

**CALUMET VILLAGE COUNCIL REGULAR MEETING MINUTES**  
**CALUMET VILLAGE TOWNHALL**  
**340 SIXTH STREET**  
**CALUMET, MICHIGAN 49913**  
**SEPTEMBER 22, 2020 – 5:30 PM**

**Present:** President David Geisler

Trustees: Roxanne King, Andrew Ranville, Brian Abramson, Lori Weir

Also present from the Village: Village Manager Caleb Katz, and Colleen Kobe  
Planning Chair.

Public Present: Multiple members of the public.

**Absent:** Village Treasurer Stephani Camp, Trustee Doug Harrer

**Vacant:** One Council Seat, and Village Clerk

**I. Call to Order**

- a. The meeting was called to order at 5:30PM.

**II. Acceptance of Agenda**

- a. President Geisler introduced the Village's auditor, Joe Verlin, and asked if the council would allow the Auditor report to be the first topic before petitions from the public.
- b. Motion made by Trustee Abramson and seconded by Trustee King to amend the agenda.

President David Geisler polled the council:

Yes: Dave Geisler, Roxanne King, Lori Weir, Andrew Ranville, Brian  
Abramson

No: None

Motion Carried 5/0

**III. Agenda**

**1. Auditor's Report**

**A.** Auditor Joe Verlin shared his screen with the audit report. He discussed the audit, and appreciated the Village's help gathering the documents. The Auditor's report gave the Village the highest level of report, which is an unmodified report.

**B.** Auditor Joe Verlin walked through the entire report with the council and members of the public. He shared the report stating the Village is in good shape, and that financially the Village is in a good position.

**C.** Auditor Joe Verlin went through each fund and the increase and decrease in each fund, and also discussed the second audit that occurred due to the Elm Street project, which made it necessary to have a second audit for Federal reporting purposes. The report again was clean, and the highest level possible, also known as an unmodified report. There was also an opinion that the Village was in compliance for all spending of the Federal funds.

**D.** President Geisler asked for questions for Auditor Joe Verlin. Trustee Ranville asked questions on whether Auditor Joe Verlin has more details on state funding that could be coming in or further detail on the unknowns surrounding state funding. Auditor Joe Verlin's understanding is there is federal funding coming in to replace state aid, however it will be more restrictive. Trustee Ranville also wanted to know if we could consolidate the number of accounts the Village has. Auditor Joe Verlin found some opportunities to streamline reporting, but there will be investments in time,

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and software. As well as there is an ability to lower the burden on the office, but it will require new software. He recommended BS&A software.

**2. Petitions from the Public**

**A.** A member of the public asked a question on the audit. She wanted to know how much we paid for the report, Joe Verlin believed it was around \$6500.00 and another \$2500.00 for additional audit. The other two members of the public had no comments on the audit.

**B.** A member of the public commented that Trustee Ranville and President Geisler both wanted to be on the Advisory Commission, and then nothing has happened. She believes President Geisler is using his power to keep someone else from taking that position. President Geisler explained she is incorrect. She also believed that Trustee King owes her an apology, because it was presumed, she is against Marihuana. Trustee King said she apologized, and the member of the public disagreed. She was also concerned as to why Village Attorney Tercha created ordinances for shrinking the council and appointing clerk and treasurer, and believes President Geisler was trying to pass them last minute. President Geisler explained nothing has been going on in regards to those ordinances.

**C.** No other members of the public made comments.

**D.** Village Manager Katz read multiple emails regarding the marihuana issue, and their support for a marihuana shop in the Village of Calumet.

**3. Minutes**

**A.** President Geisler asked for any changes or amendments to the August 18, 2020 minutes. Motion made by Trustee King and seconded by Trustee Weir to accepted the August 18, 2020 minutes.

President David Geisler polled the council:

Yes: Dave Geisler, Roxanne King, Lori Weir, Andrew Ranville, Brian Abramson

No: None

Motion Carried 5/0

**B.** President Geisler asked for a motion to accept the minutes of August 25, 2020. Motion made by Trustee Abramson and seconded by Trustee King to accept the minutes of August 25, 2020.

President David Geisler polled the council:

Yes: Dave Geisler, Roxanne King, Lori Weir, Andrew Ranville, Brian Abramson

No: None

Motion Carried 5/0

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**4. DDA**

A. DDA did not give a report, and no trustees had questions on the DDA minutes from September 1, 2020.

**5. Planning Commission**

A. Chair Kobe spoke for the Planning Commission, and described the memo she had written, and read it aloud and updated the council on what else has been occurring. She touched on speaking with the Village's legal counsel with Manager Katz about Planning Commission issues.

B. Trustee Ranville spoke on how he has shared a template for policies and procedures. He also wanted an update on who is currently on the Planning Commission. He also was hoping to hear an update on the Ordinance 127 and 127A and was disappointed there was not one. A discussion was then had on the future of Ordinance 127 and 127A. A quick update was given on the opinion of legal counsel and Beckett & Raeder on these topics regarding zoning and future ordinances.

C. President Geisler updated the council on Virginia Dwyer wanting to be on the Planning Commission. Chair Kobe would like to interview and speak with the candidate and if they are willing to take the MSUE course. The appointment was tabled until October.

**6. Committee Reports**

**A. Street Committee**

A. Did not meet

**B. Public Safety**

A. Did not meet

**C. Ordinance**

A. Trustee King gave overview on the meeting. More research was going to be had on buffer zones. These are still in limbo until further notice.

**D. Personnel**

A. **Custodian Pay Increase**—Trustee Weir gave the overview on the Personnel meeting, and explained that it was recommended to give Greg the Village custodian a raise to \$11.25.

Motion made by Trustee Weir and seconded by Trustee Ranville to give Greg a raise to \$11.25.

President David Geisler polled the council:

Yes: Dave Geisler, Roxanne King, Lori Weir, Andrew Ranville, Brian Abramson

No: None

Motion Carried 5/0

**B. MML Executive Membership**—Trustee Weir gave overview of what the MML Executive Membership is. It is a membership that gives the Village Manager a network of other managers and to get more information and contacts for questions or issue that arise in municipal governance.

**C. Manager Contract**—Trustee Weir gave update on the contract, and further discussions that occurred regarding the contract. There were a few changes made to it.

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Motion made by Trustee Weir and seconded by Trustee Ranville to amend the agenda. Discussion was had by Trustee Ranville about the 2/3's vote issue surrounding the Manager contract.

President David Geisler polled the council:

Yes: Dave Geisler, Roxanne King, Lori Weir, Andrew Ranville, Brian Abramson

No: None

Motion Carried 5/0

**E. Clerk/Manager Report**

**A. Fall Clean Up Update**

**B. Winter Parking Ban Update**

**C. Hiring of PT Winter Assistants**

**D. Insurance Documents**

A. Manager Katz delivered the Manager report, and touched on numerous topics, including PT winter assistant job openings will be posted in the near future, DPW Superintendent Marc Klein is working on new winter parking ban signs, flyers for fall clean up will be going out shortly, and Manager Katz requested approval to execute the insurance premium documents. It was also brought to the council's attention about sidewalk snow plowing and whether they wish to increase the price, and a discussion was had about recovering unpaid monies. Discussion was also had on the insurance premiums, and whether cyber liability was needed in our policy, it was agreed that the protection was not needed. It was also requested that the council approve spending money to do the concrete work for the new jib crane in the DPW garage.

Motion made by Trustee Abramson and seconded by Trustee Ranville to expend approximate \$3,000.00.

President David Geisler polled the council:

Yes: Dave Geisler, Roxanne King, Lori Weir, Andrew Ranville, Brian Abramson

No: None

Motion Carried 5/0

Motion made by Trustee Abramson and seconded by Trustee King to accept the ordinance, personnel, and manager reports.

President David Geisler polled the council:

Yes: Dave Geisler, Roxanne King, Lori Weir, Andrew Ranville, Brian Abramson

No: None

Motion Carried 5/0

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**7. Bills**

**A. Previously Paid Bills--\$17,086.05**

**B. Current Bills-- \$95,180. 57**

Motion made by Trustee King and seconded by Trustee Abramson to pay the current bills for \$95,180.57 and past bills for \$17,086.05.

President David Geisler polled the council:

Yes: Dave Geisler, Roxanne King, Lori Weir, Andrew Ranville, Brian Abramson

No: None

Motion Carried 5/0

**8. Adjourn**

Motion made by Trustee Ranville and seconded by Trustee Weir to adjourn.

President David Geisler polled the council:

Yes: Dave Geisler, Roxanne King, Lori Weir, Andrew Ranville, Brian Abramson

No: None

Motion Carried 5/0

Meeting adjourned at 7:35PM

**Respectfully Submitted,**

**Caleb C.D. Katz  
Village Manager**