

**VILLAGE OF CALUMET PLANNING COMMISSION
REGULAR MEETING MINUTES
CALUMET VILLAGE TOWN HALL
340 SIXTH STREET
CALUMET, MICHIGAN 49913
JANUARY 5, 2022 – 5:30 PM**

Present: Chair Colleen Kobe, Commissioners Pete Hahn, Chris Green, and Andrew Ranville
(Early Departure 6:48 pm)

Absent: Commissioner Dwyer

Also Present: Amber Goodman, Manager

Public: one member of the public

I. Call to Order

Chair Kobe called the meeting to order at 5:34pm, and recited the pledge.

II. Acceptance of Agenda

Moved by Commissioner Green and seconded by Commissioner Ranville to accept the agenda with amendment removal of 3B, 3F, add officers' appointments to the agenda.

Motion Passed-4/0

Moved by Commissioner Ranville and seconded by Commissioner Green to table the officer elections until the next regular meeting in February.

Motion Passed –4/0

III. Agenda

A. Emails, Letters and Petitions from the Public

Several emails and letters reviewed by the committee, previously gathered for the cancelled November 2021 public hearing. Request for these to be emailed to the group. Manager Goodman to follow-up.

Jeff Ratcliffe updated the commission on the plan for 201 5th Street, Calumet and discussion was held on the property plans in application to the proposed and the current zoning application.

B. Receive Printout of Planning Commission Bylaws

Removed from the agenda – previously addressed at the November Meeting

C. Approve Meeting Minutes

Moved by Commissioner Ranville and seconded Green by Commissioner to approve the Regular Meeting minutes of November 3, 2021.

Motion Passed-4/0

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D. Zoning Ordinance: Final Issues

-Village Council “Short-term rentals” concerns in new ordinance
Discussion on short term rentals bills that are circulating at the state level in the house and the senate. Ongoing discussion on this topic and to also occur at the Village Council level.

-Village Council plan for ordinance enforcement, discussion on the ordinance enforcement.

-Signage in new ordinance: Rotating barber shop pole acceptable sign. Discussion on the rotating barber shop pole on the interior of the building, which would not be subject to the new zoning ordinance. If placed on the exterior a sign variance would need to be reviewed.

-Public Hearing Status:

Date and time: January 26th, 2022 at 5:30pm

Newspaper Ads is ready for posting and will be posted shortly.

-Public Hearing Preparation

Countdown timer clock has arrived.

Timer will be kept mobile due to the need to move the fixture to the ballroom.

Commissioner Hahn volunteered to operate the clock and demonstration was given at the meeting.

-Maps have been obtained for the meeting. They may be posted to the wall if a frame cannot be found to fit the 40 X 30.

E. Updating the Master Plan to match the new Zoning Ordinance

Master Plan Status – Manager Goodman to reach out to Sara Kopriva (Beckett and Raeder), to obtain an update on the status of the document.

F. Commission Bylaws Status

Topic removed from the agenda, due to the passing of the bylaws at a previous meeting.

G. Officer Appointments

This topic has been tabled until the next regular meeting

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H. Summarize Action Items from this meeting:

- Village Manager Goodman:
Write meeting minutes by January 12, 2021. Email to the Planning Commission (one week after the meeting).
- Commissioner Kobe:
Write up meeting action items. Submit to Village Manager Goodman by January 12, 2022 (one week after the meeting).

I. Upcoming Meetings:

The next special meeting will take place after the Public Hearing. This meeting will be to discuss any edits to the new Zoning Ordinance before submission to the Council.

Tentative special meeting: Monday, January 31, at 5:30pm

Next Regular: Planning Commission Meeting, Wednesday, February 2, 2022.

J. Adjourn

Moved by Commissioner Green and seconded by Commissioner Hahn to adjourn the meeting at 7:00 PM.

Motion Passed-3/0

Respectfully Submitted,

Amber Goodman
Manager