

**CALUMET VILLAGE COUNCIL MEETING MINUTES  
CALUMET VILLAGE TOWN HALL  
340 SIXTH STREET  
- CALUMET, MICHIGAN 49913  
TUESDAY, JULY 26, 2022 AT 6:30PM**

**Present:** President Robert P. Tarvis, Jr; Trustees: Kenneth D. Olkkonen, Pamela M. Que, Timothy L. Bies

**Absent:** Treasurer Debbie Aubin; Trustee Andrew Ranville,

**Vacancies:** Two Council Seats, and Clerk

**Also Present from Village:** Manager Amber Goodman, Village Legal Council Jim Tercha

**Public:** Ten members of the public, Karin Cooper from UPEA

*PTP 8/1/22*

**I. Call to Order/Roll Call**

President Tarvis called the meeting to order at 6:30pm.

**II. Pledge of Allegiance**

All in attendance stood and recited the pledge of allegiance.

**III. Acceptance of Agenda**

President Tarvis amended the agenda to include consideration of Clerk letter of interest from Patricia Pressel.

Motion made by Trustee Que, and seconded by Trustee Olkkonen to accept the amended agenda and add the consideration of the application for the Clerk.

Motion Passed-4/0

**IV. Petitions from the Public**

Petitions from the public spoke. Mr. Pressel spoke about the enforcement of the 25 per hour speed limit and adding a speed meter to the side of the road.

*PTP 8/1/22*

Mr. LaRochelle spoke about the 9<sup>th</sup> street paving quote under consideration and encouraged council to approve the project.

It was noted all trustees present reviewed the letters from the public in the packet prior to the meeting.

**V. Consideration of the Application for the Clerk**

Mrs. Pressel spoke about her previous work experience and answered questions asked by Council.

President Tarvis nominates Patricia Pressel to Clerk.

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**Roll Call Vote:**

Yeas: Trustee Que, Trustee Bies, Trustee Olkkonen, and President Travis

Nays: none

Absent: Trustee Ranville

Patricia Pressel appointed as Clerk.

**VI. Presentation by the UPEA Engineers for the Thermal Envelope of the Village Hall/Theatre** *PAR 8/1/22*

Karin Cooper from UPEA provided a presentation of the study that was complete on the thermal envelope for the Village Hall/Theatre.

**VII. Keweenaw NHP Advisory Commission Village of Calumet Candidate**

Motion made by Trustee Tarvis, and seconded by Trustee Que to appoint Trustee Ranville to the Keweenaw NHP Advisory Commission.

It was noted the Village Council can only make recommendations for the appointments.

Motion made by Trustee Tarvis, and seconded by Trustee Que to amended the previous motion to make the recommendation of appointment of Trustee Ranville to the Keweenaw NHP Advisory Commission.

Motion Passed-4/0

**VIII. 9<sup>th</sup> Street Project Paving**

Discussion on the quote provided by B & B Contracting for 9<sup>th</sup> Street Paving from Oak to Scott Street.

Motion made by Trustee Olkkonen, and seconded by Trustee Que to accept the B & B contracting proposal for 9<sup>th</sup> Street with amendments to remove catch basins on line 1 and 2, up to \$35,000.

**Roll Call Vote:**

Yeas: Trustee Que, Trustee Bies, Trustee Olkkonen, and President Travis

Nays: none

Absent: Trustee Ranville

Motion Passed 4/0

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**IX. Demolition Request for 411 8<sup>th</sup> Street**

Mr. Geisler's request for the demolition of 411 8<sup>th</sup> Street reviewed by Village Council. Demolition to occur as soon as it can be scheduled with a contractor. Recommendation by Village Manager to wave any waiting period for the project.

Motion made by Trustee Que, and seconded by Trustee Bies to approve the demolition of 411 8<sup>th</sup> street effective immediately.

Motion Passed 4/0

**X. Reports**

**A. DDA**

- No meeting in July, 2022
- Next DDA Regular Meeting on Tuesday, August 2, 2022 at 1:00pm
- June DDA Bills

**B. HDC**

- Meeting on Wednesday, July 20, 2022 at 5:30pm, Minutes to be approved at August Village Council Meeting

**C. Planning Commission**

- Minutes of the July 6, 2022 Public Hearing for the Chapter 7 Master Plan update
- Upcoming Meeting on Wednesday, August 3, 2022 at 5:30pm

**D. Committee(s) / Work Session**

- Sidewalks, Alley, Blight Committee on Monday, July 11, 2022 – Verbal Report
- Work Session Minutes from July 12, 2022 of the Village Council.

**XI. Consent Agenda**

*All matters listed under Item VI, Consent Agenda, are considered routine by the council and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered separately.*

- i. Minutes of the Village Council Regular Meeting of June 27, 2022
- ii. Minutes of the Village Council Work Session Meeting of July 12, 2022
- iii. Reports provided in amended item number of X.
- iv. Previously Paid Bills in the amount of \$35,230.76
- v. New Bills in the amount of \$5,630.64

Manager Goodman discussed minor edits to be made to the Work Session Meeting of July 12, 2022 to remove the listing of Interim/Temporary Clerk.

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Motion moved by Trustee Que, and seconded by Trustee Olkkonen to approve the consent agenda as presented by the Village Manager.

**Roll Call Vote:**

Yeas: Trustee Que, Trustee Bies, Trustee Olkkonen, and President Travis

Nays: none

Absent: Trustee Ranville

Motion Passed – 4/0

**XII. Managers' Report**

**Meetings**

July 6th, 2022 – Planning Commission Public Hearing on Update to Chapter 7

July 12, 2022 – Village Council Work Session

July 13 to 15, 2022 – Auditor Remote Field Dates

Asset Management Program Complete July 2022 which included 25 hours of education.

**Ongoing Projects:**

Ongoing work on codification – Reviewing the list of ordinances and reaching out to American Legal Publishing for amendments to the prior codification – Files sent to Legal Review and discussion occurring

Audit in Progress, should close out soon

Blight walks – weekly walk arounds, formal List to be reviewed in August

Upcoming Goal – working on processes and applications, still in progress.

Motion moved by Trustee Que, and seconded by Trustee Bies to approve the managers reports as presented.

Motion Passed – 4/0

**XIII. RFP/RFQ for CDBG Public Gathering Spaces Application Process**

A. Environmental

B. Archaeology, History, and Architectural History – SHPO Consultant

C. Engineer

D. If Needed, Certified Grant Administrator

Motion moved by Trustee Olkkonen, and seconded by Trustee Que to start the RFP/RFQ process for the Public Gathering Spaces Application Process.

Motion Passed – 4/0

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**XIV. Accounts Specialist Position Posting**

Review of the letter provided by Coreen Balbough for the notice of resignation and review of Hire score Talent Portal Agreement with Stag. In August the council will review the parameters of the position.

Motion moved by Trustee Olkkonen, and seconded by Trustee Que to hire Stag for the purpose of soliciting applications for Account Specialist for one month.

**Roll Call Vote:**

Yeas: Trustee Que, Trustee Bies, Trustee Olkkonen, and President Travis

Nays: none

Absent: Trustee Ranville

Motion Passed – 4/0

**XV. Fire Department Pump Annual Inspection**

Quote reviewed from North Star Vehicle Service for the annual pump and vehicle inspection.

Motion moved by Trustee Que, and seconded by Trustee Bies to approve the annual inspection fee as presented.

**Roll Call Vote:**

Yeas: Trustee Que, Trustee Bies, Trustee Olkkonen, and President Travis

Nays: none

Absent: Trustee Ranville

Motion Passed – 4/0

**XVI. Pavilion Doors for Agassiz Park**

Discussion on the replacement of the doors for Agassiz Park. The street department would take care of the moving and the installing of the doors.

Motion moved by Trustee Que, and seconded by Trustee Olkkonen to approve the replacement of both sets of doors as discussed.

**Roll Call Vote:**

Yeas: Trustee Que, Trustee Bies, Trustee Olkkonen, and President Travis

Nays: none

Absent: Trustee Ranville

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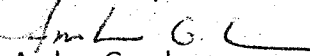
Motion Passed – 4/0

**XVII. Adjourn**

Motion from Trustee Bies, and seconded by Trustee Que to adjourn the meeting at 7:29pm.

Motion Passed 4/0

Respectfully Submitted,



Amber Goodman

Village Manager