

**CALUMET VILLAGE COUNCIL MEETING MINUTES
CALUMET VILLAGE TOWN HALL
340 SIXTH STREET
CALUMET, MICHIGAN 49913
JULY 20, 2021 – 6:30 PM**

Present: President Brian Abramson, Trustees Elise Matz, Ken Olkkonen, Andrew Ranville and, Rob Tarvis

Absent: Treasurer Debbie Aubin

Vacancies: Two Council Seats and Village Clerk

Also Present from Village: Acting Manager Dave Geisler, DDA Chair Leah Polzien

Public: Up to 15 members of the public for varying

I. Call to Order

President Abramson called the meeting to order at 6:33 PM.

II. Acceptance of Agenda

Motion made by Trustee Matz and seconded by Trustee Ranville to accept the Agenda as amended to include an update on the search for a Village Manager in Item VIII, Employee Contracts.

Motion Passed-5/0

III. Petitions from the Public

Members of the public addressed the Council on the appointment of Trustees and the adherence of the Council to its Rules of Procedure. Comments were made concerning police, bikes on 5th Street

IV. Reports

A. DDA

Report offered by DDA Chair Leah Polzien. Topics included: a proposal to improve the Agassiz Park Pump Track. No action taken. Two proposals to screen the 5th Street fire site were discussed as well as their cost. A consensus was reached to make use of concrete blocks on loan from Moyle Contracting versus installing cyclonse fencing.

B. HDC

Report offered by HDC Commissioner David Geisler. The HDC received a grant from the State Historic Preservation Office to assist in resurveying the Village's Historic District.

C. Planning Commission

Reports offered by Trustee Ranville and Virginia Dwyer. It was indicated that with work nearing completion on the new Zoning Ordinance, it will be necessary to update the Master Plan to align with changes to Zoning

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D. Committee(s)/Work Session

Report provided by Trustee Tarvis. Discussions held on multiple topics.

E. Manager/Clerk Report

Report offered by Acting Manager David Geisler. The Village's external auditors have begun their review of the Village's financial records. An audit of Worker's Comp will take place in August. D. Sladek to prepare a quote to repair the Village Hall railing.

V. Consent Agenda

Motion made by Trustee Tarvis and seconded by Trustee Matz to:

Approve previously paid bills in the amount of \$25,693.04

Approve current bills in the amount of \$15,400.63

Approve minutes of the Village Council work session of June 15, 2021

Approve minutes of the Village Council work session of June 22, 2021

Approve minutes of the Village Council regular meeting of June 29, 2021.

Voice vote:

Ayes: President Abramson, Trustees Ranville, Tarvis, Matz and Olkkonen

Nays: None

Motion passed: 5/0

VI. Adoption of DDA Plan

Moved by Trustee Ranville and seconded by Trustee Tarvis to adopt Ordinance 156 to amend and restate the Downtown Development and Tax Increment Finance Plans.

Voice vote:

Ayes: President Abramson, Trustees Ranville, Tarvis, Matz and Olkkonen

Nays: None

Motion passed: 5/0

Motion passed – 5/0

VII. Clerk/Treasurer Ordinances

Moved by Trustee Tarvis and seconded by Trustee Olkkonen to adopt Ordinance 157 providing for the appointment of the Village Clerk.

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Voice vote:

Ayes: President Abramson, Trustees Ranville, Tarvis, Matz and Olkkonen

Nays: None

Motion passed: 5/0

Motion passed – 5/0

Moved by Trustee Tarvis and seconded by Trustee Olkkonen to adopt Ordinance 158 providing for the appointment of the Village Treasurer.

Voice vote:

Ayes: President Abramson, Trustees Ranville, Tarvis, Matz and Olkkonen

Nays: None

Motion passed: 5/0

President Abramson appointed David Geisler to the position of Village Clerk.

Appointment approved by the Trustees – 5/0

VIII. Employee Contracts

Trustee Tarvis provided an update on the search for a Village Manager. A hiring committee consisting of President Abramson and Trustees Tarvis and Matz was formed.

The need to update/enter into new contracts with Village employees was discussed. Performance reviews to be made with hourly rates to remain the same as in the current contracts. Rates can be adjusted as part of the review process.

Moved by Trustee Olkkonen and seconded by Trustee Ranville to update employee contracts at the current hourly rate.

Voice vote:

Ayes: President Abramson, Trustees Ranville, Tarvis, Matz and Olkkonen

Nays: None

Motion passed: 5/0

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IX. Agassiz Park Pavilion Hours and Maintenance

The Pavilion has been painted and is to remain open from 7:00 AM to 8:00 PM. An individual has been identified to open/close the pavilion and to clean the facility at \$10.00/hr. Locks are to be changed on the pavilion and an inventory should be taken.

X. Calumet Theatre Notice

Possible violations of the lease with the Theatre were discussed. A “45 Day” letter is to be prepared putting the Theatre on notice that they are in violation of the lease.

XI. Pastyfest

Pastyfest is to be held on Saturday, August 21st on 5th Street. Leah Polzien, Main Street Calumet Executive Director outlined plans for the day and requested that the Council approve street closures for that day.

Moved by Trustee Ranville and seconded by Trustee Olkkonen to approve the requested street closures contingent on the proper Village form being completed.

Motion passed – 5/0

XII. Fire Discussion

There was discussion of the possible role of the EPA in cleaning up the 5th Street site as well as the responsibilities of the property owners. The Village is to document its costs related to the fire for possible reimbursement. There was a discussion as to

whether to screen the site with blocks loaned to the Village or to purchase cyclone fencing for the site.

Moved by Trustee Olkkonen and seconded by Trustee Matz to use the concrete blocks to screen the 5th Street fire site.

XIII. Council Vacancies

Virginia Dwyer asked that her name be withdrawn for consideration of an open Council seat at this time.

XIV. Repeal Ordinances and Rule of Procedure

Both items were tabled to the August Council meeting.

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Adjourn

The Council scheduled a work session for Thursday, August 4th, 2021 at 6:00 PM in the Council Chambers

Moved by Trustee Tarvis and seconded by Trustee Ranville to adjourn the meeting at 8:43 PM.

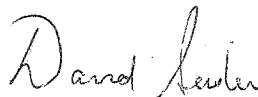
Motion Passed-5/0

Respectfully Submitted,

David Geisler
Acting Manager

I hereby certify that the forgoing is a true and complete copy of the minutes of the July 20, 2021 Village of Calumet Council meeting approved by the Village Council of the Village of Calumet, County of Houghton, and State of Michigan, at a regular meeting held on Tuesday, August 17, 2021, and that these meetings were conducted and public notices of these meeting were given, pursuant to and in full compliance with the Open Meetings act, being Act 267, Public Acts of Michigan 1976, and that the minutes of these meetings were kept and will be or have been made available, as required by said Act.

I further certify that the following members were present at said meeting of August 17, 2021: Brian Abramson, Elise Matz, Kenneth Olkkonen, Andrew Ranville, and Rob Tarvis; and that the following members were absent: None.



David Geisler
Clerk, Village of Calumet