1.**

1. **Personnel**

**Trustee Harrer provided Personnel Committee Report.**

**Motion to pay time and half for Thanksgiving, X-mas and New Year’s retroactive, going forward also Easter, to Street Department part time employees, by Trustee Rowe 2nd  by Trustee Harrer. Roll call vote: Yeas; President Geisler, Trustees; King, Harrer, Rowe, Dwyer, Mihelcich and Anderson, Nays; none, motion carried 7/0.**

**Motion to have Village Administrative Asst. to write letter of apology regarding a previous incident to village resident by Trustee Anderson 2nd by Trustee Harrer, motion carried 6/1.**

**Motion to place ads for Village Administrator position by Trustee Anderson 2nd by Trustee Harrer. Roll call vote; Yeas; President Geisler, Trustees; King, Harrer, Rowe, Dwyer, Mihelcich and Anderson, Nays; none, motion carried 7/0.**

**Motion to place ads for Village Clerk Position by Trustee King 2nd by Trustee Mihelcich. Roll call vote; Yeas; President Geisler, Trustees; King, Harrer, Rowe, Dwyer, Mihelcich and Anderson, Nays; none, motion carried 7/0.**

**Motion to accept Personnel Committee Report by Trustee Harrer 2nd by Trustee Rowe, motion carried 7/0.**

1. **Ordinance**

**Motion to proceed with drafting a Village Manager Ordinance by Trustee Mihelcich 2nd by Trustee Harrer, motion carried 5/2.**

1. **DDA**

**Leah Polzein provided DDA report.**

**Motion to create advisory commission consisting of 1 member each of: DDA, Planning Commission, HDC, Village Council, Calumet Housing Authority, North Houghton County Sewer and Water Authority, by Trustee Anderson 2nd by Trustee Mihelcich with the condition the village has ownership of all data, motion carried 7/0.**

**Leah Polzein verified no cost to village and village retains ownership of all data from business owner who is building website for map of village.**

1. **HDC**

**Did meet in December, no questions.**

**Motion by Trustee Anderson 2nd by Tustee Dwyer to task the Ordinance Committee to complete procedures for addressing blight and dangerous buildings, motion carried 7/0.**

1. **Planning Commission**
2. **Appointment – Term October 2021**

**Motion to appoint Darla Hane to serve on Planning Commission by Trustee Harrer 2nd by Trustee King, motion carried 7/0.**

1. **Zoning Board of Appeals**

**Did not meet.**

1. **Calumet Housing Commission**
2. **Appointment – Term March 2020**

**Motion to appoint Mark Bonenfant to serve on the Calumet Housing Commission by Trustee Harrer 2nd by Trustee Rowe, motion carried 7/0.**

1. **Minutes**

**Motion to table November Regular and Statutory Meeting Minutes, also December Regular Meeting Minutes until February Regular Meeting by Trustee Anderson 2nd by Trustee Harrer, motion carried 7/0.**

1. **Bills**

**A. Previously Paid Bills: $ 54,612.87**

**B. New/Current Bills: $18,202.74**

**C. Total Bills: $72,815.61**

**Motion to approve bills contingent on determination if invoice from Calumet Floral to be paid by DDA, by Trustee Anderson 2nd by Trustee Harrer. Roll call vote: Yeas; President Geisler, Trustees; King, Harrer, Rowe, Dwyer, Mihelcich and Anderson, Nays; none, motion carried 7/0.**

1. **Adjourn**

**Motion to adjourn by Trustee Anderson 2nd by Trustee Rowe, motion carried 7/0.**

**Meeting adjourned at 8:56 PM.**

**Submitted by:**

**Julie Ann Dahlstrom**

**Calumet Village Clerk**

**Date: January 16, 2019**