

**CALUMET VILLAGE COUNCIL REGULAR MEETING MINUTES
CALUMET VILLAGE TOWNHALL
340 SIXTH STREET
CALUMET, MICHIGAN 49913
TUESDAY, MAY 16, 2023 – 6:00 PM**

Present: President Rob Tarvis; Trustees: Ranville, Germain, Smith, Weir, Dwyer

Also Present from the Village: Manager Megan Haselden, Clerk Patricia Pressel

Absent: Trustee Que

Also Present from the Public: Jeff Ratcliffe of KEDA, Dan Jamison of Calumet Theatre Co, a representative from Keweenaw Report

Attending via Zoom: Planning Commission Vice Chair Kelly Ryan and 1 member of the community including Jim Marusich

I. Call to Order / Roll Call / Pledge of Allegiance

President Tarvis called the meeting to order at 6pm. All in attendance stood for the Pledge of Allegiance.

II. Petitions from the Public

None

III. Acceptance of Agenda

Motion by Trustee Weir and seconded by Trustee Ranville to accept the agenda as presented.

Motion carried 6/0

IV. Agenda

1. Reports

i. DDA

1. Minutes from the April 4, 2023 DDA meeting

2. DDA bills for April 2023

Trustees discussed the approval of DDA bills in relation to determining whether Village Council approves DDA bills or just the DDA budget, with a majority of Trustees in agreement that the Council approves the DDA budget but not specific bills, as long as the bill has been approved by the DDA Board, is in the DDA Budget, and is not an illegal expenditure.

A motion was made by Trustee Dwyer and seconded by Trustee Germain to continue discussion on DDA bills.

Motion failed

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ii. HDC

1. Minutes from the April 19, 2023 HDC meeting
2. Minutes from the March 15, 2023 HDC meeting

Trustee Ranville inquired about the historic street signs project and would like an update to the project in the hopes that the signs can be placed prior to the busy tourist season.

Trustee Germain requested more information from Trustee Que regarding the possible cell phone tower and steeple replacement on Village Hall that was mentioned in the HDC minutes.

iii. Planning Commission

1. Minutes from the April 13, 2023 PC Meeting

Vice Chair provided an update that the Planning Commissioners are beginning the process of reviewing the Master Plan for recommendations on updates.

iv. Calumet Housing Commission – March 21, 2023 Minutes

2. Consent Agenda

All matters listed under Item IV.2, Consent Agenda, are considered routine by the council and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered separately.

- i. Minutes of the Village Council Work Session Meeting of May 2, 2023
- ii. Minutes of the Village Council Regular Meeting of April 18, 2023
- iii. Minutes of the Village Council Regular Meeting of March 21, 2023
- iv. Prior Paid Bills in the amount of \$22,379.32
- v. New Bills in the amount of \$22,354.81
- vi. Fund Balances Report as of 5/9/2023
- vii. Street Department Hours Report for April 2023

Discussion on prior vs new bills was had, Manager Haselden to look at more detailed methods of presenting this information.

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Motion by Trustee Smith and seconded by Trustee Ranville to accept the Consent Agenda.

Roll Call Vote:

Yeas: Trustees Dwyer, Germain, Ranville, Smith, Weir; President Tarvis

Nays: None

Absent: Trustee Que

Motion carried

3. BS&A Software

Manager Haselden discussed accounting improvements that BS&A software offers, as well as the grant offer from the MI Department of Treasury to cover the implementation and training costs of the software at \$34,110. The annual fees for the software, which will kick in after 1 year of implementation is \$8,800.

Motion by Trustee Ranville, seconded by Trustee Dwyer to approve the BS&A Software and authorize Manager Haselden to sign the MOU between the Village and DOT.

Roll Call Vote:

Yeas: Trustees Dwyer, Germain, Ranville, Smith, Weir; President Tarvis

Nays: None

Absent: Trustee Que

Motion carried

4. Fire Site Task Force – Concept Plan RFP Recommendation

Tabled for 6/13/2023 Work Session.

5. Fire Insurance Withholdings

Motion by Trustee Ranville and seconded by Trustee Weir to move funds from escrow for the fire at Brey's properties to the general fund to cover necessary expenses in securing this property after the fire.

Roll Call Vote:

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Yeas: Trustee Dwyer, Germain, Ranville, Smith, Weir; President Tarvis

Nays: None

Absent: Trustee Que

Village Council to table the 2 other fire insurance withholdings in escrow for further review.

Motion carried

6. Housing Commission Request

Discussion on MI Act 18 of 1933 related to payments of members of the Housing Commission for actual expenses incurred and as authorized by the Commission was had.

Motion by Trustee Dwyer and seconded by Trustee Weir to deny the request to pay the Housing Commission Board Members for attending meetings.

Roll Call Vote:

Yeas: Trustee Dwyer, Germain, Ranville, Smith, Weir

Nays: President Tarvis

Absent: Trustee Que

Motion carried

V. Adjourn

Motion to adjourn the meeting at 7:08pm by Trustee Ranville and seconded by Trustee Weir.

Motion carried 6/0

Respectfully Submitted,

Patricia Pressel, Clerk

Megan Haselden, Manager