

**CALUMET REGULAR VILLAGE COUNCIL MEETING
CALUMET VILLAGE TOWN HALL
340 SIXTH STREET (Electronic Remote Meeting)
CALUMET, MICHIGAN 49913
February 16, 2021 - 5:30 PM**

***This meeting was held remotely in accordance with amendments made to the Michigan Open Meetings Act allowing for remote participation in public meetings during the COVID 19 Pandemic.**

Present means: Attending the meeting by way of video conference either by computer or telephone.

Absent means: The individual was not present in any way including neither video nor phone.

Present: President Brian Abramson

Trustees: Roxanne King, Andrew Ranville, Lori Weir

Also present from the village: Village Administrator Caleb Katz, Village Clerk
Kevin Weir, Village Attorney James Tercha, DDA Chair
Leah Polzien

Public present: 8 members of the public

Absent: Treasurer Deb Aubin

Vacant: Three (3) Council Seats

I. 5:30 PM President Brian Abramson called the meeting to order and the pledge was recited.

A. Roll Call

President Abramson conducted an audible roll call attendance:

Present: King, Ranville, L. Weir, Abramson

Absent: None

II. Acceptance of Agenda

Motion made by Trustee Ranville and seconded by Trustee King to accept the agenda as amended to include a consideration for a council appointment candidate directly following the DDA appointment agenda item.

President Abramson polled the council:

Yes: King, Ranville, L. Weir, Abramson

No: None

Motion Carried 4/0

III. Petitions from the Public

Virginia Dwyer inquired about the candidate being considered for the council: their eligibility for service and availability of their application materials.

Peggy Germain inquired about the rules and procedures related to appointing a candidate to council.

IV. Reports

A. DDA Report

Leah Polzien updated the council regarding a DDA/Main Street Calumet Realignment Meeting to be held on March 11, 2021 at 5:30pm, the DDA plan, and efforts to clarify district boundaries and survey the public, and a submission of a letter of intent to apply for Portage Health Foundation's *Community Recreation and Facility Grant* for a proposed community garden project on the 400 block of 5th Street.

A discussion was held regarding village in-kind support for the proposed community garden grant.

Motion made by Trustee King and seconded by Trustee Ranville for the Village of Calumet to support a potential Main Street Calumet grant application through Portage Health Foundation's *Community Recreation and Facility Grant* program for a community garden on the 400 block of 5th Street.

Motion delayed in order to remove the DDA report from the consent agenda.

Motion made by Trustee King and seconded by Trustee L. Weir to move the DDA report out of the Consent Agenda.

President Abramson polled the council:

Yes: King, Ranville, L. Weir, Abramson

No: None

Motion Carried 4/0

Motion made by Trustee King and seconded by Trustee Ranville for the Village of Calumet to support a potential Main Street Calumet grant application through Portage Health Foundation's *Community Recreation and Facility Grant* program for a community garden on the 400 block of 5th Street.

President Abramson polled the council:

Yes: King, Ranville, L. Weir, Abramson

No: None

Motion Carried 4/0

Motion made by Trustee King and seconded by Trustee L. Weir to accept the DDA report.

President Abramson polled the council:

Yes: King, Ranville, L. Weir, Abramson

No: None

Motion Carried 4/0

Leah Polzien presented the DDA's recommendation to appoint Dean Lahti to the DDA.

President Abramson nominated Dean Lahti to serve on the DDA at the recommendation of the DDA.

President Abramson polled the council:

Yes: King, Ranville, L. Weir, Abramson

No: None

Appointment Carried 4/0

B. HDC – No Report

C. Planning Commission

Manager Katz, Trustee Ranville, and Planning Commission Vice Chair Virginia Dwyer updated the council regarding challenges to identify the official boundaries of the village.

D. Work Session

Manager Katz updated the council regarding the football field rental option, and fee schedule compilation.

E. Manager's Report

Manager Katz updated the council regarding the Village Hall tile preservation project, heating issues at the theatre, status regarding a fire equipment replacement grant, snow removal cost savings, budget development, and the village held theatre fund.

V. Consent Agenda

All matters listed under Item V, Consent Agenda, are considered routine by the council and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered separately.

1. Minutes of the Regular Village Council Meeting on January 19, 2021
2. Minutes of the Village Council Work Session on February 10, 2021
3. Reports as provided in Agenda Item IV, excluding the DDA report and all items under item A.
4. Previously Paid Bills in the amount of \$66,535.79
5. Current Bills in the amount of \$9554.24

Motion made by Trustee King and seconded by Trustee Weir to approve all items in the consent agenda as presented but excluding items consequently removed by motion (Item IV. A.)

President Abramson polled the council:

Yes: King, Ranville, L. Weir, Abramson

No: None

Motion Carried 4/0

VI. Village Council Appointment Candidate

Clerk Weir read a letter (email) of interest (See addendum 1) into the record submitted to the council from Rob Tarvis expressing his interest in filling one of the current council vacancies.

Rob Tarvis answered questions posed by current council trustees.

A discussion was held regarding proper appointment procedure under the current council rules and procedures.

President Abramson nominated Rob Tarvis to serve as village council trustee.

President Abramson polled the council:

Yes: King, Ranville, L. Weir, Abramson

No: None

Appointment Carried 4/0

VII. Meeting Dates

A discussion was held regarding rescheduling of the March Regular Village Council Meeting.

Motion made by Trustee Ranville and seconded by Trustee King to reschedule the March Regular Village Council Meeting to March 23, 2021 at 5:30pm.

President Abramson polled the council:

Yes: King, Ranville, L. Weir, Abramson

No: None

Motion Carried 4/0

VIII. Football Parking Lot Rental

Manager Katz updated the council regarding efforts to come to an agreement with CLK Schools regarding rental of the football parking lot rental.

IX. Street Closure Form & Procedure

Manager Katz updated the council on continued efforts to finalize the street closure form and procedure and fee amount.

X. Recodification and Fee Schedule

Manager Katz updated the council regarding recodification and the fee schedule.

XI. Unused Village Account

Manager Katz presented the option for the village council to close out an unused village account containing funds designated for the Calumet Theater (a little under \$700) and pay out remaining funds to the Calumet Theater.

Motion made by Trustee King and seconded by Trustee Ranville to close out an unused village account containing funds designated for the Calumet Theater (a little under \$700) and pay out those remaining funds to the Calumet Theater.

President Abramson polled the council:

Yes: King, Ranville, L. Weir, Abramson

No: None

Motion Carried 4/0

XII. Adult Use Recreational Marijuana Facility Ordinance Update

President Abramson inquired about any status related to any future potential Adult-Use Recreation Marijuana Facilities Ordinance.

A discussion was held regarding zoning issues related to any future potential Adult-Use Recreation Marijuana Facilities Ordinance.

XII. Work Session Date

A discussion was held regarding the date of the next council work session.

Motion made by Trustee Ranville, and seconded by Trustee L. Weir to set the next council work session for Thursday, March 4, 2021 at 6:30pm.

President Abramson polled the council:

Yes: King, Ranville, L. Weir, Abramson

No: None

Motion Carried 4/0

XIII. Adjournment

Motion made by Trustee Ranville and seconded by Trustee L. Weir to adjourn at 7:02 pm.

President Abramson polled the council:

Yes: King, Ranville, L. Weir, Abramson

No: None

Motion Carried: 4/0

Respectfully Submitted,

Kevin P. Weir
Calumet Village Clerk
February 21, 2021

Addendum 1

From: Rob Tarvis <rptarvis@hotmail.com>

Sent: Monday, February 15, 2021 6:02 AM

To: Village Of Calumet Administrator <manager@villageofcalumet.com>

Subject: Trustee Vacancy

Hello,

I am submitting this email to let you know I am interested in one of the open seats on the Calumet Village Council.

I have been living in the Village of Calumet since 2004 and previously served as Village Administrator from 2014-16.

I am currently the Accountant for the Houghton County Road Commission.

So I am familiar with the Village finances and other issues that have been ongoing since I left in 2016.

I will be in attendance at Tuesday's meeting to answer any questions you may have for me.

Sincerely,

Rob Tarvis
518 5th St
Calumet, MI 49913