

CALUMET VILLAGE COUNCIL MEETING MINUTES
CALUMET VILLAGE TOWN HALL
340 SIXTH STREET
CALUMET, MICHIGAN 49913
TUESDAY, April 19 2022 AT 6:30PM

Present: President Robert P. Tarvis, Jr; Trustees: Kenneth D. Olkkonen (*Interim/Temp. Village Clerk*), Pamela M. Que, Andrew Ranville

Absent: Treasurer Debbie Aubin, Clerk David Geisler; Trustee Timothy L. Bies

Vacancies: Two Council Seats

Also Present from Village: Manager Amber Goodman, Planning Commission Chair Colleen Kobe

Public: five members of the public

I. Call to Order

President Tarvis called the meeting to order at 6:30pm.

All in attendance stood and recited the pledge of allegiance - *I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.*

II. Acceptance of Agenda

Motion made by Trustee Que to accept the agenda as presented.

Discussion on the Chapter 7 Master Plan Distribution Process

Trustee Que rescinded her motion.

Moved by Trustee Ranville to accept the agenda, with amendment to add new point item 8 Master Plan Amendment, seconded by Trustee Que.

Motion Passed-4/0

III. Petitions from the Public

Morten Haugland spoke in support of the Conditional Use application on the agenda for 201 5th street.

IV. Reports

A. DDA

- Regular Meeting of the Downtown Development Authority on Monday, April 4, 2022
- Special Meeting of the Downtown Development Authority on Thursday, April 14, 2022

B. HDC

- Regular Meeting of the Historic District Commission on Thursday, March 17, 2022
- Regular Meeting of the Historic District Commission on Tuesday, April 12, 2022

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C. Planning Commission

- Special Meeting of the Planning Commission on Tuesday, March 22, 2022
- Public Hearing on the Conditional Use Application for 201 5th Street on Thursday, April 14, 2022

D. Committee(s) / Work Session

- Village Council Work Session Minutes for April 12, 2022

V. Consent Agenda

All matters listed under Item VI, Consent Agenda, are considered routine by the council and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered separately.

- ~~KO 5/21/2022~~
- ~~i.~~ 1. Minutes of the Village Council Regular Meeting of March 15, 2022
 - ~~ii.~~ 2. Minutes of the Village Council Elm Street Public Hearing Closeout of March 15, 2022
 - ~~iii.~~ 3. Minutes of the Village Council Work Session of Tuesday, April 12, 2022
 - ~~iv.~~ 4. Minutes of the Village Council Special Meeting of Tuesday, April 12, 2022
 - ~~v.~~ 5. Minutes of the Village Council Public Hearing of Tuesday, April 12, 2022
 - ~~vi.~~ 6. Previously Paid Bills in the amount of \$38,049.29
 - ~~vii.~~ 7. New Bills in the amount of \$ 12,147.19
 - ~~viii.~~ 8. Total Bills from items 6- & 7 in the amount of \$50,196.48

~~KO 5/21/2022~~

Motion moved by Trustee Olkkonen, and seconded by Trustee Que to accept the consent agenda as presented.

Roll Call Vote:

Yeas: Trustee Que, Trustee Ranville, Trustee Olkkonen, and President Travis

Nays: none

Absent: Trustee Bies

Motion Passed – 4/0

VI. Conditional Use Application – 201 5th Street

Planning Commission Chair Kobe reported that the planning commission met last night and after considerable discussion they voted to recommend to the Village Council to accept the Conditional Use Application for 201 5th Street.

Review of the application, and clarification that this conditional use application would be applicable for both the new and the old zoning ordinance.

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Moved by Trustee Que, to approve the conditional use application at 201 5th street, Calumet MI 49913 upon the recommendation of the Planning Commission, seconded by Trustee Olkkonen.

Morten Haugland spoke 201 5th street project.

Roll Call Vote:

Yeas: Trustee Que, Trustee Ranville, Trustee Olkkonen, and President Travis

Nays: none

Absent: Trustee Bies

Motion Passed – 4/0

VII. Calumet Zoning Ordinance

The Calumet Zoning Ordinance will be No. 160.

Planning Commission Chair Kobe reported ^{Add KO 5/21/2022} that the Planning Commission recommended KO 5/21/2022 recommends the Council to adopt ~~accept~~ the proposed ~~current~~ Calumet Zoning Ordinance.

^{KO 5/21/2022} Moved to by Trustee Olkkonen, and seconded by Trustee ^{KO 5/21/2022} Que, ^{KO 5/21/2022} ~~to accept~~ ^{Correction Add KO 5/21/2022} the recommendation of the Planning Commission, and pass the Village of Calumet Zoning Ordinance as presented ^{KO 5/21/2022 Add Correction} by the Planning Commission.

President Tarvis read aloud the adoption language, and repeal language within article 13.4.

Roll Call Vote:

Yeas: Trustee Que, Trustee Ranville, Trustee Olkkonen, and President Travis

Nays: none

Absent: Trustee Bies

Motion Passed – 4/0

VIII. Master Plan Chapter 7 Update

Discussion on Chapter 7, which needs to be distributed before approval, President Tarvis asked for a motion to have Manager Goodman distribute as necessary.

^{Corrected KO 5/21/2022} Moved by Trustee Ranville, seconded by Trustee Que, to proceed with the Chapter 7 update of the Master Plan, distribute notification as needed, and encourage the Planning Commission to have a public hearing as soon as possible., and seconded by Trustee Que. ⁴

^{KO 5/21/2022 - Caps, + word additions for correction}

Make a motion to proceed with the update of the Master plan

Motion Passed – 4/0

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IX. Reappointment of Time Gasperich to the Calumet Housing Commission Board

Moved by Trustee Olkkonen, and seconded by Trustee Que to reappoint Tim Gasperich to the Calumet Housing Commission Board.

Motion Passed – 4/0

X. Appointment to the HDC – Tabled until May 2022

XI. Manager Report

Manager Goodman updated the council on current training in asset management awareness, and meetings with the Department of Treasury. UP Education Summit will occur in May 19-20 for City and Village officials. Manager Goodman asked for Village Council approval to attend, the registration fee will be \$60.00, and \$119 for one night at a hotel.

Moved by Trustee Que to approve Manager Goodman attendance to the UP Education Summit, seconded by Trustee Ranville.

Roll Call Vote:

Yeas: Trustee Que, Trustee Ranville, Trustee Olkkonen, and President Travis

Nays: none

Absent: Trustee Bies

Motion Passed – 4/0

Discussion on the work with the auditor, discussion on progress within the budget, with a note that the planning budget needs to be amended after the planning and the master document is complete. Discussion on the grant for \$250,000 for the redevelopment of the fire site. Community engagement will be the first step. ~~to 5/1/2022~~

XII. Appointments President Pro Tem Position

Tabled, to be discussed in May

XIII. Act 51 Road Certification and Decertification

Moved by Trustee Que, seconded by Ranville approve Act51 road certification and decertification, and resolution for decertification.

Roll Call Vote:

Yeas: Trustee Que, Trustee Ranville, Trustee Olkkonen, and President Travis

Nays: none

Absent: Trustee Bies

Motion Passed – 4/0

XIV. American Rescue Act Funds

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Manager Goodman recommended using American Rescue Act Fund Revenue Loss Calculation because this reduces administrative cost, and can be used for general administrative government costs.

Moved by Trustee Olkkonen, seconded by Trustee Que to do the revenue loss calculation for the American Rescue Act Funds.

Roll Call Vote:

Yeas: Trustee Que, Trustee Ranville, Trustee Olkkonen, and President Travis

Nays: none

Absent: Trustee Bies

Motion Passed – 4/0

XV. Snack in the Park Program

Moved by Trustee Ranville to require the pavilion form to include a requirement that individuals have liability insurance. Motion revised to by Trustee Ranville to have the attorney update the pavilion form, and seconded by Trustee Olkkonen. *Ko 5/2/2022*

Motion Passed – 4/0

Discussion still needs to occur with the Snacks in the Park program about possibility of obtaining certificate of liability insurance.

XVI. Annual Fee Schedule

Discussion on the Annual Fee Schedule. Updated the fee schedule to remove the Transient Merchant Fees, and will need to revisit this schedule in May to update for fees associated with the new Zoning Ordinance.

Trustee Ranville recommended the Conditional Use Permit to be increased from \$225.00 to \$280.00. This will be brought to the work session in May. *Ko 5/2/2022*

Manager Goodman recommends adding /No. 160 to the fee schedule.

^Ord: - AG 5/2/2022

Moved by Trustee Ranville to approve the updated fee schedule, seconded by Trustee Olkkonen.

Roll Call Vote:

Yeas: Trustee Que, Trustee Ranville, Trustee Olkkonen, and President Travis

Nays: none

Absent: Trustee Bies

Motion Passed – 4/0

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XVII. WUPPDR Administration Extension of Façade Contract/Grant Amendment and Upcoming Public Hearing Closeout in May

Discussion on Manager Goodman signing the Administration Extension of Façade Contract and Grant Amendment.

KO 5/2/2022

Moved by Trustee Olkkonen made a motion allow the close out the façade grant, seconded by Trustee Que.

Motion Passed – 4/0

XVIII. Village Council Committees

Discussion on the possibility of the Village Council Committees, council members would like to see these this item brought to the work session. There may be future discussion on a park committee. KO 5/2/2022

XIX. Adjourn

Motion from Trustee Olkkonen, and seconded by Trustee Ranville to adjourn the meeting at 7:22pm.

Motion Passed 4/0

Respectfully Submitted,



Amber Goodman
Village Manager



Ken Olkkonen
Interim/Temporary Clerk