

**DDA SPECIAL MEETING MINUTES
VILLAGE OF CALUMET
DOWNTOWN DEVELOPMENT AUTHORITY
CALUMET VILLAGE TOWNHALL
340 SIXTH STREET
CALUMET, MICHIGAN 49913
TUESDAY, MAY 30, 2023 – 9:00 AM**

Present: Chair Leah Polzein; Board Members: Rick Campioni, Pete Hahn, Nikki L’Esperance, Lorri Oikarinen, Andrew Ranville, Rob Tarvis

Absent: Board Members: Tom Dumble, JW Miller

Also Present from the Village: President Rob Tarvis, Manager Megan Haselden

Present from the Public: None

I. Call to Order / Roll Call / Pledge of Allegiance

Chair Polzein called the meeting to order at 9:12am. All in attendance stood for the Pledge of Allegiance.

II. Petitions from the Public

None

III. Acceptance of Agenda

Member Hahn made a motion to accept the agenda as presented, seconded by Member Campioni.

Motion carried 7/0

IV. Agenda

1. Agassiz Park Expenses

Chair Polzein discussed expenses for Agassiz Park and the Pavilion – in particular opening/closing the Pavilion. Chair Polzein researched having a “smart/timed lock” installed which would be programmed to lock/unlock at certain times of the day – visitors would still be able to get out of the building if locked, but not in. Member Oikarinen mentioned using a similar system at Swedetown and it working well. The

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quote was ~ \$885 for one entrance and the Pavilion has 2 entrances. Manager Haselden to bring up the locks to the Village Council to consider splitting the costs with the DDA.

Discussion on installing cameras at the Pavilion and Member Ranville mentioned a possible grant for Wi-Fi from Portage Health Foundation to cover that expense and will follow up with the board.

The DDA is also interested in heading up improvements and management of Agassiz Park and the Pavilion.

Cleaning of the Pavilion still needs to be determined and DDA will defer to Village Council for hiring that role.

Member Ranville made a motion, seconded by Member L'Esperance to approve the DDA expending up to \$900 on the cost of the door lock(s).

Roll Call Vote:

Yeas: Members Campioni, L'Esperance, Oikarinen, Ranville, Tarvis; Chair Polzein

Nays: Member Hahn

Absent: Members: Dumble, Miller

Motion carried

2. Hiring for watering flowers downtown

Chair Polzein reported that the flowers are ready for delivery, date tbd. The student that was hired last year to water is no longer available. A few options were discussed

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including possible complications with the watering wagon/system. Chair Polzein reported that the Calumet Township has an employee that they have offered to bill the DDA for her time watering in the Village at a rate of \$20/hour. The employee would be under the Township and would use the Township truck at no additional expense, while the Township would use our watering tank system. This rate should remain within the DDA Beautification budget.

Member Tarvis made a motion, seconded by Member Campioni to approve the partnership with the Calumet Township and to pay the Township for flower watering in the district at a cost of \$20/hour.

Roll Call Vote:

Yeas: Members Campioni, Hahn, L'Esperance, Oikarinen, Ranville, Tarvis; Chair Polzein

Nays: None

Absent: Members: Dumble, Miller

Motion carried

V. Adjourn

Member Tarvis made a motion to adjourn at 10:03, seconded by Member Ranville.

Motion carried 7/0

Respectfully Submitted,

Megan Haselden, Village Manager

Rick Campioni, DDA Secretary