

CALUMET VILLAGE COUNCIL WORK SESSION MEETING AGENDA

TUESDAY, JANUARY 9, 2024 – 6:00 PM

CALUMET VILLAGE TOWNHALL, 340 SIXTH STREET

Public viewing available via ZOOM.com “Join A Meeting” - Meeting ID: 897 0467 4551

<https://us02web.zoom.us/j/89704674551> or via phone: 1-312-626-6799

- I. Call to Order / Roll Call / Pledge of Allegiance
- II. Petitions from the Public *(members of the public have 5 minutes to speak)*
- III. Approval of Agenda
- IV. Reports
 1. Manager
 2. DDA
 3. Planning Commission
 4. HDC
- V. Unfinished / Revolving Business
 1. Ordinances: *(Haselden)*
 - i. Codification Project *(no updates)*
 - ii. Ordinance No. 144: Real Estate Tax Exemption *(no updates)*
 - iii. Ordinance No. 146: Blight *(pending attorney revisions)*
 - iv. Draft Ordinance No. 162: Duties of Village Clerk *(attached for discussion)*
 - v. New Ordinances/Amendments being drafted:
 1. Dangerous Buildings Ordinance
 2. Marihuana Ordinance *(Planning Commission)*
 2. BS&A Transition Update *(Haselden)*
 3. FY 2025 Budget Process & Timeline *(Haselden)*
 4. Reschedule Strategic Plan Meeting / Joint Meeting of Boards
- VI. New Business
 1. Grants: Fiscally Distressed Cities, Villages and Township (FCDVT) Grant *(Dwyer)*
 2. Copper Dog *(Haselden)*
 3. Snow Issues / Complaints
- VII. Announcements – Other Council Business
- VIII. Comments from the Public *(members of the public have 5 minutes to speak)*
- IX. Adjourn

Village of Calumet

County of Houghton, State of Michigan

ORDINANCE NO. 162

ORDINANCE ESTABLISHING DUTIES
OF THE VILLAGE CLERK

AN ORDINANCE to provide for and establish the duties of the village clerk.

THE VILLAGE OF CALUMET ORDAINS:

SECTION 1. ESTABLISHMENT OF OFFICE

The office of the village clerk was established by Ordinance No. 157 on July 20, 2021. As authorized by that ordinance, and consistent with Section 1 of the General Law Village Act (MCL 62.1), the village clerk is an appointed officer of the village.

SECTION 2. SUPERVISION

- (a) The village manager shall be responsible for the employment, suspension, and discharge of the village clerk subject to village council approval. The village manager shall make such recommendations to the village president. The concurrence of four or more trustees is required to take any such action. The clerk shall serve at the pleasure of the village manager and may, upon recommendation of the village manager to the village president, be removed by the affirmative vote of four or more trustees, but only after a hearing before the council. The village clerk will report and be responsible to the village manager for the official functions and activities of the clerk's position and for the day-to-day operations of the department and office, except as otherwise provided by state law.
- (b) The village clerk shall be selected based on administrative and technical abilities with special reference to achieving and maintaining certification at the appropriate level for the village.

SECTION 3. DUTIES

The clerk shall possess all the powers vested in and shall be charged with all the duties imposed upon clerks by state law. In addition, the clerk shall perform all other such duties in the manner prescribed or assigned by the General Law Village Act, other state law, and the ordinances of the village. The clerk shall:

- (1) Be the clerk of the council and keep a permanent journal of its proceedings.
- (2) Keep a record of all ordinances, resolutions, and actions of the council.
- (3) Have power to administer all oaths required by state law, including the General Law Village Act, and ordinances of the village.
- (4) Be custodian of the village seal and affix it to all documents and instruments requiring the seal and shall attest the seal.
- (5) Be custodian of all papers, documents, and records pertaining to the village, the custody of which is not otherwise provided for in the General Law Village Act.
- (6) Give the proper officials of the village ample notice of the expiration or termination of any official bonds, franchises, contracts, or agreements.
- (7) Issue and sign all licenses granted after the license fee has been paid to the treasurer and register such license.
- (8) Certify by signature all ordinances and resolutions enacted or passed by the council.

- (9) Conduct elections in accordance with the General Law Village Act and state election law.
- (10) Be the general accountant of the village and maintain a system of accounts which conform to such uniform system as may be required by state law.
- (11) Publish and post notices of the village as required by the General Law Village Act, other state law, and ordinances of the village.

SECTION 4. EFFECTIVE DATE

This ordinance shall take effect on the date of its publication.

SECTION 5. PUBLICATION

Within 15 days after this ordinance is passed, the clerk shall certify and publish this ordinance, or a synopsis of the ordinance, in a newspaper circulated in the village, as required by law.

Change Request

BS&A Software, LLC | bsasoftware.com | 855 BSASOFT

Customer: Village of Calumet, Houghton County MI

Prepared By: Keegan Nixon, Account Executive

Change #	1	Date Submitted	12/8/2023
		Date Required	12/8/2023
Module/Area Affected	Cloud Accounts Receivable		

No.	Changed Deliverable	Reason or Description	Net Change in Cost
1	Add Cloud Accounts Receivable		\$1,095
2	Add Project Management and Implementation Planning		\$250
3	Add Remote Training for Accounts Receivable	1 day @ \$1,000/day	\$1,000
Total Net Changes			\$2,345.00

Cloud Annual Service Fees

Unlimited support is included in your Annual Service Fee. Service Fees are billed annually. After two (2) years, BS&A Software reserves the right to increase the Annual Service Fee by no more than the yearly Consumers Price Index for All Urban Consumers U.S. city average (CPI-U).

Financial Management

Accounts Receivable	\$1,095
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BS&A Software, LLC

By: _____

Name: _____

Title: _____

Date: _____

Customer

By: _____

Name: _____

Title: _____

Date: _____

VILLAGE OF CALUMET

ORDINANCE NO. 119

AN ORDINANCE TO ESTABLISH A BUDGET SYSTEM FOR THE VILLAGE OF CALUMET; TO DEFINE THE POWERS AND DUTIES OF THE VILLAGE OFFICERS IN RELATION TO THAT SYSTEM; TO PROVIDE THAT THE CHIEF ADMINISTRATIVE OFFICER SHALL BE FURNISHED WITH INFORMATION BY THE DEPARTMENTS, BOARDS, COMMISSIONS AND OFFICERS RELATING TO THEIR FINANCIAL NEEDS, RECEIPTS AND EXPENDITURES, AND GENERAL AFFAIRS; TO PROVIDE FOR AN ANNUAL BUDGET RESOLUTION; TO PRESCRIBE A DISBURSEMENT PROCEDURE; AND TO PROVIDE PENALTIES FOR REFUSAL OR NEGLECT TO COMPLY WITH THE REQUIREMENTS OF THIS ORDINANCE.

THE VILLAGE COUNCIL OF THE VILLAGE OF CALUMET ORDAINS:

SECTION 1. Title.

This Ordinance shall be known as the Village of Calumet Budget Ordinance.

SECTION 2. Fiscal Year.

The fiscal year of the Village of Calumet shall begin on March 1 in each year and close on the following February 28 or 29.

SECTION 3. Chief Administrative Officer and Fiscal Officer.

The Village President shall be the Chief Administrative Officer referred to in this Ordinance, and shall be responsible for the performance of the duties of that officer enumerated in this Ordinance. The Village President may appoint a Fiscal Officer and delegate to that officer any or all of the budgeting duties specified in Sections 5 through 8. The Fiscal Officer shall be responsible to the Chief Administrative Officer for the performance of budgetary duties.

SECTION 4. Budget Policy Statement.

No later than November 1 of each year, the Chief Administrative Officer shall send to each officer, department, commission and board of the local unit, a budget policy statement for the use of those agencies in preparing their estimates of budgetary requirements for the ensuing fiscal year.

SECTION 5. Budget Estimates Required.

Any officers, elected or appointed, departments, commissions and boards of the local unit financed in whole or in part by the local unit shall, on or before December 31 of each year, transmit to the Chief Administrative Officer their estimates of the amounts of money

required for each activity in their agencies for the ensuing fiscal year. They shall also submit any other information deemed relevant by the Chief Administrative Officer.

SECTION 6. Budget Forms.

The Chief Administrative Officer shall prescribe forms to be used in submitting budget estimates and shall prescribe the procedures deemed necessary for the guidance of officials in preparing such budget estimates. The Chief Administrative Officer may also require a statement of the purposes of any proposed expenditure and a justification of the services financed by any expenditure.

SECTION 7. Agency Budget Review.

The Chief Administrative Officer shall review the estimates with a representative from each agency. The purpose of the review shall be to clarify the estimates, ensure their accuracy, and to determine their adherence to the policies enumerated by the Chief Administrative Officer pursuant to Section 4.

SECTION 8. The Budget Document.

The Chief Administrative Officer shall prepare a budget, which shall present a complete financial plan for the ensuing year, utilizing those estimates received from the various agencies. The budget will be prepared in such a manner that shall ensure that the total of estimated expenditures including an accrued deficit in any fund does not exceed the total of expected revenues including an unappropriated surplus.

The budget shall consist of the following parts:

(a) Estimates of all proposed expenditures for each department and office of the Village showing the expenditures for corresponding items for the current and last preceding fiscal year.

(b) Statements of the bonded and other indebtedness of the Village, showing the debt redemption and interest requirements, the debt authorized and unissued, and the condition of sinking funds, if any.

(c) An estimate of the amount of surplus expected in the current fiscal year.

(d) An estimate of all anticipated income of the Village which will be necessary to meet the proposed expenditures and commit-

ments during the ensuing year. This should include: (1) sources other than taxes, (2) income from borrowing, (3) current and delinquent taxes and (4) bond issues. Included in the above estimate should be corresponding figures for the current and preceding fiscal years.

(e) Such other supporting schedules as the Council may deem necessary.

(f) An informational summary of projected revenues and expenditures of any special assessment funds, public improvement or building and site funds, intragovernmental service funds, or enterprise funds, including the estimated total cost and proposed method of financing each capital construction project, and the projected additional annual operating cost and the method of financing the operating costs of each capital construction project for three years beyond the fiscal year covered by the budget.

SECTION 9. Transmittal of Budget to Council.

No later than January 20 of each year, the Chief Administrative Officer shall transmit the budget to the Council. The budget shall be accompanied by:

(a) A draft resolution for the adoption by the Council, consistent with the budget, which shall set forth the anticipated revenue and requested expenditure authority for the ensuing fiscal year in such form and in such detail deemed appropriate by the Chief Administrative Officer, provided that it is consistent with the uniform chart of accounts prescribed by the State of Michigan. No budget resolution shall be submitted to the Council in which estimated total expenditures, including an accrued deficit, exceed estimated total revenues, including an available surplus.

(b) A budget message which shall explain the reasons for increases or decreases in budgeted items compared with the current fiscal year, the policy of the Chief Administrative Officer as it relates to important budgetary items, and any other information that the Chief Administrative Officer determines to be useful to the Council in its consideration of the proposed budget.

SECTION 10. Consideration of Budget by Council.

The Council shall fix the time and place of a public hearing to be held on the budget and proposed budget resolution. The Clerk

shall then have published, in a newspaper of general circulation within the Village of Calumet, notice of the hearing and an indication of the place at which the budget resolution may be inspected by the public.

The Council may direct the Chief Administrative Officer to submit any additional information it deems relevant in its consideration of the budget and proposed budget resolution. The Council may conduct budgetary reviews with the Chief Administrative Officer for the purpose of clarification or justification of proposed budgetary items.

The Council may not revise, alter or substitute for the proposed general budget resolution in a way that would cause total appropriations, including an accrued deficit, to exceed total estimated revenues, including an unappropriated surplus. An accrued deficit shall be an item or items of expenditure in the general appropriations measure.

SECTION 11. Passage of the Budget Resolution.

No later than February 10, the Council shall pass a resolution providing the authority to make expenditures and incur obligations on behalf of the Village of Calumet.

The Council may authorize transfers between appropriation items by the Chief Administrative Officer within limits stated in the resolution. In no case, however, may such limits stated in the resolution or motion exceed those provided for in Section 16 of this Ordinance.

The Village budget may include information concerning the amount of tax levy expected to be required to raise those sums of money included in the budget resolution. In conformance with state law, and, at such times as the Council shall determine to be appropriate, the Council shall order to be raised by taxation, those sums of money necessary to defray the expenditures and meet the liabilities of the Village for the fiscal year. The Council may take such action after the value of the property in the Village as finally equalized has been determined.

SECTION 12. Procedure for Disbursements.

No money shall be drawn from the local unit treasury except

in pursuance of budget authorization.

Each warrant, draft or contract of the local unit shall specify the fund and appropriation designated by number assigned in the accounting system classification establishing pursuant to law from which it is payable and shall be paid from no other fund or appropriation.

Expenditures shall not be charged directly to any contingent or general account. Instead, the necessary amount of the appropriation from such account shall be transferred pursuant to the provisions of this Ordinance to the appropriate general appropriation account and expenditure then charged thereto.

SECTION 13. Limit on Obligations and Payments.

No obligation shall be incurred against, and no payment shall be made from, any appropriation account adopted by the budget resolution unless there is sufficient unencumbered balance in the account and sufficient monies are or will be available to meet the obligation.

SECTION 14. Periodic Finance Reports.

The Chief Administrative Officer may require the appropriate agencies to prepare and transmit to him monthly, a report of Village financial obligations, including but not limited to, the following:

(a) A summary statement of the actual financial condition of the general fund at the end of the previous month.

(b) A summary statement showing the receipts and expenditures and encumbrances for the previous month and for the then current fiscal year to the end of the previous month.

(c) A detailed listing of the expected revenues by major sources as estimated in the budget, actual receipts to date for the current fiscal year, the balance of estimated revenues to be collected in the current fiscal year and any revisions in estimates occasioned by experience to date.

(d) A detailed listing for each organizational unit and activity of the amount appropriated, the amount charged to each appropriation in the previous month and the current fiscal year to date, and the unencumbered balance of appropriations, and any revisions in the estimate of expenditures.

The Chief Administrative Officer shall transmit the above information to the Council on a monthly basis.

SECTION 15. Transfers

Transfers of any unencumbered balance, or any portion thereof, in any appropriation account to any other appropriation account may not be made without amendment of the budget resolution as provided in this Ordinance, except that transfers within a fund and department may be made by the Chief Administrative Officer within limits set by the budget resolution.

SECTION 16. Supplemental Appropriations.

The Council may take supplemental appropriations by amending the original budget resolution as provided by this Ordinance, provided that revenues in excess of those anticipated in the original resolution become available due to:

(a) An unobligated surplus from prior years becoming available.

(b) Current year revenue exceeding original estimates in amounts great enough to finance increased appropriations.

The Council may make a supplemental appropriation by increasing the dollar amount of an appropriation item in the original budget resolution or by adding additional items. At the same time, the estimated amount from the source of revenue to which the increase in revenue may be attributed shall be increased, or a new source and amount added, in a sum sufficient to equal the supplemented expenditure amount. In no case may such appropriations cause total estimated expenditures, including an accrued deficit, to exceed total estimated revenues, including an unappropriated surplus.

SECTION 17. Appropriation Adjustment Required.

Whenever it appears to the Chief Administrative Officer or the Council that actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, the Chief Administrative Officer shall present to the Council recommendations which, if adopted, will prevent expenditures from exceeding available revenues for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

Within fifteen (15) days of receiving this information, the Council shall amend the budget resolution or motion to reduce appropriations or shall approve such measures necessary to provide revenues sufficient to equal appropriations, or both. The amendment will recognize the requirements of state law and collective bargaining agents. If the Council does not make effective such measures within this time, the Chief Administrative Officer shall, within the next five (5) days, make adjustments in appropriations in order to equalize appropriations and estimated revenues and report such action to the Council.


SECTION 18. Penalties.

Any violation of Sections 12, 13, 14, 15, 16, 17 or 18 may be cause for removal of any elected or appointed officer or employee in the manner prescribed by the Council for the removal of such officer or employee.

SECTION 19. Effective Date.


The Village of Calumet Budget Ordinance, being Ordinance No. 119, will be in effect immediately upon passage.

ADOPTED AND APPROVED BY THE VILLAGE COUNCIL OF THE VILLAGE OF CALUMET on the 7th day of September, 1982.


HERMAN LaBONTE, Village President
Village of Calumet

(SEAL)

Attest:


JOANN MARUTZ, Village Clerk

YEAS Debra Anthony, Dennis Brewer,
Peggy Germain, William Lake and
Ray Ostermyer
NAYS None
ABSENT Elizabeth Caron

I hereby certify that the foregoing is a true and complete copy of an Ordinance adopted by the Village Council of the Village of Calumet, County of Houghton, Michigan, on the 7th day of September, 1982, and that public notice of said meeting was given pursuant to and in compliance with Act No. 267 of the Public Acts of Michigan for 1976.


JOANN MARUTZ, Village Clerk

CALUMET VILLAGE GRANTS

Date	Funder	Amount	Purpose	Grant Period	Grand Awarded?	Grant Funded?	Grant Administrator	Notes
9/2/2021	The Americana Foundation	\$10,000	Repairs at CC Firefighters History Museum	2021-2023	Yes	Yes	John Sullivan	FINALIZED - WORK COMPLETED IN 2023 we have received \$125k and expended around \$76k - 26% of total project completed as of Q3 2023.
10/1/2021	MEDC - Fire Site Redevelopment	\$250,000	5th Street Fire Site redevelopment project	2021-2024	Yes	Partial	KEDA	We have \$13,500 left of this grant to be used towards Strategic Plan Meeting and possible Capital Imp. Plan or MP Updates
1/1/2022	State of Michigan	\$15,000	Department of Treasury Grant initially for Accounting Training.		Yes	Partial - Reim Grant	Megan	
6/10/2022	MDOT	\$300,000	6th Street Paving Project (between Spruce St to Oak St)	2022-2023	Yes	No	Megan	FINALIZED - WORK COMPLETED IN 2023 This is an ongoing grant from KNHP annual cont. of \$2k
9/1/2022	KNHP	\$2,000	HDC Coordinator	2022 - 2027	Annually	Not for 2023 Yet	Megan	
3/1/2022	Commission	\$4,500	Historic District Street Signs	2022-2024	Yes	Yes	Megan	Extension requested through 2024
8/1/2022	MEDC	\$311,538	Greenspace 5th & 6th Street	2022 - 2023	Yes	Partial - Reim Grant	Megan/KEDA	10% Match paid for from DDA, match met. Pending bid documents from UPEA.
2/1/2023	SHPO - CLG - Theatre	\$50,000	Calumet Theatre boiler Implementation & Training for	2023-2024	Yes	No - Reim Grant	Megan/Dan	Theatre acting fiduciary; no bids received; working direct with Contractor; theatre managing project.
5/7/2023	MI Dept of Treasury	\$31,140	BS&A Software	2023 - 2024	Yes	No - Reim Grant	Megan	Reimbursement grant for BS&A start-up costs.
5/23/2023	MI Dept of Treasury	\$10,000	Fire Equipment for Firefighters	2023-2024	Yes	Yes	Megan	Funds purchased 15 sets of new boots for firefighters and a thermal imager. Reim. Requested
8/1/2023	MI EGLE	\$25,000	Improve energy efficiency and renewable energy (LED Street Lights)	2023-2024	Yes	Yes	Megan	Reimbursement grant for LED Street Lights; project started in January 2024

CALUMET VILLAGE GRANTS

GRANT OPPORTUNITIES

Date	Funder	Possible Amount	Purpose	Application Deadline	Match Required?	Reimbursement Grant?	Notes
3/9/2023	Nat'l Endowment Arts	\$6k	Branding/Design Project Implementation	4/21/2023	Yes - \$6k match	Yes	Application Denied
4/11/2023	MDOT	\$250k	Village Streets & Stormwater Improvements	6/15/2023	Yes - 50%	No	NOT APPLIED FOR
4/21/2023	Office of Rural Development	\$50k	Collaborative Planning and Capacity Initiatives	8/3/2023	No	Yes	NOT APPLIED FOR
6/25/2023	National Park Service	\$750,000	Saving & Stabilizing Village Hall/Theatre	Ongoing	Yes - 1:1 Match	No	NOT APPLIED FOR
10/1/2023	State of Michigan - FDCVT Grant	\$373,950	Village Hall Rehabilitation & Preservation	12/8/2023	No	Yes	APPLIED FOR - should hear if awarded in March/April 2024
11/1/2023	State of Michigan - FDCVT Grant	\$372,500	Village DPW Building Renovations and Equipment	12/8/2023	No	Yes	APPLIED FOR - should hear if awarded in March/April 2024

Application Due Date:
December 8, 2023

Financially Distressed Cities, Villages, and Townships (FDCVT) Application (FY 2024)

Issued under authority of 2023 Public Act 119

PART 1: APPLICANT INFORMATION			
1. Applicant Name Village of Calumet		2. Applicant Local Unit Code 31-3010	
3. SIGMA Vendor Number CV00483559		4. Applicant County Houghton	
5. Mailing Address 340 6th Street	6. City Calumet	7. State MI	8. ZIP Code 49913
PART 2: PROJECT OVERVIEW			
9. Project Title Calumet Village Hall Rehabilitation & Preservation			
10. Estimated Start Date 01/01/2024		11. Estimated Completion Date 12/31/2024	
12. Estimated Total Project Cost \$ 373,950.00		13. Grant Amount Requested \$ 373,950.00	
14. Additional Local Units, if Participating in a Shared Service Project (include county and local unit code). Attach letters of support from each participating local unit. N/A			
15. Is the applicant(s) willing to devote appropriate resources and time to this project? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If no, explain why the applicant(s) is unable to devote appropriate resources and time to the project.			
16. Plan for Partial Funding: Can the applicant go forward with the project if partial funding is awarded? What is the minimum funding amount needed to proceed with the project? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If no, explain how the applicant will fund the project. This grant marks the commencement of an extensive initiative aimed at the restoration of the Calumet Village Hall and Calumet Theatre. Our initial focus is on addressing the foremost priority, which involves the replacement of the Village Hall's roof. This essential step, \$112,450, is crucial in preventing further interior water infiltration and mitigating additional damage.			
17. Other Funding Sources: Has the applicant requested federal funding or funding from other sources for this project? <input checked="" type="checkbox"/> Yes If yes, explain the funding that has been requested. <input type="checkbox"/> No Currently, the Village has not pursued alternative funding avenues for this project. We are in the collaborative process with the Calumet Theatre Co., a non-profit 501(c)(3) organization, to seek funding specifically for the theatre aspect of the historic building. Grant applications for this purpose are currently being drafted.			
PART 3: PROJECT CONTACT INFORMATION			
Note: The project contact individual should be a vital part of the grant project and will be the Michigan Department of Treasury's contact.			
18. Contact Name Megan Haselden		19. Contact Title Village Manager	
20. Contact Telephone Number (906) 337-1713		21. Contact Fax Number	
22. Contact Email Address manager@villageofcalumet.com			
23. Contact Entity Name Village of Calumet			

PART 4: CONDITIONS OF PROBABLE FINANCIAL DISTRESS

24. Indicate the conditions affecting the applicant that indicate probable financial distress (check all that apply and **attach proof of existence for each condition checked**).

- ☐ 1. The governing body or the chief administrative officer of the city, village or township has requested a preliminary review. The request shall be in writing and shall identify the existing or anticipated financial conditions or events that make the request necessary.
- ☐ 2. The state financial authority has received a written request from a creditor with an undisputed claim, that remains unpaid 6 months after its due date, against the city, village, or township that exceeds the greater of \$10,000.00 or 1% of the annual general fund budget of the city, village, or township, provided that the creditor has notified the city, village or township in writing at least 30 days before the creditor's request to the state financial authority of the creditor's intention to submit a written request.
- ☐ 3. The state financial authority has received a petition containing specific allegations of financial distress signed by a number of registered electors residing within the city's, village's, or township's jurisdiction equal to not less than 5% of the total vote cast for all candidates for governor within the city's, village's, or township's jurisdiction at the last preceding election at which a governor was elected. The petition shall not have been filed within 60 days before any election of the city, village, or township.
- ☐ 4. The state financial authority has received a written notification that the city, village, or township has not timely deposited its minimum obligation payment to the city's, village's, or township's pension fund, as required by law.
- ☐ 5. The state financial authority has received a written notification that the city, village, or township has failed, for a period of 7 days or more after the scheduled date of payment, to pay wages and salaries or other compensation owed to employees or benefits owed to retirees.
- ☒ 6. The state financial authority has received a written notification from a trustee, paying agent, bondholder, or auditor engaged by the city, village, or township of a default in a bond or note payment or a violation of 1 or more bond or note covenants.
- ☐ 7. The state financial authority has received a resolution from either the senate or the house of representatives requesting a preliminary review of the city, village, or township.
- ☐ 8. The city, village, or township has violated a requirement of, or a condition of an order issued pursuant to, former 1943 PA 202, revenue bond act of 1933, 1933 PA 94, MCL 141.101 to 141.140, the revised municipal finance act, 2001 PA 34, MCL 141.2101 to 141.2821, or any other law governing the issuance of bonds or notes.
- ☐ 9. The city, village, or township has violated the conditions of an order issued by the local emergency financial assistance loan board pursuant to the emergency municipal loan act, 1980 PA 243, MCL 141.931 to 141.942.
- ☒ 10. The city, village, or township has violated a requirement of sections 17 to 20 of the uniform budgeting and accounting act, 1968 PA 2, MCL 141.437 to 141.440.
- ☐ 11. The city, village, or township has failed to timely file an annual financial report or audit that conforms with the minimum procedures and standards of the state financial authority and is required for cities, villages, and townships under the uniform budgeting and accounting act, 1968 PA 2, MCL 141.421 to 141.440a.
- ☐ 12. The city, village, or township is delinquent in the distribution of tax revenues, as required by law, that it has collected for another taxing jurisdiction, and that taxing jurisdiction requests a preliminary review.
- ☐ 13. The city, village, or township is in breach of its obligations under a deficit elimination plan or an agreement entered into pursuant to a deficit elimination plan.
- ☐ 14. A court has ordered an additional tax levy without the prior approval of the governing body of the city, village, or township.
- ☐ 15. The city, village, or township has ended a fiscal year in a deficit condition as defined in section 21 of the Glenn Steil state revenue sharing act of 1971, 1971 PA 140, MCL 141.921, or has failed to comply with the requirements of that section for filing or instituting a financial plan to correct the deficit condition.
- ☒ 16. The city, village, or township has been assigned a long-term debt rating within or below the BBB category or its equivalent by 1 or more nationally recognized credit rating agencies.
- ☒ 17. There is an existence of other facts or circumstances that, in the state treasurer's sole discretion for a city, village or township, are indicative of probable financial stress.

PART 5: PROJECT DETAILS

25. Describe Current State of Affairs: What is working well? What is not working? Explain the current condition of infrastructure/equipment.

The building, with almost 125 years of history, is a cherished landmark in the region. Serving as the hub for local government, staff offices, and the Fire Department, the Village Hall is integral to our community. The Council Chambers hosts 5-10 meetings monthly along with regular shared learning experiences. The Redjacket Ballroom, within the same historic building, accommodates numerous theatre events and is rented out for community functions. This building holds immense historical significance, acknowledged by its inclusion in the National Registry of Historic Landmarks. Without funding, the Village will never be able to make the necessary repairs.

26. Describe Project:

For decades, the Village has grappled with persistent fiscal challenges, leading to the neglect of building maintenance. The consequences are evident: the roof is leaking, the historic sandstone and brick require urgent tuckpointing, and water seepage has inflicted plaster damage on walls and ceilings. The conditions are exacerbated in critical areas like the Council Chambers and main office, where the flooring is in deplorable condition—stained, bumpy carpet overlays asbestos glue on top of the original oak floors.

27. Describe How Grant Funding will Lead the Applicant Toward Financial Stability:

Due to the prolonged neglect and visible disrepair of the Village Hall, a sense of pride in the community has waned. As a cultural landmark and the cornerstone of our government, the building holds immense significance. Through necessary repairs, we aim to preserve this historical structure and restore a sense of pride, enabling us to host residents, visitors, and events with renewed enthusiasm in our ballroom.

28. Goals, Measures, and Business Objectives of this Project: What are the outcomes you hope to achieve? How will you measure the outcomes?
Provide the measures which will be used to determine the success of the project.

The primary objective is to secure the structural stability of the building. This will involve replacing or repairing the roof, conducting tuckpointing to prevent water penetration, and addressing interior repairs as necessary.

29. Potential Barriers: Describe any barriers that currently exist that may have an impact on the implementation of the project

With an annual tax base of approximately \$200,000, the village faces significant limitations. Without external assistance, the deterioration of this building is inevitable. The Village Council might be compelled to consider selling the structure, posing a substantial loss to our community.

PART 5: PROJECT DETAILS, CONTINUED																																									
<p>30. Continuity of Project: How do you plan to fund the project going forward once awarded grant funds are exhausted?</p> <p>Upon stabilizing the building, our efforts will persist in pursuing federal and state grants to support ongoing revitalization and essential maintenance. Collaborating with local historic contractors, the Village Engineer, and the Keweenaw National Historic Park, we will formulate practical maintenance plans to be incorporated into the Village budget.</p>																																									
<p>31. Cost Savings: Will the project save money? Attach a detailed calculation of the cost savings and provide an explanation of how the cost savings were calculated. Do not include any anticipated FDCVT grant funding as part of the cost savings calculation.</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>																																									
<p>A. SHORT-TERM (1 year or less)</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Estimated Short-Term Savings</p>																																							
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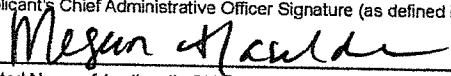
PART 6: ATTACHMENTS

35. Check the appropriate boxes and attach the following items to the application. All attachments must be included and labeled appropriately.

- | | | |
|--|---|--|
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PART 7: CERTIFICATION

36. I certify that all statements in this application, including all requested supplemental information, are true, complete and accurate to the best of my knowledge. If awarded, I agree to allow the Michigan Department of Treasury and the State Auditor General's Office (and/or any of their duly authorized representatives) access, for the purposes of inspection, audit, and examination, to any books, documents, papers, and records of the grantee which are related to this project. I agree to allow the Michigan Department of Treasury to conduct periodic program reviews of the project. The purpose of these reviews will be to determine adherence to stated project goals and to review progress of the project in meeting its objectives. I agree to submit semiannual and final narrative and financial status reports and a one-year Final Follow-up Report to the Michigan Department of Treasury. I understand that failure to submit any required reports may result in the termination of the grant and repayment of grant funds. I understand that this grant may be terminated if the Michigan Department of Treasury concludes that I am not in compliance with the conditions and provisions of this grant, or have falsified any information. By way of signature, I agree with all conditions of this grant program.

Applicant's Chief Administrative Officer Signature (as defined in MCL 141.422b)	Date
	12/08/2023
Printed Name of Applicant's Chief Administrative Officer (as defined in MCL 141.422b)	Title
Megan Haselden	Village Manager

Applications are due December 8, 2023. Completed applications must be received by the Michigan Department of Treasury no later than 11:59 p.m. on Friday, December 8, 2023. Incomplete applications may not be considered.

A signed and completed application (including attachments) can be submitted by:

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Lansing, MI 48909

CALUMET VILLAGE FDCVT GRANT APPLICATION 2023

PROJECT TITLE	Calumet Village Hall Rehabilitation & Preservation
PROJECT MANAGER	Megan Haselden
Total Financial Need	\$373,950

PROJECT PHASE	ESTIMATED COST	PROJECT DETAILS
Priority 1: Roof Restoration (Spring/Summer 2024)		
Replace roof - Village Hall	\$112,450	The roof to Village Hall has been needing replacement for an estimated 50 years. The original slate roof, while historic, should last only 50 years and has been in place for more than a century. Broke, loose or missing slate tiles exist, allowing water seepage and ice to flow beneath the shingles, developing leaks into the building. When existing shingles lose their anchorage, they can slide off the roof and onto the sidewalk below, creating a dangerous situation. . See attached estimate from Copper Range Roofing.
Priority 2: Exterior rehabilitation - tuck pointing at Village Hall (Summer 2024)		
Moving power lines underground	\$70,000	Power lines are hanging directly behind the building, creating a safety hazard. Work cannot be done above or directly on side of these lines. It is recommended to move these lines underground, allowing for safer working conditions for vital repairs needed and for years to come.
Tuck Pointing - exterior brick, sandstone, base/foundation	\$56,000	Tuckpointing and brick repair is needed on the West and North walls and extensively on the east walls. There is evidence of ice and rainwater seepage leaking into the east walls of the building. Stone repair is necessary at both entrances.
Priority 3: Window Restoration - of Village Hall (Summer/Fall 2024)		
Village Hall Window Repair	\$85,000	Windows are historic to the building and are in desperate need of repair. Because of the historic nature of the building, repairs will be done to salvage the original windows and exterior storm windows will need to be rebuilt.
Priority 4: Interior Plaster/Water Damage Repair/Repainting (Fall/Winter 2024)		
Plaster Repair Main Entrance	\$5,700	Ceiling plaster repair and painting in the Village Hall main and side entrances is needed, where the roof has leaked and caused damage.
Plaster & Paint Ballroom	\$32,000	Multiple locations on the ceiling and walls have been damaged from rainwater. The room is in need of painting from the ceiling and walls down to original wainscot.
Priority 4: Flooring (Fall/Winter 2024)		
Floor in Council Chambers and front office	\$12,800	The carpet in the Council Chambers and main office of Village Hall is in horrible shape, with stains, areas of carpet not secured and bumps underneath the carpet where the asbestos floor is peeling up. There are original hardwood floors under the existing carpet and asbestos floor. This would remove all carpet and asbestos flooring and allow us to restore the original oak floors.



Copper Range Roofing & Contracting, Inc.
56679 Traprock Valley Rd.
Lake Linden, MI 49945
Phone: 906-281-0288

**CertainTeed Flintastic
SA 3-Ply**
12/07/2023

Company Representative
Christopher Codere
Phone: (906) 281-0288
chris@copperrangeroofing.com

Install Flintastic system on all low slope portions of the roof & CertainTeed Landmark Pro shingles on 3/12 greater pitches.

Megan Haselden
Village of Calumet
340 6th Street
Calumet Township, MI 49913
(906) 337-1713

Job: Megan Haselden

Roofing Section

DEMOLITION

- Remove existing roof materials down to original wood planks & dispose of all debris.
- Repair or replace any original wood planks.

ROOF INSTALL

- Install 5/8" OSB over entire roof.
- Install CertainTeed Flintastic Nailbase per manufacturer's recommendations over low slope portions of the roof.
- Install CertainTeed Flintastic Mid Ply per manufacturer's recommendations.
- Install new CertainTeed Flintastic SA Cap per manufacturer's recommendations. (Color: Black)
- Install CertainTeed Ice & Water Shield & CertainTeed Landmark Pro shingles on all 3/12 or greater pitches.
- Wrap parapet walls and all other roof protrusions with custom flashing.
- Install new pipe and chimney flashing.

PLUMBING

- Replace all roof drains and connecting pipes down to the basement where it enters into the storm sewer drain.
- Clean up all job related debris.
- Provide 1 year workmanship warranty and provide owner with a CERTAINTEED 20 YEAR WARRANTY.
- Our Crews are licensed and insured.
- Crews will maintain safety requirement at all times during the construction process.

*50% down payment is due upon signing this estimate.

*The remaining 50% payment will be due upon successful completion of the work performed.

U.S. Marine Veteran Owned & Operated

TOTAL

\$112,450.00



Robert E. Johnson Contracting, Inc.

56043 Traprock Valley Rd. • Ph: 906-296-0289 • Fax: 906-296-9644

Date: 12/7/23

Name: Village of Calumet

Location: Calumet Village

RE: Misc. projects

Prices are for budgeting purposes only. We need some specifics to narrow down scope of work or widen scope of work.

Proposed:

- Tuckpoint and brick repair-
 - Tuckpointing is needed on most all head joints on the sandstone bands.
 - Misc. tuckpointing is needed on the West and North walls with extensive tuckpointing needed on the east walls.
 - Stone repair is also needed at both entrances.

Approx. Cost-\$56,000.00

- Tuckpoint and stone repair on the Theater half of the building.
 - The west side of the building is in need of tuckpointing primarily around windows and head joints in the stone.
 - Stone repair will be needed around the theater entrance.
 - The south and east wall are in need of tuckpointing. We know there is a large number of joints that look fine but are no longer adhered. There is also a lot of degraded stone on the back of the theater, but we are unable to get a good look at it with the powerlines so close to the building.

Approx cost based on est. from 2019-\$219,000.00.

- Floor in Council chambers and front office.
 - Remove existing carpet and asbestos floor.
 - Refinish existing hardwood floor.
 - Existing hardwood condition is unknown in high traffic area.
 - Includes up to 20 sqft of patching.

Approx cost-\$12,800.00

- Ceiling Plaster repair at village main entrance and side entrance.

- The roof has leaked and is currently leaking in these areas and should be addressed before ceiling is repaired.
- Painting is limited to affected areas. Painting will be terminated where practical.

Approx cost-\$5,700.00

- Plaster and paint repair Ball Room
 - Repair multiple locations on the ceiling and walls where water has damaged the plaster.
 - Paint the ceiling and the walls down to the top of the wainscot. No work is included for the woodwork.

Approx cost-\$32,000.00

- Village hall window repair
 - Windows are in disrepair; most storm windows are in total disrepair and in need of major repair or rebuild. I was unable to get a good look at the windows but from what I can see from the interior they all need work.

Approx Cost-\$85,000.00

- Theater window repair
 - Windows are in disrepair; most storm windows are in total disrepair and in need of major repair or rebuild. I was unable to get a good look at the windows but from what I can see from the interior they all need work.

Approx Cost-\$84,000.00

- Power lines behind the building are a safety hazard. Work cannot be done above or directly on side of them without being in danger. We recommend moving them underground. This will allow for much safer working conditions for years to come. This is something you would work directly with UPCO on. I did reach out to them, and they estimated it would cost about \$70,000.00 dollars to relocate the lines.

Thank you,

Joe Johnson
 joejohnsonrej@gmail.com
 Robert E. Johnson Contracting, Inc.
 906-296-0289

Application Due Date:
December 8, 2023

Financially Distressed Cities, Villages, and Townships (FDCVT) Application (FY 2024)

Issued under authority of 2023 Public Act 119

PART 1: APPLICANT INFORMATION			
1. Applicant Name Village of Calumet		2. Applicant Local Unit Code 31-3010	
3. SIGMA Vendor Number CV00483559		4. Applicant County Houghton	
5. Mailing Address 340 6th Street	6. City Calumet	7. State MI	8. ZIP Code 49913
PART 2: PROJECT OVERVIEW			
9. Project Title Calumet Village Department of Public Works			
10. Estimated Start Date 01/01/2024		11. Estimated Completion Date 12/31/2024	
12. Estimated Total Project Cost \$ 372,500.00		13. Grant Amount Requested \$ 372,500.00	
14. Additional Local Units, if Participating in a Shared Service Project (include county and local unit code). Attach letters of support from each participating local unit. N/A			
15. Is the applicant(s) willing to devote appropriate resources and time to this project? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If no, explain why the applicant(s) is unable to devote appropriate resources and time to the project.			
16. Plan for Partial Funding: Can the applicant go forward with the project if partial funding is awarded? What is the minimum funding amount needed to proceed with the project? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If no, explain how the applicant will fund the project. The DPW shop stands as a deteriorating property within our village, requiring numerous repairs. Additionally, there is a substantial demand for updated equipment in this area.			
17. Other Funding Sources: Has the applicant requested federal funding or funding from other sources for this project? <input checked="" type="checkbox"/> Yes If yes, explain the funding that has been requested. <input type="checkbox"/> No Currently, the Village has not pursued alternative funding avenues for this project.			
PART 3: PROJECT CONTACT INFORMATION			
Note: The project contact individual should be a vital part of the grant project and will be the Michigan Department of Treasury's contact.			
18. Contact Name Megan Haselden		19. Contact Title Village Manager	
20. Contact Telephone Number (906) 337-1713		21. Contact Fax Number	
22. Contact Email Address manager@villageofcalumet.com			
23. Contact Entity Name Village of Calumet			

PART 4: CONDITIONS OF PROBABLE FINANCIAL DISTRESS

24. Indicate the conditions affecting the applicant that indicate probable financial distress (check all that apply and attach proof of existence for each condition checked).

- ☐ 1. The governing body or the chief administrative officer of the city, village or township has requested a preliminary review. The request shall be in writing and shall identify the existing or anticipated financial conditions or events that make the request necessary.
- ☐ 2. The state financial authority has received a written request from a creditor with an undisputed claim, that remains unpaid 6 months after its due date, against the city, village, or township that exceeds the greater of \$10,000.00 or 1% of the annual general fund budget of the city, village, or township, provided that the creditor has notified the city, village or township in writing at least 30 days before the creditor's request to the state financial authority of the creditor's intention to submit a written request.
- ☐ 3. The state financial authority has received a petition containing specific allegations of financial distress signed by a number of registered electors residing within the city's, village's, or township's jurisdiction equal to not less than 5% of the total vote cast for all candidates for governor within the city's, village's, or township's jurisdiction at the last preceding election at which a governor was elected. The petition shall not have been filed within 60 days before any election of the city, village, or township.
- ☐ 4. The state financial authority has received a written notification that the city, village, or township has not timely deposited its minimum obligation payment to the city's, village's, or township's pension fund, as required by law.
- ☐ 5. The state financial authority has received a written notification that the city, village, or township has failed, for a period of 7 days or more after the scheduled date of payment, to pay wages and salaries or other compensation owed to employees or benefits owed to retirees.
- ☒ 6. The state financial authority has received a written notification from a trustee, paying agent, bondholder, or auditor engaged by the city, village, or township of a default in a bond or note payment or a violation of 1 or more bond or note covenants.
- ☐ 7. The state financial authority has received a resolution from either the senate or the house of representatives requesting a preliminary review of the city, village, or township.
- ☐ 8. The city, village, or township has violated a requirement of, or a condition of an order issued pursuant to, former 1943 PA 202, revenue bond act of 1933, 1933 PA 94, MCL 141.101 to 141.140, the revised municipal finance act, 2001 PA 34, MCL 141.2101 to 141.2821, or any other law governing the issuance of bonds or notes.
- ☐ 9. The city, village, or township has violated the conditions of an order issued by the local emergency financial assistance loan board pursuant to the emergency municipal loan act, 1980 PA 243, MCL 141.931 to 141.942.
- ☒ 10. The city, village, or township has violated a requirement of sections 17 to 20 of the uniform budgeting and accounting act, 1968 PA 2, MCL 141.437 to 141.440.
- ☐ 11. The city, village, or township has failed to timely file an annual financial report or audit that conforms with the minimum procedures and standards of the state financial authority and is required for cities, villages, and townships under the uniform budgeting and accounting act, 1968 PA 2, MCL 141.421 to 141.440a.
- ☐ 12. The city, village, or township is delinquent in the distribution of tax revenues, as required by law, that it has collected for another taxing jurisdiction, and that taxing jurisdiction requests a preliminary review.
- ☐ 13. The city, village, or township is in breach of its obligations under a deficit elimination plan or an agreement entered into pursuant to a deficit elimination plan.
- ☐ 14. A court has ordered an additional tax levy without the prior approval of the governing body of the city, village, or township.
- ☐ 15. The city, village, or township has ended a fiscal year in a deficit condition as defined in section 21 of the Glenn Steil state revenue sharing act of 1971, 1971 PA 140, MCL 141.921, or has failed to comply with the requirements of that section for filing or instituting a financial plan to correct the deficit condition.
- ☒ 16. The city, village, or township has been assigned a long-term debt rating within or below the BBB category or its equivalent by 1 or more nationally recognized credit rating agencies.
- ☒ 17. There is an existence of other facts or circumstances that, in the state treasurer's sole discretion for a city, village or township, are indicative of probable financial stress.

PART 5: PROJECT DETAILS

25. Describe Current State of Affairs: What is working well? What is not working? Explain the current condition of infrastructure/equipment.

The structure requires extensive repairs, such as installing a larger overhead door to accommodate equipment, addressing a leaking roof, repairing dented and damaged siding (some of which bears profane graffiti), and fixing the uneven and broken sections of the concrete floor. All of the DPW Equipment was acquired used from other municipalities several years ago and is in a regular state of repair.

26. Describe Project:

Essential renovations are needed for the DPW shop located in the heart of the residential district, currently considered an eyesore. These updates aim to improve heating within the shop, crucial during our severe winters, and enhance equipment for more efficient snow removal.

27. Describe How Grant Funding will Lead the Applicant Toward Financial Stability:

Implementing these upgrades will significantly reduce the Village's susceptibility to major equipment repairs during the winter. By minimizing the need for DPW staff to focus on equipment repairs, their time can be redirected to other projects. Additionally, cost savings on heating expenses will be achieved through the essential structural updates to the space.

28. Goals, Measures, and Business Objectives of this Project: What are the outcomes you hope to achieve? How will you measure the outcomes?
Provide the measures which will be used to determine the success of the project.

We hope to have better equipment and to start the necessary updates to the DPW shop, making it a little more tolerable to our residents who live nearby. See attached project phases.

29. Potential Barriers: Describe any barriers that currently exist that may have an impact on the implementation of the project.

With an annual tax base of approximately \$200,000, the village faces significant limitations. Without external assistance, the deterioration of this building and equipment is inevitable.

PART 5: PROJECT DETAILS, CONTINUED

30. Continuity of Project: How do you plan to fund the project going forward once awarded grant funds are exhausted?

The Village plans to apply for federal and state funds to continue upgrading equipment.

31. Cost Savings: Will the project save money? Attach a detailed calculation of the cost savings and provide an explanation of how the cost savings were calculated. Do not include any anticipated FDCVT grant funding as part of the cost savings calculation.

☐ Yes ☒ No

A. SHORT-TERM (1 year or less) ☐ Yes ☐ No Estimated Short-Term Savings

B. LONG-TERM (Greater than 1 year) ☐ Yes ☐ No Estimated 5 Year Total Savings

32. Work Plan and Project Timeline: What are the implementation steps to ensure this project's success? What are the projected outcomes at each step? Attach a detailed work plan, if the narrative will not fit in the space provided.

Upon securing funds, the Village will initiate a bid process for each necessary section of work. The progress of these endeavors will be meticulously monitored through budget tracking, with the attached document providing a detailed overview of expenditure and completion outcomes.

33. Total Grant Budget Worksheet: For each budget category, attach a detailed list of proposed expenditures, including an indication of the priority for each budgeted item. Explain how the expenditures support and are essential to the project.

Budget Category	Estimated Total Project Cost	Grant Budget Amount Requested
Overhead door construction	\$ 23,550.00	\$ 23,550.00
Replace roof	\$ 64,500.00	\$ 64,500.00
Replace siding	\$ 91,950.00	\$ 91,950.00
Replace concrete floor	\$ 67,500.00	\$ 67,500.00
Spreader truck (used)	\$ 30,000.00	\$ 30,000.00
2 Dump Trucks (used)	\$ 30,000.00	\$ 30,000.00
Pick-up truck with plow	\$ 15,000.00	\$ 15,000.00
Grader (used)	\$ 50,000.00	\$ 50,000.00
	TOTAL ESTIMATED PROJECT COST \$ 372,500.00	TOTAL GRANT AMOUNT REQUESTED \$ 372,500.00

34. Additional Information and Comments:

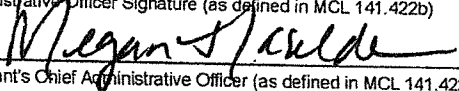
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Applicant's Chief Administrative Officer Signature (as defined in MCL 141.422b)	Date
	12/08/2023
Printed Name of Applicant's Chief Administrative Officer (as defined in MCL 141.422b)	Title
Megan Haselden	Village Manager

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Lansing, MI 48909

CALUMET VILLAGE FDCVT GRANT APPLICATION 2023

PROJECT TITLE	Calumet Village Department of Public Works
PROJECT MANAGER	Megan Haselden
Total Financial Need	\$372,500

PROJECT PHASE	ESTIMATED COST	PROJECT DETAILS
Priority 1: DPW Building Renovation (Spring/Summer 2024)		
Overhead door construction	\$23,550	The overhead doors to the DPW shop are in bad shape and are too small to fit some of the equipment.
Replace Roof	\$64,500	The existing roof has multiple leaks that have been patched over time. There is little to no insulation left in the roof structure, making heating difficult in our harsh winters.
Replace Siding	\$91,950	The siding to the building is in bad shape, with multiple areas dented and some walls have profanities spray-painted on them. The siding also does not have much needed insulation.
Replace Concrete Floor	\$67,500	The current floor is in bad shape, with slabs being uneven in multiple areas.
Priority 2: DPW Equipment (Winter/Spring 2025): all equipment will be purchased used; estimates listed below are based on DPW experience		
Spreader Truck	\$30,000	The current spreader/sander truck used is 25+ years old and is in a constant state of repair, taking a lot of DPW hours in equipment repairs. This is a vital piece of equipment to have working in the winter months, with the 250+ inches of snow our area receives.
Dump Trucks (2)	\$30,000	The Village currently has 4 dump trucks, all 25+ years old and not a single one is in good enough shape to drive on the highway. This is a disadvantage for Village clean-ups and for our residents.
Pick-Up Truck with Plow	\$15,000	The pick-up truck and plow used are both in bad shape and the Village only has 1 truck/plow used, putting a great risk on snow removal.
Grader	\$50,000	Similar to the pick-up truck and all village DPW equipment, the grader was purchased used several years ago. Thankfully, the DPW is able to obtain repair parts for the grader, but multiple hours are spent each year repairing this piece of equipment and having only the one on hand puts us at risk for our snow removal process.

Calumet DPW Building Renovation 5-13-21

5/13/2021

Area of Existing building	5000 SF
Perimeter of Existing building	250 LF
Height of Existing building	14 FT
Area of New building	1200 SF
Perimeter of Addition	224 LF

	Quantity	Unit	Cost/Unit	Item Cost
<u>Overhead door construction</u>				
1 Remove Overhead Door	1	EA	\$1,000.00	\$ 1,000.00
Modify framing to expand opening	32	HRS	\$75.00	\$ 2,400.00
Materials: steel framing	1	LS	\$750.00	\$ 750.00
Concrete apron at door openings	400	SF	\$12.50	\$ 5,000.00
Add Overhead door	1	EA	\$5,250.00	\$ 10,500.00
Construction Subtotal				\$ 19,650.00
Contractor OHP 20%				\$ 3,900.00
				\$ 23,550.00
<u>2 Replace Roof</u>				
Tear off roof, New EPDM and 4" insulation	5000	SF	\$ 10.00	\$ 50,000.00
Roof Edge	250	LF	\$ 15.00	\$ 3,750.00
Construction Subtotal				\$ 53,750.00
Contractor OHP 20%				\$ 10,800.00
				\$ 64,550.00
<u>3 Replace siding</u>				
Remove existing siding and insulation	3500	SF	\$ 3.15	\$ 11,025.00
Add insulated metal panels	3500	LF	\$ 18.75	\$ 65,625.00
Construction Subtotal				\$ 76,650.00
Contractor OHP 20%				\$ 15,300.00
				\$ 91,950.00
<u>4 Replace Concrete Floor</u>				
Remove existing slab and dispose	5000	SF	\$ 1.25	\$ 6,250.00
New 6" reinforced concrete slab	5000	SF	\$ 10.00	\$ 50,000.00
Construction Subtotal				\$ 56,250.00
Contractor OHP 20%				\$ 11,300.00
				\$ 67,550.00
<u>5 Proposed 12'x100' Lean-to addition</u>				
Footings and Foundation walls	224	LF	\$ 131.25	\$ 29,400.00
Slab on Grade	1200	SF	\$ 8.75	\$ 10,500.00
Steel structure	1200	SF	\$ 50.00	\$ 60,000.00
Insulated metal panels	1000	SF	\$ 25.00	\$ 25,000.00
Fully Adhered Roof and 5" insulation	1200	SF	\$ 13.75	\$ 16,500.00
Roof Edge	124	LF	\$ 18.75	\$ 2,325.00
Windows - Operating/Fixed	4	EA	\$ 2,250.00	\$ 9,000.00
Doors - Exterior	1	EA	\$ 2,250.00	\$ 2,250.00
Plumbing	1200	SF	\$ 2.50	\$ 3,000.00
HVAC	1200	SF	\$ 10.00	\$ 12,000.00
Lighting / Electrical / Fire Alarm / Commun	1200	SF	\$ 15.00	\$ 18,000.00
Construction Subtotal				\$ 187,975.00
Contractor OHP 20%				\$ 37,600.00
				\$ 225,575.00
Sub-Total Construction Costs				\$ 473,175.00
Contingency 10.0%				\$ 47,000.00
Total Construction Estimate				\$ 520,175.00
Permits & Fees (includes Architectural/Engineering services)				\$ 57,000.00
Total Estimate				\$ 577,175.00

Village of Calumet Administrator

From: Village of Calumet Administrator
Sent: Friday, January 5, 2024 2:13 PM
To: 'TreasRevenueSharing'
Subject: RE: Calumet Village - FDCVT Applications
Attachments: 3130102023QS_DENY.pdf; 3130102022DeficLtr (4).pdf; Calumet Village FCDVT Application 1 Priorities.pdf; Calumet Village FCDVT Application 2 Priorities.pdf

Good afternoon,

- **Funding Priority is listed below, please let me know if more information is needed:**
 - The Calumet Village Hall Rehabilitation and Preservation application has top priority and is organized in Priorities by Project Phase in the enclosed spreadsheet.
 - The Calumet Village Department of Public Works application top priority is Building Renovation and then Dump Trucks, Grader, Spreader Truck and Pick-Up Truck with Plow.
- **Part 4 – Conditions of Probable Financial Distress:**
 - Conditions 6 & 16 are not correct; those conditions do not apply to the Village of Calumet.
 - Condition 10: In 2022, the Village was issued a Request for Improvement of Deficiencies and was required to undergo a Corrective Action Plan due to expenditures exceeding amounts authorized in the budget, (letter attached).
 - Condition 17: The Village has experienced fiscal distress over the past several financial years, including the fiscal year recently closed ending February 2023. For example, currently the Village is not authorized to issue municipal securities due to the municipality's most recent property tax levy having a delinquency rate exceeding 18% of the amount levied, (letter attached). Unfortunately, we expect this to be the same for the current fiscal year, ending February 2024.

Please let me know if you need anything further to process our application and thank you for the consideration!

.....
Megan Haselden, Village Manager
Village of Calumet
340 6th Street
Calumet, MI 49913
Office: (906) 337-1713
Cell: (906) 299-4682

From: TreasRevenueSharing <TreasRevenueSharing@michigan.gov>
Sent: Tuesday, January 2, 2024 3:00 PM
To: Village of Calumet Administrator <manager@villageofcalumet.com>
Subject: Calumet Village - FDCVT Applications

Good afternoon,

We have completed an initial review of the two grant applications submitted by Calumet Village for the Financially Distressed Cities, Villages, and Townships (FDCVT) grant program. We require additional information about the applications.

- **Funding Priority:** Please prioritize the funding needs of the two grant applications submitted.

- **Part 4 – Conditions of Probable Financial Distress:** Proof of existence is required for each condition of probable financial distress selected in Part 4. Calumet Village selected the following conditions of probable distress. **Please provide support for each condition of probable financial distress selected and noted below.**
 - Condition #6: The state financial authority has received a written notification from a trustee, paying agent, bondholder, or auditor engaged by the city, village, or township of a default in a bond or note payment or a violation of 1 or more bond or note covenants.
 - Condition #10: The city, village, or township has violated a requirement of sections 17 to 20 of the uniform budgeting and accounting act, 1968 PA 2, MCL 141.437 to 141.440.
 - Condition #16: The city, village, or township has been assigned a long-term debt rating within or below the BBB category or its equivalent by 1 or more national recognized credit rating agencies.
 - Condition #17: There is an existence of other facts or circumstances that, in the state treasurer's sole discretion for a city, village, or township, are indicative of probable financial distress.

Please provide a response by Thursday, January 11, 2024. If you have questions about this request for additional information, please email me (TreasRevenueSharing@michigan.gov) or call 517-241-1965.

Thank you,

Carrie Larsen
Revenue Sharing and Grants Division
Office of Revenue and Tax Analysis
Michigan Department of Treasury
Phone: 517-335-7484



STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

GRETCHEN WHITMER
GOVERNOR

RACHAEL EUBANKS
STATE TREASURER

August 23, 2022

**Request for Improvement
of Deficiencies -
Corrective Action Plan**

Fiscal Year: 2022

Municipality Code: 313010

Report ID Number: 132569

Sent Via Email

Village of Calumet

manager@villageofcalumet.com

Dear Governing Body:

The Community Engagement and Finance Division has received the audit report for the fiscal year referenced above. It is the responsibility of this division to administer certain State statutes. Consequently, your audit has been reviewed to determine compliance with budgeting, accounting, auditing, and statutory compliance related activities. This review has identified issues that we believe need your attention.

Please note the following issues corresponding to response(s) on the auditing procedures report:

- Actual expenditures exceeded the amounts authorized in the budget. Please describe actions being taken to prevent budget variances.

The matter(s) described above are either violations of state statute or are deficiencies of the local unit that may impede the local unit's ability to comply with state statute.

Additional deficiencies in your report are usually found in the form of comments and recommendations located toward the end of the report or may be filed separately. The plan should identify each Auditing Procedure Report question listed above, each additional deficiency, the corrective action to be taken, the supporting documentation requested, if any, and the date in which the action is to be implemented.

Therefore, within **30 days** from the date of this letter, please submit to us a detailed Corrective Action Plan to resolve the above-mentioned matter(s), including other deficiencies noted in your audit report. To submit your Corrective Action Plan, visit the department's online filing site at Michigan.gov/localfinancialreporting and select the File Online Reports tab. You must request local unit user access if one does not already exist. We do not accept hard-copy or emailed responses. Please combine multiple documents as only one document can be uploaded.

Failure to respond within 30 days or an inability to demonstrate that corrective action has been implemented may result in one or more of the following:



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

RACHAEL EUBANKS
STATE TREASURER

August 26, 2022

Denial

Municipality Code: 313010
Fiscal Year Ended: 2/2022
Report ID Number: 132756

Dear Chief Administrative Officer:

Thank you for submitting a reconsideration request of the Qualifying Statement denial for Village of Calumet to the Michigan Department of Treasury on August 25, 2022. Based upon the information provided in the reconsideration request, we have determined that the municipality remains in non-compliance with the following criteria as identified in Section 303(3) of Public Act 34 of 2001:

- Subsection[j] the most recent delinquent property taxes exceed 18% of the amount levied.

Therefore, the municipality is not authorized to issue municipal securities under this act without further approval from the Department. You must request the prior approval of the Department for each municipal security that you issue until you are eligible to submit your next qualifying statement.

If you would like to speak with a member of our team, please email our office at Treas_MunicipalFinance@Michigan.gov

Sincerely,

Rod Taylor, Administrator
Community Engagement and Finance Division



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

RACHAEL EUBANKS
STATE TREASURER

September 01, 2023

Denial

Municipality Code: 313010
Fiscal Year Ended: 2/2023
Report ID Number: 145862

Dear Chief Administrative Officer:

Thank you for submitting a Qualifying Statement for Village of Calumet to the Michigan Department of Treasury on August 31, 2023. Based upon the information provided in the Qualifying Statement, we have determined that the municipality is not in material compliance with the following criteria as identified in Section 303(3) of Public Act 34 of 2001:

- Subsection (j) the municipality's most recent property tax levy has a delinquency rate exceeding 18% of the amount levied.

Therefore, the municipality is not authorized to issue municipal securities under this Act without further approval from Treasury. You may request reconsideration of this denial or you may request prior approval from Treasury for each municipal security that you issue until you are eligible to submit your next Qualifying Statement.

If you would like to speak with a member of our team, please email our office at Treas_MunicipalFinance@Michigan.gov.

Sincerely,

Cary Jay Vaughn, CPA, Administrator
Local Audit and Finance Division