

**CALUMET VILLAGE COUNCIL SPECIAL
MEETING MINUTES
CALUMET VILLAGE TOWN HALL
340 SIXTH STREET
CALUMET, MICHIGAN 49913
FEBRUARY 28, 2022**

Immediately Following the Public Hearing at 6:30 pm

Present: President Rob Tarvis; Trustees: Ken Olkkonen, Tim Bies, Andrew Ranville

Absent: Treasurer Debbie Aubin, Clerk David Geisler

Vacancies: Three Council Seats

Also Present from Village: Manager Amber Goodman

Public: One member of the public

I. Call to Order

President Tarvis called the meeting to order at 6:50pm

Roll call:

Present: Trustee: Trustee Tim Bies; Trustee Ken Olkkonen; Trustee Andrew Ranville

Absent: none

II. Acceptance of Agenda

Motion made by Trustee Ranville and seconded by Trustee Olkkonen to accept the agenda.

Motion Passed-4/0

III. Petitions from the Public

None

IV. Agenda

1. FY 2022 Budget

a. Fund Transfers

None

B. Amend FY2022

Amendments read aloud for the record by Manager Goodman, and discussion on various accounts.

FY2022 Budget

Amendments:

GENERAL:

<u>Expenditures Account</u>	<u>Original Budget</u>	<u>Amended Budget</u>
Capital Outlay	\$0	\$5,000
General Government Townhall	\$100,000	\$120,000
DPW	\$145,000	\$155,000

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Street Lights	\$30,000	\$36,000
Employee Benefits	\$30,000	\$50,000
Community & Economic Development	\$0	\$7,000
Parks and Cultural	\$5,000	\$8,000
Theatre Maintenance Cost	\$0	\$34,000
Misc.	\$1,000	\$7,000
Contracted Services	\$0	\$5,000
Transfer to DDA TIF and Property Tax	\$0	\$28,095
Transfer to Debt Service	\$0	\$2,948
Transfer to Grant Service Fund	\$0	\$15,380
Transfers to Payroll	\$0	\$32,000
KNHP- HDC	\$0	\$4,000

MAJOR STREETS:

<u>Expenditures Account</u>	<u>Original Budget</u>	<u>Amended Budget</u>
Surface Maintenance	\$18,000	\$20,000
M-203: Snow and Ice	\$4,400	\$12,000

LOCAL STREETS:

<u>Expenditures Account</u>	<u>Original Budget</u>	<u>Amended Budget</u>
Surface Maintenance	\$6,500	\$7,000
Snow and Ice	\$25,000	\$30,000
Contracted/Professional Services	\$0	\$300

SANITATION:

<u>Expenditures Account</u>	<u>Original Budget</u>	<u>Amended Budget</u>
Trash Pickup	\$5,000	\$6200
Miscellaneous	\$0	\$25
Contracted Services	\$0	\$600

MUNICIPAL STREETS:

<u>Expenditures Account</u>	<u>Original Budget</u>	<u>Amended Budget</u>
DDA TIF Funds Transfer for FY2021	\$0	\$8,000
Surface Maintenance Materials	\$6,500	\$10,000

GRANT:

<u>Revenue Account</u>	<u>Original Budget</u>	<u>Amended Budget</u>
MSHDA Grant	\$0	\$120,000

<u>Expenditures Account</u>	<u>Original Budget</u>	<u>Amended Budget</u>
Administration Expense	\$0	\$20,300
Community Development & Façade Grant	\$10,000	\$98,500

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REVOLVING LOAN FUND:

<u>Expenditure Account</u>	<u>Original Budget</u>	<u>Amended Budget</u>
Administration	\$0	\$42

DDA:

<u>Expenditure Account</u>	<u>Original Budget</u>	<u>Amended Budget</u>
Administrative/Prof Services	\$500	\$600
DDA Plan Revision	\$2,000	\$3,700

HDC:

<u>Expenditures Account</u>	<u>Original Budget</u>	<u>Amended Budget</u>
Print and publish	\$100	\$620
GIS Survey	\$0	\$5,100

PUBLIC IMPROVEMENT:

<u>Expenditures Account</u>	<u>Original Budget</u>	<u>Amended Budget</u>
Administration	\$0	\$200

DEBT SERVICE FUND:

<u>Expenditures Account</u>	<u>Original Budget</u>	<u>Amended Budget</u>
Administration	\$0.00	\$35
Grader/Loader	\$11,789.00	\$11,800.00

Motion from Trustee Olkkonen and seconded by Trustee Bies to amend the FY 2022 Budget as presented.

Roll Call Vote:

AG 3/8/2022

Yeas: Trustee Bies, Trustee Olkkonen, Trustee RanvilleBies, and President Travis

Nays: none

Absent: none

Motion Passed 4/0

2. FY 2023

A. Maximum Allowable Taxes

Consideration of motion for "the Maximum Allowable Taxes to be allowed under the General Law Village Act as reduced by the Headlee Rollback Amendment". Discussion on the legal counsel for the vote for the maximum allowable taxes.

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Immediately Following the Public Hearing at 6:30 pm

Motion from Trustee Bies, and seconded by Trustee Ranville to accept the "the Maximum Allowable Taxes to be allowed under the General Law Village Act as reduced by the Headlee Rollback Amendment"

Roll Call Vote:

Yeas: Trustee Bies, Trustee Olkkonen, Trustee Ranville Bies, and President Travis

Nays: none

Absent: none

Motion Passed 4/0

B. Act 51 Fund Transfers

Motion from Trustee Ranville, and Trustee Olkkonen to transfer if needed up to 25% of Act 51 funds from Major Street Fund to Local Street Fund in the FY 2023 year.

Roll Call Vote:

Yeas: Trustee Bies, Trustee Olkkonen, Trustee Ranville Bies, and President Travis

Nays: none

Absent: none

Motion Passed 4/0 – AG Error Omit 3/8/2022

C. FY 2023 Budget

Adjustments to the Budget from FY 2022

Verbal Review of the adjustments

General Fund:

General Government – Increased from \$100,000 to \$105,000 due to anticipated costs for audit, and general costs averages over the last few fiscal years.

Fire – Adjusted to purchase pagers \$1,400, total of \$29,400

DPW – Increased from \$145,000 to \$150,000 due to average cost over the last few years.

Theatre Maintenance Costs – Added this item to reflect the associated minor repair cost during the year.

Community and Economic Development – added this line item, this expenditure is for Planning and Zoning.

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Election Costs – Added this line item for the expected cost of a special election.

Contracted Services – Relationship to Grant Projects \$2,500

Major Street:

Sno & Ice M-203: Increased this amount to reflect contracted amount

Local Street:

Sanitation:

Muni Streets:

- **Transfers to DDA:** Increased from \$0 to \$8,000 to correctly reflect transfer for the DDA TIF estimate.

Grant Fund:

- Michigan Enhancement Grant Line Item added for Revenues at \$125,000 (if received as half payment) and adjusted expenditures to reflect for administration at \$12,500 and Community Development & Façade Grant at \$112,500.

Revolving Loan Fund:

- **Administration** – Added line item for Administration from \$0 to \$42, for audit expenses.

DDA Additional Expenditures:

- **Rehabilitation Grants** – Increase from \$10,000 to \$15,000, To be used for MEDC, CDBG or CRP Program, Private or Public Rehab
- **Street Sweeping/Sidewalk Snow Removal** – Increase from \$2,500 to \$3,705, \$2,500 for sidewalk for downtown and \$1,205 for front of DDA Properties
- **Beautification** – Increase from \$3,000 to \$5,000 to cover the purchase and watering of the flowers, including paying someone to water.
- **Admin/Prof Services** – Increase from 500 to 2,300 to cover expense of admin services \$1800 and audit fees \$500
- **Public Improvements** – Promotion and Marketing Increase from \$0 to \$10,000 to cover Promotions/Marketing (\$10,000) Greenspace project
- **Historic District Committee** – Increase from \$2,000 to \$2,500 to cover Admin and activities within HDC District.

HDC:

Additional Expenditure:

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- GIS Survey – Increase from \$0 to 5000, 50% Grant – National Parks Covered the first year of expense for the survey.
- Membership for the HDC – Increase from \$0 to \$150 for the \$150.00 yearly membership

Public Improvement Fund: American Rescue Act Funds Holding account for half payment, and reflects expenditure of funds

Debt Service Fund:

- **Grader and Loader:** Increased the allocation to \$11,789 to \$11,790 for rounding.

Water Fund:

- **Transfer from General Fund/Deposit:** Increased from \$19,250 to \$19,479 to reflect last year's allocation.

Motion moved by Trustee Ranville, and seconded by Trustee Bies to adopt the Resolution to adopt FY2023 Budget.

Roll Call Vote:

Yeas: Trustee Bies, Trustee Olkkonen, Trustee Ranville ^{AG 3/8/2022} Bies, and President Travis

Nays: none

Absent: none

Motion Passed 4/0

RESOLUTION TO ADOPT FY2023 BUDGET

Village of Calumet
County of Houghton, Michigan

Minutes of a special meeting of the Village Council of the Village of
Calumet, County of Houghton, State of Michigan, held on ~~Thursday~~ ^{Monday - AG 3/14/2022}, February 28,
2022, at 6:30 p.m., Eastern Standard Time.

PRESENT: President Robert Tarvis: Trustee Tim Bies, Ken Olkkonen,
and Andrew Ranville.

ABSENT: None

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Immediately Following the Public Hearing at 6:30 pm

The following preamble and resolution were offered by Member Andrew Ranville and supported by Member Tim Bies:

WHEREAS, this Council has considered the financial needs of the Village of Calumet for its efficient operation during the coming fiscal year and has reviewed the recommended budget for the fiscal year commencing March 1, 2022 and ending February 28, 2023 ("the Budget") submitted by the Village President; and

WHEREAS, in accordance with the state statute, the Council did after proper notice, conduct a public hearing on the Budget as proposed on February 28, 2022, at which public hearing all objections and comments regarding the Budget as proposed were considered;

NOW THEREFORE BE IT RESOLVED, that the estimated revenues and expenses for the fiscal year commencing March 1, 2022 and ending February 28, 2023 are hereby adopted by department within each fund by the Calumet Village Council as the Budget for such fiscal year in the form attached to, and made a part of, this resolution;

AND BE IT FURTHER RESOLVED, that the tax in the village for the fiscal year be at the maximum allowable millage rate under the General Law Village Act, as reduced by the Headlee Rollback Amendment, as it was in the fiscal year immediately prior, March 1, 2021, to February 28, 2022, and in fiscal years before that.

ADOPTED:

YEAS: President Robert Tarvis: Trustee Tim Bies, Ken Olkkonen, and Andrew Ranville.

NAYS: None

ABSENT: None

RESOLUTION DECLARED ADOPTED.

Robert P. Tarvis, Jr. Village President

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Village Council of the Village of Calumet, County of Houghton, State of Michigan, at a special meeting held on Monday, February 28, 2022, and that this meeting was conducted and public notice of the meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act

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267, Public Acts of Michigan, 1976, and that the minutes of the meeting were kept and will be or have been made available as required by the Act.

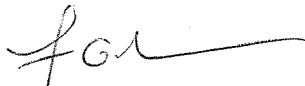
Robert P. Tarvis, Jr. Village President

V. Adjourn

Motion from Trustee Ranville, and seconded by Trustee Bies to adjourn the meeting at 7:27pm.

Motion Passed 4/0

Respectfully Submitted,



Amber Goodman
Manager

RESOLUTION TO ADOPT FY2023 BUDGET

Village of Calumet
County of Houghton, Michigan

Minutes of a special meeting of the Village Council of the Village of Calumet, County of Houghton, State of Michigan, held on Monday, February 28, 2022, at 6:30 p.m., Eastern Standard Time.

PRESENT: President Robert Tarvis; Trustee Tim Bies, Ken Olkkonen, and Andrew Ranville.

ABSENT: None.

The following preamble and resolution were offered by Member Andrew Ranville and supported by Member Tim Bies:

WHEREAS, this Council has considered the financial needs of the Village of Calumet for its efficient operation during the coming fiscal year and has reviewed the recommended budget for the fiscal year commencing March 1, 2022 and ending February 28, 2023 ("the Budget") submitted by the Village President; and

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ADOPTED:

YEAS: President Robert Tarvis; Trustee Tim Bies, Ken Olkkonen, and Andrew Ranville

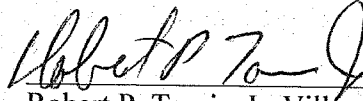
NAYS: None

ABSENT: None

RESOLUTION DECLARED ADOPTED.


Robert P. Tarvis, Jr. Village President

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Village Council of the Village of Calumet, County of Houghton, State of Michigan, at a special meeting held on Monday, February 28, 2021, and that this meeting was conducted and public notice of the meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of the meeting were kept and will be or have been made available as required by the Act.

A handwritten signature in dark ink, appearing to read "Robert P. Tarvis, Jr.", written over a horizontal line.

Robert P. Tarvis, Jr. Village President