

CALUMET VILLAGE DDA MEETING MINUTES
TUESDAY, JUNE 6, 2023 – 1:00PM
CALUMET VILLAGE TOWNHALL, 340 SIXTH STREET

Present: Chair Polzien; Members Campioni, Dumble, Hahn, L’Esperance, Oikarinen, Ranville

Absent: Members Miller & Tarvis

Also Present from the Village: Manager Haselden

I. Call to Order / Roll Call / Pledge of Allegiance

Chair Polzien called the meeting to order at 1:05pm and led the Pledge of Allegiance.

II. Petitions from the Public

None

III. Review and approve meeting minutes of May 2, 2023 and May 30, 2023

Campioni moved, seconded by L’Esperance to approve the minutes of May 2 and May 30, 2023.

Motion Carried 7/0

IV. Approval of Agenda

Ranville moved, seconded by Hahn to approve the agenda as presented.

Motion Carried 7/0

V. Unfinished / Revolving Business

1. Fire Site Update

Chair Polzien provided an update on the fire site, Council will be reviewing the 4 concept plan proposals received with the Fire Site Task Force recommendation of Beckett & Raeder for approval at the June Council Meeting. EPA or EGLE should be providing info to the HLCBA on whether the barricades are safe to remove for the public to use the site.

Ranville inquired about the signs from the KNHP for the site.

2. Greenspace Update

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Project is delayed as drawings from UPEA for the project to go to bid have not been received. Chair Polzien informed board that there were some changes to the initial design that are under review with the MEDC. Due to construction not happening, the Farmers Market will be in the greenspace not Agassiz Park.

3. Community Garden

Main Street Calumet Polzien let the DDA know that the community garden project is going really well, all garden plots are rented, MSC organized a volunteer party that was well attended, and they sold old tulip bulbs to be used by MSC towards future beautification projects in Calumet. MSC thanked the DDA for their support of this beautification project in the Village.

4. District Property Updates

DDA properties will be mowed and weeded by Village staff. Sullivan Livery and Erkkila buildings are slated for demolition, the HCLBA is purchasing the Langley building and the complete property will be cleaned up.

Dumble brought for discussion issues for residential parking downtown and wonders if owners of empty lots may be interested in allocating a portion to be rented parking.

**Member Oikarinen left the meeting at 2:02PM.*

VI. New Business

1. Approval of DDA Bills

Ranville asked for a breakdown of DDA grant expenses and obligations for next month.

Ranville moved, seconded by L'Esperance to approve the bills.

Roll Call Vote:

Ayes: Members Campioni, Dumble, Hahn, L'Esperance, Ranville; Chair Polzien

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Nays: None

Motion Carried 6/0

2. DDA Project Support

Chair Polzien discussed developing a process for determining DDA grant match funds.

Campioni shared concern that the DDA may have funded projects that were not in compliance with the HDC Guidelines. Members agreed that the DDA is interested in ensuring that funds are provided to developers working in alignment with HDC prior to paying the grant match.

3. Updates from the Village Council or other Reports

None

VII. Summarize Action Items

- Ranville to contact Portage Health regarding Wi-Fi Set-Up in Agassiz Park.
- Polzien to contact Olson Electric regarding video system at Agassiz Park.
- Haselden to check on furnace and gas at Agassiz Park and to ask Council about purchasing the other time locked system for the second entrance at the park.
- Haselden & Polzien to work on process for matching funds from the DDA.

VIII. Comments from the Public

None

IX. Adjourn

Dumble moved, seconded by Ranville to adjourn the meeting at 2:20PM.

Motion Carried 6/0

Respectfully Submitted,

Megan Haselden, Manager