

CALUMET REGULAR VILLAGE COUNCIL MEETING
CALUMET VILLAGE TOWN HALL
340 SIXTH STREET
CALUMET, MICHIGAN 49913
November 19, 2019 - 6:00 PM

Present: President David Geisler

Trustees: Joshua Rowe, Andrew Ranville, Doug Harrer, Brian Abramson

Also present from the village: Village Administrator Caleb Katz, Village Clerk Kevin Weir,
Superintendent of Public Works Marc Klein

Public present: 9 members of the public present

Absent: Trustee Roxanne King, Treasurer Stephani Camp

I. 6:01 PM President David Geisler called the meeting to order the pledge was previously recited

II. Acceptance of Agenda

Motion made by Trustee Harrer and seconded by Trustee Abramson to accept the agenda with the following amendments: move Street Dept Report, DDA and Planning Commission to after Petitions from the Public.

President David Geisler conducted a voice vote:

Yeas: All Nays: None

Motion Carried 5/0

III. Agenda

1. Petitions from the Public

Bob Langseth reminded the council of the historic role of Calumet and expressed support for the Council's work.

Jeff Ratcliffe from the Keweenaw Economic Development Alliance (K.E.D.A) addressed the Council regarding the temporarily stabilization of 425 5th St., an increased interest and activity in downtown real estate for redevelopment, and the need for the Village of Calumet to make investments in infrastructure to support that redevelopment. Additionally, Jeff Ratcliffe encouraged the village to keep moving forward on the Redevelopment Ready Community Certification Process.

Peggy Germain requested the clerk certify a petition she circulated.

Clerk Weir, declined to certify the petition due to certification being beyond his authority.

A brief discussion was held regarding the petition submission process.

Sandy Johnson addressed the Council regarding decisions related to the police department and whether or not a public hearing was held regarding the recently adopted Adult Use Marijuana Facilities Ordinance, as well as if the ordinance addresses property ventilation.

Virginia Dwyer addressed the Council regarding recently adopted ordinances as well as the adoption process.

Administrator Katz provided an update regarding recently adopted ordinances and availability of state petition forms.

Motion made by Trustee Harrer to repeal all three [*Ordinances No. 109, 153, and 154*] recently passed ordinances.

No Second
Motion Failed

2. Streets, Sanitation, Public Buildings (Street Dept)

Superintendent Marc Klein presented the Street Dept Report.

- Need to replace porcelain/wood powerline insulators in near future
- Snow Removal Equipment Breakdowns
- Contract Incongruous with Administrator/Manager
- Hired Part-time Seasonal Workers
- Opportunity to acquire a larger snow bucket
- Opportunity to acquire a street sweeper

Motion made by Trustee Abramson and seconded by Trustee Ranville to spend up to \$700.00 to purchase a snow bucket, plus expenses related to moving the equipment to Calumet, and related machining to allow for mounting.

President David Geisler polled the Council:
Yes: Ranville, Abramson, Rowe, Harrer, Geisler
No: None
Motion Carried 5/0

Motion made by Trustee Rowe and seconded by Trustee Abramson to authorize the Administrator and Superintendent of Public Works to spend up to \$2000 on a used street sweeper.

President David Geisler polled the Council:
Yes: Ranville, Rowe, Harrer, Abramson, Geisler
No: None
Motion Carried 5/0

Motion made by Trustee Harrer and seconded by Trustee Abramson to accept the street department report.

President David Geisler conducted a voice vote:
Yeas: All Nays: None
Motion Carried 5/0

3. DDA

Leah Polzien updated the Council on the CDBG Facade Grant Project, Calumet Area Trails Planning, Greenspace Improvement Project, an upcoming DDA Plan and Zoning Plan update, stabilization of the Aho Building (425 5th St.), possible sale of the Mihelcich SlaughterHouse, and upcoming DDA public information sessions.

4. Planning Commission

Colleen Kobe updated the Council on a conditional use request for an outdoor eatery on Oak Street, a recommendation from the Planning Commission that *North of 45* prepare the new zoning ordinance, as well as look into social media or other web-based platforms to facility communication/work between meetings but is still consistent with the open meeting act.

5. Elm St. Improvement Project Payment Request

Chris Holmes of U.P. Engineers & Architects (U.P.E.A.) provided an update on the Elm Street Project, a change order, and presented a resolution to pay Bacco Construction.

Motion made by Trustee Harrer and seconded by Trustee Abramson that the Village of Calumet resolves to pay Bacco Construction \$502,950.42 for work done on the Elm St. Project through the following resolution. (See Addendum 1)

*VILLAGE OF CALUMET
RESOLUTION*

WHEREAS, invoices and appropriate documentation of delivery of services or goods for the Village of Calumet Elm Street Improvements Project have been received, reviewed, and approved.

THEREFORE, the Village of Calumet hereby approves the payment of the following invoices and expenses which are to be paid for through the Elm Street Improvements Project Fund, or other funds as appropriate:

<i>Category</i>	<i>Payee</i>	<i>Purpose</i>	<i>Total</i>
<i>Contracted Services</i>	<i>Bacco Construction Co.</i>	<i>Construction</i>	<i>\$502,950.42</i>

Adopted this 19th day of November, 2019 at a Regular Meeting of the Village of Calumet Council by the following vote:

AYES: , Geisler, Harrer, Ranville, Abramson, Rowe

NAYS: None

ABSENT: King

RESOLUTION DECLARED ADOPTED.

Kevin P. Weir, Clerk

President David Geisler polled the Council:
Yes: Abramson, Geisler, Harrer, Ranville, Rowe
No: None
Motion Carried 5/0

A discussion was held regarding a change order to the Elm St. Improvement Project presented by Chris Holmes.

Motion made by Trustee Abramson and seconded by Trustee Rowe to accept the presented Change Order to the Elm St.Improvement Project.
President David Geisler polled the Council:
Yes: Abramson, Harrer, Rowe, Geisler
No: Ranville
Motion Carried 4/1

6. Minutes

Motion made by Trustee Harrer and seconded by Trustee Ranville to accept meeting minutes from the October 15th Regular Meeting, and the October 29th Special Meeting as presented.
President David Geisler conducted a voice vote:
Yeas: All Nays: None
Motion Carried 5/0

7. Committee (Department) Reports

A. Streets, Sanitation, Public Buildings Did Not Meet

B. Public Safety

Motion made by Trustee Harrer and seconded by Trustee Abramson to set a wage of \$19.50 per hour for the part-time police officer job posting.
President David Geisler polled the Council:
Yes: Abramson, Harrer, Rowe, Ranville, Geisler
No: None
Motion Carried 5/0

C. Finance

President Geisler presented the finance report which included discussions regarding contract snow removal fees and a recommendation to leave them unchanged as well as explorations into financial software.

Motion made by Trustee Ranville and seconded by Trustee Abramson to approve sidewalk snow contract fees remain unchanged from last year.
President David Geisler polled the Council:

Yes: Abramson, Rowe, Geisler

No: Harrer

Trustee Ranville abstained as a subscriber to contract snow removal services.

D. Personnel

Doug Harrer presented the personnel report.

Motion made by Trustee Harrer and seconded by Trustee Abramson to have the Village President and Administrator talk to the full time street assistant and direct the employee be on time, stay the duration of the shift, and work a full 40 hour work week, and if the employee is unable to adhere to these standards that the employee be terminated and move on to a second choice as deemed appropriate by Superintendent Marc Klein and the Village Administrator [working in concert], furthermore the Council authorizes Superintendent Marc Klein and the Village Administrator [working in concert] to terminate the employee if they deem it necessary.

President David Geisler conducted a voice vote:

Yeas: All Nays: None

Motion Carried 5/0

Motion made by Trustee Ranville and seconded by Trustee Abramson to accept the finance and personnel reports.

President David Geisler conducted a voice vote:

Yeas: All Nays: None

Motion Carried 5/0

E. Clerk/Administrator

Clerk Weir presented the clerk report:

- Erik Berryman and Jeff McMahon have taken their respective Oaths of Office.
- Drafted Adult Use Marijuana Facilities Authorization application
- Encouraged the Council to adopt a more formal ordinance acceptance process where ordinances are drafted by legal counsel and when possible hold a public hearing.

Administrator Katz presented the administrator report:

- Option to disband the Ordinance Committee and have legal counsel draft ordinances.
- Updated the Council on blight enforcement.
- Updated the Council on Redevelopment Ready Community progress.

A discussion was held on whether or not to move forward with the Dangerous Building Ordinance as opposed to the Blight Ordinance on a specified building, the appropriate procedure, and the potential cost involved (between \$5,000 and \$10,000) vs. the potential loss and liability.

Virginia Dwyer addressed the Council regarding the appropriateness of issuing civil infraction tickets for blight.

Motion made by Trustee Harrer and seconded by Trustee Abramson to contract with Kendricks, Bordeaux, Et al. to pursue the Dangerous Building Ordinance on the specified building.

President David Geisler polled the Council:

Yes: Abramson, Harrer, Rowe, Ranville, Geisler

No: None

Motion Carried 5/0

Motion made by Trustee Ranville and seconded by Trustee Abramson to accept the clerk/administrator reports.

President David Geisler conducted a voice vote:

Yeas: All Nays: None

Motion Carried 5/0

8. HDC

9. Bills

Motion made by Trustee Abramson and seconded by Trustee Rowe to pay bills in the following amounts:

Previously Paid Bills: \$526,179.12

New Bills: \$ 15,320.62

President David Geisler polled the Council:

Yes: Abramson, Harrer, Rowe, Ranville, Geisler

No: None

Motion Carried 5/0

10. Adjournment

Motion made by Trustee Rowe and seconded by Trustee Abramson to adjourn at 8:13 PM.

President David Geisler conducted a voice vote:

Yeas: All Nays: None

Motion Carried 5/0

Respectfully Submitted,

Kevin P. Weir
Calumet Village Clerk
November 27, 2019

Addendum 1



100 Portage Street · Houghton, MI 49931

906.482.4810 · 800.562.7684 · Fax 906.482.9799

Invoice

November 12, 2019

Project No: 18610

Invoice No: 2000136

Calumet Village
 Attn: David Geisler
 340 Sixth Street
 Calumet, MI 49913

Project 18610 Calumet Village-Elm Street Improvements
 Prepare design plans & specifications for water, wastewater, and storm water system improvements, assist with bidding, provide a resident project representative during construction.

Professional Services from September 29, 2019 to November 2, 2019

Phase	100	Design			
Professional Personnel					
			Hours	Rate	Amount
		Project Engineer I	3.50	112.00	392.00
		Totals	3.50		392.00
		Total Labor			392.00
Reimbursables					
		Photocopies			7.10
		Total Reimbursables			7.10
					7.10
		Total this Phase			\$399.10

Phase	200	Additional Services			
Professional Personnel					
			Hours	Rate	Amount
		Project Engineer I	31.00	112.00	3,472.00
		Technician III	9.00	78.00	702.00
		Designer II	3.00	84.00	252.00
		Totals	43.00		4,426.00
		Total Labor			4,426.00
Reimbursable Expenses					
		Travel Expenses			97.44
		Total Reimbursables			97.44
					97.44
Reimbursables					
		Mileage			16.24
		Total Reimbursables			16.24
					16.24
		Total this Phase			\$4,539.68

Phase	300	Resident Project Rep.			
Professional Personnel					
			Hours	Rate	Amount
		Engineer III	29.00	91.00	2,639.00

U.P. Engineers & Architects, Inc.
 www.UPEA.com

Project	18610	Calumet Village-Elm Street Improvements		Invoice	2000136
Engineer II		215.50	83.00	17,886.50	
Engineer I		18.20	75.00	1,365.00	
Project Surveyor II		1.50	155.00	232.50	
	Totals	264.20		22,123.00	
	Total Labor				22,123.00
Reimbursables					
Mileage				110.20	
	Total Reimbursables			110.20	110.20
				Total this Phase	\$22,233.20
				Total This Invoice	\$27,171.98

Maun,
Chris



ENGINEERS' JOINT CONTRACT DOCUMENTS COMMITTEE

Contractor's Application for Payment No. Four (4)

To: Village of Calvert 6th Street Calvert, MD 49913	340 From (Contractor): Becon Construction Company	Application Date: 11/8/2019	UP Engineers & Architects, Inc. 100 Penning Street Baltimore, MD 49913
Project: Elm Street Improvement, Calvert, Michigan	Contract: Elm Street Improvements	Contractor's Project No.: 218819	Engineer's Project No.: 002-18610

Application For Payment Change Order Summary

Agreed Change Order Number	Description	Amount
1.	ORIGINAL CONTRACT PRICE	\$ 51,322,746.88
2.	Net change by Change Orders	\$
3.	Current Contract Price (Line 1 + 2)	\$ 51,322,746.88
4.	TOTAL COMPLETED AND STORED TO DATE (Change F total on Progress Billings)	\$ 51,385,943.38
5.	RETAINAGE:	
a.	0% X \$1,315,984.38 Work Completed	\$ 381,778.71
b.	X \$1,315,984.38 Stored Material	\$ 381,778.71
2.	Total Retainage (Line 5a + Line 5b)	\$ 763,557.42
6.	AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c)	\$ 51,173,814.48
7.	LESS PREVIOUS PAYMENTS (Line 6 from prior Applications)	\$ 8,079,864.67
8.	AMOUNT DUE THIS APPLICATION	\$ 52,093,949.81
9.	BALANCE TO FINISH, PLUS RETAINAGE (Change G total on Progress Billings + Line 5c above)	\$ 52,093,949.81

Contractor's Certification
The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied or account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment here and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interests, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature: Pac. R. Ruess Date: 11-13-19

Payment of: \$ 52,093,949.81 (Line 8 of above) 11-15-19
is recommended by: [Signature] (Engineer) (Date)
Payment of: \$ 52,093,949.81 (Date & or other - attach explanation of the other amount)
is approved by: _____ (Owner) (Date)
Approved by: _____ (Date)
Financing or Suretying Entity (if applicable): _____ (Date)

Progress Estimate - Calumet Elm Street Improvements

Contractor's Application

For Contract: Elm Street Improvements		Application Number:		Four (4)						
Application Period: 10/01/2019 - 10/31/2019		Application Date: 11/6/2019		Four (4)						
Item	Description	Contract Information			Estimated Quantity Installed	Value of Work Installed to Date	Material Priority Score (out of 3)	Total Completed and Stored to Date (ID + E)	% (F / B)	Balance to Finish (B - F)
		Units	Unit Price	Total Value of Item (\$)						
1	Mobilization	1	L\$M	\$136,300.00	1	\$136,300.00		\$136,300.00	100.0%	
2	Traffic Control	1	L\$M	\$36,000.00	1	\$36,000.00		\$36,000.00	100.0%	
3	12" Watermain	1100	LFT	\$112,200.00	1100	\$112,200.00		\$112,200.00	100.0%	
4	8" Watermain	750	LFT	\$92,250.00	750	\$92,250.00		\$92,250.00	100.0%	
5	6" Watermain	50	LFT	\$2,755.00	22.5	\$1,298.75		\$1,298.75	45.0%	\$1,515.25
6	12" Gate Valve & Box	5	EA	\$1,900.00	5	\$1,900.00		\$1,900.00	100.0%	
7	8" Gate Valve & Box	16	EA	\$1,900.00	15	\$29,250.00		\$29,250.00	93.8%	\$1,900.00
8	Hydrant & Valve Assembly	3	EA	\$5,700.00	3	\$16,800.00		\$16,800.00	100.0%	
9	Hydrant Assembly Removal	3	EA	\$21,000.00	3	\$1,710.00		\$1,710.00	100.0%	
10	6" Watermain Connection	8	EA	\$3,200.00	8	\$23,600.00		\$23,600.00	100.0%	
11	8" Watermain Connection	7	EA	\$3,620.00	6	\$21,900.00		\$21,900.00	85.7%	\$3,620.00
12	1" Water Service	75	LFT	\$34.70	42.5	\$1,517.25		\$1,517.25	56.7%	\$1,562.25
13	1" Corporation Stop	5	EA	\$870.00	5	\$1,890.00		\$1,890.00	100.0%	
14	1" Cap Stop & Box	5	EA	\$444.00	5	\$2,220.00		\$2,220.00	100.0%	
15	2" Rigid Pipe Installation	1000	LFT	\$9.80	160	\$1,568.00		\$1,568.00	16.0%	\$8,232.00
16	Bit-Asphalt Overlay	7640	SYD	\$2.40	7640	\$18,336.00		\$18,336.00	100.0%	
17	Generator Separator	7640	SYD	\$1.40	7639.5	\$10,695.30		\$10,695.30	100.0%	\$0.70
18	12" Granular Subbase (G/P)	8155	SYD	\$4.90	8155	\$39,959.50		\$39,959.50	100.0%	
19	8" Aggregate Base - 22A (G/P)	8155	SYD	\$9.20	8155	\$75,026.00		\$75,026.00	100.0%	
20	3" HMA Pavement	1265	TON	\$116.00	1265	\$146,740.00		\$146,740.00	100.0%	
21	2.5" HMA Pavement	79	TON	\$179.00	4.7	\$841.70		\$841.70	6.3%	\$12,943.70
22	Concrete Curb & Gutter, Detail - P3	2290	LFT	\$22.60	2090.5	\$48,291.80		\$48,291.80	89.5%	\$3,652.20
23	Concrete Curb & Gutter, Detail - B2	110	LFT	\$16.50	110	\$4,015.00		\$4,015.00	100.0%	
24	5" Concrete Sidewalk	19050	SFT	\$7.35	19050	\$140,017.50		\$140,017.50	100.0%	
25	Detachable Warning Surface	60	LFT	\$92.40	50	\$3,744.00		\$3,744.00	100.0%	
26	Slope Restoration	1000	SYD	\$8.90	250	\$1,725.00		\$1,725.00		\$2,175.00
27	Excavation	6500	CYD	\$8.81	5990	\$53,011.50		\$53,011.50		\$3,186.00
28	Rock Excavation	25	CYD	\$141.00	25	\$3,525.00		\$3,525.00		\$3,186.00
29	12" Sanitary Sewer Main	385	LFT	\$30.30	375	\$12,821.90		\$12,821.90		\$662.40
30	8" Sanitary Sewer Main	560	LFT	\$53.00	302.5	\$16,035.50		\$16,035.50		\$1,812.50
31	8" Sanitary Sewer Man, C900	315	LFT	\$48.30	315	\$29,914.50		\$29,914.50		
32	3x6" Sanitary W/E	16	EA	\$116.00	6	\$1,896.00		\$1,896.00		\$3,140.00
33	6" Sanitary Sewer Lateral	200	LFT	\$40.10	154	\$6,175.40		\$6,175.40		\$3,849.60
34	8" Diameter Sanitary Manhole	4	EA	\$4,850.00	2	\$9,700.00		\$9,700.00		\$5,700.00

EJCDC® C-420 Contractor's Application for Payment
 © 2013 National Society of Professional Engineers for EJCDC. All rights reserved.
 Page 1 of 2