

**CALUMET VILLAGE COUNCIL SPECIAL MEETING MINUTES
CALUMET VILLAGE TOWN HALL
340 SIXTH STREET
CALUMET, MICHIGAN 49913
MONDAY, AUGUST 22, 2022 at 5:30pm**

Present: President Robert P. Tarvis, Jr; Trustees: Kenneth D. Olkkonen, Pamela M. Que, Andrew Ranville, Clerk Patricia Pressel

Absent: Treasurer Debbie Aubin; Trustee Timothy L. Bies

Vacancies: Two Council Seats

Also Present from Village: Manager Amber Goodman, DDA Chair Leah Polzien

Public:

I. Call to Order/Roll Call

President Tarvis called the meeting to order at 5:30pm.

Roll Call Taken:

Present: President Robert P. Tarvis, Jr; Trustees: Kenneth D. Olkkonen, Pamela M. Que, Andrew Ranville

Absent: Trustee Timothy L. Bies

II. Pledge of Allegiance

All in attendance stood and recited the pledge of allegiance.

III. Acceptance of Agenda

Motion by Trustee Ranville, and seconded by Trustee Olkkonen to accept the agenda as presented.

Motion Passed-4/0

IV. Petitions from the Public

Public Gathering Spaces Grant Application for the Downtown Calumet Green Space Project, a proposed Community Development Block Grant (CDBG). Review, rating and preselection of the following:

A. Certified Grant Administrator (RFP)

Two bids for the certified Grant Administrator considered by Council, Keweenaw Economic Development Alliance (KEDA) and Northern Consultants, Inc. Both bids reviewed and scored with KEDA at 100pts and Northern Consultants, Inc at 90 pts. KEDA had the lowest cost overall total bid which resulted in the difference in points.

Motion by Trustee Que, and seconded by Trustee Olkkonen to proceed with KEDA for the Green Space project as the Certified Grant Administrator.

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Roll Call Vote:

Yeas: Trustee Que, Trustee Ranville, Trustee Olkkonen, President Tarvis

Nays: none

Absent: Trustee Bies

Motion Passed-4/0

B. Environmental Review & SHPO 106 Review (RFQ)

Simple Procurement process for the Environmental Review & SHPO 106 Review (RFQ).

Three bids reviewed from Option 1 - Arbre Croche Cultural Resources LLC, Option 2 - Kevin McHugh, and Option 3 - Villa Environmental Consultants and one received outside of the deadline from Mannik Smith Group.

Villa Environmental Consultants was the most cost effective for both the Environmental and SHPO 106 Review. Option 1 could only provide the SHPO 106 Section Review and would require working with another consultant for the Environmental Review.

Motion by Trustee Ranville, and seconded by Trustee Que to proceed with Option 3, Villa Environmental Consultants.

Roll Call Vote:

Yeas: Trustee Que, Trustee Ranville, Trustee Olkkonen, President Tarvis

Nays: none

Absent: Trustee Bies

Motion Passed-4/0

C. Engineering Services (RFQ)

One bid received from UPEA. UPEA Engineer Bid reviewed and scored, 100 total points.

Motion by Trustee Que, and seconded by Trustee Olkkonen to accept UPEA Engineers for the Green Space Project.

Roll Call Vote:

Yeas: Trustee Que, Trustee Ranville, Trustee Olkkonen, President Tarvis

Nays: none

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Absent: Trustee Bies

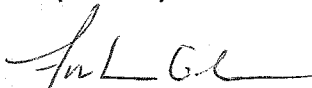
Motion Passed-4/0

V. Adjourn

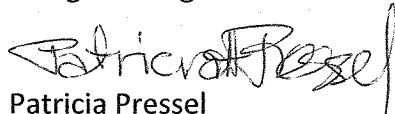
Motion from Trustee Ranville, and seconded by Trustee Que to adjourn the meeting at 5:57pm.

Motion Passed 4/0

Respectfully Submitted,



Amber Goodman
Village Manager



Patricia Pressel
Clerk