

VILLAGE OF CALUMET PLANNING COMMISSION
MINUTES

Calumet Village Town Hall • 340 6th Street • Calumet, MI 49913
Wednesday, February 10, 2021, 7:00 pm

**Due to the Coronavirus Pandemic,
this was an online GoToMeeting Event.**

I. Call to order

The meeting was called to order by Chair Colleen Kobe at 7 pm.

Verbal Roll Call was taken.

Present: Commissioners Virginia Dwyer, Christopher Green, Pete Hahn, Colleen Kobe,
and Andrew Ranville

Absent: None

Vacant: None

Also present: Village Manager Caleb Katz and one caller

II. Acceptance of this meeting's agenda

Moved by Commissioner Green and seconded by Commissioner Dwyer to accept the
agenda.

Roll Call Vote to approve this meeting's agenda:

Ayes: Chair Kobe, Commissioners Dwyer, Green, Hahn, and Ranville

Nays: None

Motion carried unanimously (5/0).

III. Agenda

A. Planning Commission Members

Welcomed newly appointed commissioners Green and Hahn.

B. Election of Officers: Vice-Chair and Secretary

Moved by Commissioner Green and seconded by Commissioner Ranville to appoint
Commissioner Dwyer as Vice-Chair.

Roll Call Vote to appoint Virginia Dwyer as Planning Commission vice-chair:

Ayes: Chair Kobe, Commissioners Dwyer, Green, Hahn, and Ranville

Nays: None

Motion carried unanimously (5/0).

Moved by Commissioner Dwyer and seconded by Commissioner Ranville to appoint Commissioner Green as Secretary.

Roll Call Vote to appoint Christopher Green as Planning Commission Secretary:

Ayes: Chair Kobe, Commissioners Dwyer, Green, Hahn, and Ranville

Nays: None

Motion carried unanimously (5/0).

NOTES:

- 1) Positions are for one year.
- 2) Meeting minutes will not be the sole responsibility of the Secretary and those duties will be assigned to each Commissioner on a rotating basis.

C. Emails, Letters, and Petitions from the Public

No correspondence had been received and no online participants desired to speak.

D. Approve Previous Meeting Minutes: 12 January 2021

Moved by Commissioner Ranville and seconded by Commissioner Dwyer to accept the minutes as ammended.

Roll Call Vote to approve meeting minutes:

Ayes: Chair Kobe, Commissioners Dwyer, and Ranville

Nays: None

Abstain: Green and Hahn

Motion carried unanimously (3/0).

NOTES: Commissioners Green and Hahn abstained because neither had been appointed as a member of the Planning Commission at the time of the January meeting.

E. Vote on 2021 Meeting Times

Regular monthly meetings are scheduled for 5:30 pm on the first Wednesday of the month.

NOTE: A minimum of 18-hour notice is required to change a meeting time.

F. Planning Commission Expectations: Review of Village Ordinance 94 from October 17, 2017

The Commission reviewed the entire current Planning Ordinance (#94). Per Section 2 of the ordinance, Membership, the Commission decided to document the diversity and interests of its current members.

Commissioner Christopher Green: retired mechanical engineer, resident of the Village, homeowner in the Village since 2000, Chairman of the Village's Historic District Commission

Commissioner Andrew Ranville: Commercial building owner, proprietor and resident in the Village's downtown district, elected member of Village Council, DDA member, actively involved in three non-profit organizations promoting natural resource preservation, participant in local Farmer's Market. Active in outdoor sports

Commissioner Virginia Dwyer: has lived in the same spot in the Village since 1970. She retired from the Houghton County Sherriff's Office, is a former Village of Calumet Trustee, and is a strong proponent of the Village's residential sector. She has been involved with the Swedetown Trails and ski club.

Commissioner Pete Hahn: has lived in the Copper Country for 44 years and currently resides in Calumet Township. He currently is a business owner in the Village and operates out of rented space. Recently he purchased a vacant building in the village, which he intends to restore and rehabilitate. He is an outdoors person and a volunteer.

Commissioner Colleen Kobe: has been a Copper Country resident since 2013 and currently is a Calumet Township resident, software engineer, and teacher with good writing and public speaking skills along with computer knowledge. She has completed MSU's 'Citizen Planner' class and as Planning Commission Chair since 2017, her desire is to see the Village thrive.

G. Updating the Zoning Ordinance with Beckett and Raeder

All Commissioners have received MSU's Extension Services 'Michigan Planning Guidebook' and 'Michigan Zoning Guidebook'.

Discussion on B&R's proposed new zoning map led to issues about the accuracy of the map that was presented and whether there was a possibility of doing the zoning update with a Graphical Information System (GIS).

H. New Business

None

I. Summarize Action Items from this Meeting

- a. Generic Meeting Minutes document for consistent formatting
- b. Review at least the first three chapters of both guidebooks
- c. Investigate map errors and getting a higher quality Village map
- d. Review Beckett & Raeder's proposed new Zoning Ordinance

J. Next Planning Commission Meeting

Wednesday 3 March 2021 at 5:30 pm (Virtual Meeting)

K. Adjourn

Moved by Commissioner Green and seconded by Commissioner Ranville to adjourn.

Roll Call Vote to adjourn:

Ayes: Chair Kobe, Commissioners Dwyer, Green, Hahn, and Ranville
Nays: None

Motion carried unanimously (5/0).

Meeting adjourned at 9:55 pm (2 hr 55 min.meeting)

Christopher Green, Planning Commission, secretary

3 March, 2021