

CALUMET VILLAGE PLANNING COMMISSION MEETING MINUTES

TUESDAY, JUNE 1, 2023 – 5:30 PM

CALUMET VILLAGE TOWNHALL, 340 SIXTH STREET

Present: Chair Riggins **(arrived 5:34pm, left 7:05pm)**; Vice Chair Ryan; Commissioners Green, Hahn

Absent: Commissioner Que

Also Present from the Village: Manager Haselden

I. Call to Order / Roll Call / Pledge of Allegiance

Vice Chair Ryan called the meeting to order at 5:33PM and led the Pledge of Allegiance.

**Chair Riggins arrived @ 5:34pm and took over officiating the meeting.*

II. Petitions from the Public *(members of the public have 3 minutes to speak)*

None

III. Review and approve meeting minutes of May 4, 2023

Green moved, seconded by Ryan to accept the minutes of May 4, 2023 as presented.

Motion Carried 4/0

IV. Approval of Agenda

Ryan requested to add an item, Village Civility Initiative, to the agenda under Item VI., #3.

Green moved, seconded by Hahn to accept the agenda with the addition of VI. 3.

Motion Carried 4/0

V. Unfinished Business

1. Master Plan Update

Updates to the Master Plan were discussed. Haselden let everyone know that the MEDC offers a grant up to \$40k to work with a consultant on updates if needed.

Ryan discussed community engagement and recommended inquiring with Hancock on their recent initiatives towards public engagement. Ryan inquired about the role of the Commission in relation to Village Ordinances and the need for training on governance

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structure as part of the Master Plan process. Haselden mentioned the Capital Improvement Plan updates needed as part of the Master Plan update.

Green moved, seconded by Hahn to request Council consider hiring a consultant for updating the Master Plan.

Motion Carried 4/0

2. Marihuana Ordinance

Discussion on the ordinance in relation to the Master Plan and getting input from the community on the level of support for marihuana in the Village.

3. Short-Term Rentals

Commissioners reviewed and discussed rental registration information from the Village of Laurium, Marquette and the City of Houghton. Ryan suggested starting with a no-fee registration for property owners to complete including a question of short-term or long-term rentals.

Green moved, seconded by Hahn to recommend to the Council an Ordinance for Rentals along with a rental registry and instruction for getting this started.

Motion Carried 4/0

**Chair Riggins left the meeting at 7:05, with Vice Chair Ryan taking over*

VI. New Business

1. Emails, Letters, Notices from the Public

None

2. Planning Commission as Zoning Commission

i. Food Trucks

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Haselden mentioned having food trucks in the Village this summer, so far on private property. Possible issues and benefits of food trucks was discussed and the Planning Commission will begin research on Ordinances related to food trucks for possible adoption in the Village.

3. Civility Initiative, Speak Your Peace

Ryan and Haselden discussed communication issues and discourse that occurred during meetings of the Village Council. Ryan shared information on a Civility Initiative called Speak Your Peace which lists 9 Tools of Civility for adoption by boards and councils. Ryan would like the Planning Commission to consider adopting via resolution these 9 Tools of Civility to lead the way for the initiative to be adopted throughout the Village.

VII. Summarize Action Items

- Haselden to ask Council thoughts on MEDC Technical Grant and hiring a consultant to work on Master Plan Updates and governance structure training.
- Haselden to ask Council about forming an Ordinance for Rentals and a Rental Registry.
- Ryan to present the Civility Initiative to the Village Council in July.
- Commissioners to continue reviewing the Master Plan, Capital Improvement Plan and other municipality ordinances related to Marihuana, Rentals and Food Trucks.

VIII. Adjourn

Hahn moved, seconded by Green to adjourn the meeting at 7:39pm.

Motion Carried 3/0

Respectfully Submitted,

Megan Haselden, Manager