

**DDA REGULAR MEETING MINUTES
VILLAGE OF CALUMET
DOWNTOWN DEVELOPMENT AUTHORITY
CALUMET VILLAGE THEATRE BALLROOM
340 SIXTH STREET
CALUMET, MICHIGAN 49913
TUESDAY, MAY 2, 2023 – 1:00 PM**

Present: Chair Leah Polzein; Board Members: Rick Campioni, Tom Dumble, Pete Hahn, Nikki L’Esperance, JW Miller, Lorri Oikarinen, Andrew Ranville

Absent: Village President Rob Tarvis; Board Member JW Miller

Also Present from the Village: Village Manager Megan Haselden

Present from the Public: None

I. Call to Order / Roll Call / Pledge of Allegiance

Chair Polzein called the meeting to order at 1:05pm. All in attendance stood for the Pledge of Allegiance.

II. Petitions from the Public

None.

III. Acceptance of Agenda

Member Campioni made a motion to accept the agenda as presented, seconded by Member Hahn.

Motion carried 8/0

IV. Agenda

1. Approval of Minutes – April 4, 2023 Meeting

Member Dumble made a motion to accept the minutes as presented, seconded by Member Hahn.

Motion carried 8/0

2. Memorandum of Understanding with From the Ground Farmers Market Collective

**DDA REGULAR MEETING MINUTES
VILLAGE OF CALUMET
DOWNTOWN DEVELOPMENT AUTHORITY
CALUMET VILLAGE THEATRE BALLROOM
340 SIXTH STREET
CALUMET, MICHIGAN 49913
TUESDAY, MAY 2, 2023 – 1:00 PM**

Chair Polzein discussed the farmers market management transitioning from Main Street Calumet to the new non-profit, From the Ground FM Collective. Chair Polzein does have a seat on the Collective's board of directors and explained that each city/village has a rep from DDA on FTG Collective's board. The MOU for \$5,000 between the Village DDA and FTG Collective is to help pay for expenses related to administration, marketing and running the market in the Village of Calumet.

Member Ranville asked to see, when available, a complete business plan from FTG along with funding sources.

Member Campioni made a motion to accept the MOU as presented, seconded by Member Oikarinen.

Roll Call Vote:

Yeas: Members Campioni, Dumble, Hahn, L'Esperance, Oikarinen, Ranville

Nays: None

Absent: Member Miller

Abstain: Chair Polzein

Motion carried

3. Signage Update

Chair Polzein reports that signs for DDA properties are being printed and will be ready by the end of the week. Signs are aluminum, 30x36. Members Hahn and Dumble volunteered to put the signs up.

**DDA REGULAR MEETING MINUTES
VILLAGE OF CALUMET
DOWNTOWN DEVELOPMENT AUTHORITY
CALUMET VILLAGE THEATRE BALLROOM
340 SIXTH STREET
CALUMET, MICHIGAN 49913
TUESDAY, MAY 2, 2023 – 1:00 PM**

4. Fire Site Redevelopment Update

Chair Polzein gave an update that the Fire Site Task Force will be meeting to review the 4 RFP's received for the Concept Design and will make a recommendation to the Council.

Discussion on the public input session in April and the need for plans for Agassiz Park and the 4th Street Corridor. Signs from the National Park for the fire site should be up soon.

5. Heinonen Project Support

Chair Polzein discussed the DDA Budget including support for projects in the DDA district along with matching grant funds. Mr. Heinonen owns 205-207 5th Street and is working with an architect on plans for the building which would be funded by the MEDC and would require a local match. Request for \$5k earmarked for the project should it continue with MEDC support.

Trustee Ranville expressed concern over the project possibly changing the roof line of the historic building and not being within HDC Guidelines.

Discussion on the process of approving matching grant funds was had, including the request for Developers to first confirm the project with Village Zoning and obtain HDC approval, then present a plan to the DDA prior to the DDA earmarking the matching funds.

Member Ranville made a motion to table this item, seconded by Member Oikarinen.

Motion carried 8/0

6. District Property Updates

i. DDA/Municipal Ownership

**DDA REGULAR MEETING MINUTES
VILLAGE OF CALUMET
DOWNTOWN DEVELOPMENT AUTHORITY
CALUMET VILLAGE THEATRE BALLROOM
340 SIXTH STREET
CALUMET, MICHIGAN 49913
TUESDAY, MAY 2, 2023 – 1:00 PM**

- ii. Private with VOC supported projects

Discussion on several properties and updates.

- 7. Updates from Village Council or other reports

None

- 8. Bills

Member Ranville made a motion, seconded by Member L'Esperance to approve the bills.

Yeas: Members Campioni, Dumble, Hahn, L'Esperance, Oikarinen, Ranville; Chair Polzein

Nays: None

Absent: Member Miller

Motion carried 8/0

- V. Adjourn

A motion was made by Member Ranville, seconded by Member Hahn to adjourn the meeting at 2:40pm.

Motion carried 8/0

Respectfully Submitted,

Megan Haselden, Village Manager

Rick Campioni, DDA Secretary